



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	DAV COLLEGE BATHINDA
Name of the head of the Institution	Sanjeev Sharma / Parveen Kumar Garg (Offg. Principal)
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0164-2214555
Mobile no.	8872214555
Registered Email	davc001@yahoo.com
Alternate Email	dav_bathinda@yahoo.com
Address	Bibiwala Road, Bathinda
City/Town	Bathinda
State/UT	Punjab
Pincode	151001

2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	Self financed and grant-in-aid																								
Name of the IQAC co-ordinator/Director	Dr. Kusum Gupta																								
Phone no/Alternate Phone no.	01642970206																								
Mobile no.	8872214555																								
Registered Email	davc001@yahoo.com																								
Alternate Email	dav_bathinda@yahoo.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.davbathinda.com/wp-content/uploads/2020/07/AQAR-2018-19.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.davbathinda.com/academics/academic-calendar/																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B++</td> <td>2.97</td> <td>2019</td> <td>24-Sep-2019</td> <td>25-Sep-2024</td> </tr> <tr> <td>1</td> <td>B+</td> <td>76.30</td> <td>2004</td> <td>16-Sep-2004</td> <td>15-Sep-2009</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B++	2.97	2019	24-Sep-2019	25-Sep-2024	1	B+	76.30	2004	16-Sep-2004	15-Sep-2009
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
2	B++	2.97	2019	24-Sep-2019	25-Sep-2024																				
1	B+	76.30	2004	16-Sep-2004	15-Sep-2009																				
6. Date of Establishment of IQAC	07-Aug-2004																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																						

AQAR SUBMISSION	02-Jul-2020 01	0
Departmental interaction in the beginning of the session	30-Aug-2019 07	92
Peer Team Visit by NAAC	24-Sep-2019 02	3
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Beant Kaur	Minor Research Project	UGC	2013 365	9759
Political Science	National Seminar	ICSSR	2018 01	10000
Science Department	DBT	Govt. of India	2019 540	2800000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) ISO Certification 2) NAAC ReAccreditation 3) Online Classes were taken by the faculty due to Covid19 4) Webinar organized on Intellectual Property Right 5) Golden Jubilee Celebration concluded online 6) Webinar organized on E Waste 7) Webinar organized on IPR 8) Constructive E Learning during Lockdown

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Golden Jubilee Celebration	Golden Jubilee Celebration Concluded
Submission of DBT Proposal	DBT Proposal Accepted
Apply for ISO Certification	ISO Certified
NAAC Re Accreditation	Re Accredited
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
LOCAL COMMITTEE	06-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

24-Sep-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

24-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution is successfully using Management Information System since last 5 years through HAMMER software. It has expedited smooth functioning in the following ways: • Student Admission • Student Fees • Examination • Accounts BIBLIOSOFT software has also been installed in the library. This software is interconnected with general and accounts office which enables the library staff to remain updated regarding the new admission and other financial matters related with the students. The software enables

acquisition, cataloguing, circulation, publishing of subject list, author list, editing of library members etc. Besides the above mentioned, the college has adequate ICT facilities to manage finance and accounts, planning and administration of the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In order to ensure effective implementation of the curriculum, the college takes up many initiatives for effective curriculum delivery through a well planned and documented process in the following ways: -

- Adhering to the Academic Calendar issued by the affiliating University, a year planner is chalked out in consultation with all the heads of the departments.
- The students are made aware of the academic plans through the Prospectus as well as in the classrooms by their respective teachers.
- Syllabus, books and suggested readings are discussed in the classrooms by the respective teachers.
- The assessment of the students is awarded on the basis of their performance in class tests, house tests and practicals, behaviour, performance, assignments and discussions.
- Mid semester exams are conducted to prepare the students for university examinations.
- In the Semester System, the course content is bifurcated according to the University Semester Examinations; it is split into two terms i.e. July-Dec, Jan-May.
- The Teachers plan their work in view of the abilities of the slow learners, the average students and the advanced learners.
- The attendance and the score in the terminal examinations are considered for eligibility for the final University Examinations.
- Incentives and scholarships are given for encouraging the deserving and meritorious students.
- The IQAC monitors the regular feedback regarding curriculum delivery from the stakeholders which helps in incorporating remedial measures.
- Regular Departmental meetings are held to discuss the teaching schedule, books and activities to be organised.
- Heads of the Departments maintain a healthy informal interaction with the members of the Board of Studies of other colleges and the University teachers to discuss the changes in curriculum as well as to improve their teaching practices.
- The faculty is also encouraged to attend the Seminars, Short Term Workshops and Faculty Development Programs.
- The faculty is motivated to publish research articles in Journals of national and international repute. The departments are also encouraged to publish research journals to promote research culture among the faculty and the students.
- For effective deliverance of curriculum, the college provides e-learning facilities to the faculty through the rich INFLIBNET supported library.
- Educational tours and trips are organized by the departments from time to time to supplement classroom experience with hands-on- knowledge.
- Collaborations with institutions and organisations of repute in order to provide the best of facilities and resources available to the students.
- Various extension activities are organised to cater to the holistic development of the students.
- The college adopts interdisciplinary approach for the cohesive working of all the departments. Various activities organised involve the participation of students of all the departments. The conferences and seminars organised also entail the participation of diverse disciplines.
- Almost all the courses have computers as a part of the curriculum.
- Add-on courses are offered to the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Sociology	01/07/2019
BA	Music	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Sociology	01/07/2019
BA	Music	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Sem-IV Marketing	19
BBA	Sem-VI Marketing	11
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Using the feedback mechanism to its best advantage, the college works continuously towards incorporating the suggestions provided by the benefactors, i.e. parents, employers, alumni, teachers and students. Alumni feedback The feedback provided by the alumni of the college, helps the college administration to take effective steps to ameliorate the shortcomings as brought to fore by the outgoing students. The college also organises motivational lectures and talks by the alumni which garners maximum response from the youngsters. Employers' Feedback Taking into consideration the feedback provided by the employers of various organisations, soft skills development classes are organised which prepare the students to face interviews and polish their skills, thus making them self-confident. Parents' Feedback To address parents' concern over their wards performance and attendance, the college sends SMS messages to the students' parents regarding their attendance. Students' Feedback The feedback elicited by the students show their satisfaction over the various facilities provided by the college and their dissatisfaction over matters, makes the college take effective steps to meet their requirements. Faculty Feedback The teachers have to act as a reservoir of knowledge to the students and as such have to keep themselves updated of the latest in diverse fields. In order to help them enhance their knowledge, faculty members and students have been provided with Login IDs and Passwords for accessing E-Resources through N-LIST programme.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	774	774	774
BCom	Commerce	240	198	198
BSc	Medical	10	10	10
BSc	Non-Medical	31	31	31
BBA	Business Administration	50	41	41
BCA	Computer Application	80	45	45
MCom	Commerce	40	45	45
MA	English	40	24	24
MA	History	40	30	30
MA	Pol. Sci.	40	32	32

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
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2019	2589	409	48	6	38
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
92	80	10	10	1	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

An individual teacher is appointed as mentor for every group of thirty to forty students, who deals with different issues concerned with the students. Students are mentored in various fields like academics, extra-curricular activities, physiological and social hurdles. All the problems of the students personal as well as related to family and college are also dealt with and guided by mentors effectively. The mentor ensures that there is no communication gap between him and the students. Mentors help the Placement Cell by preparing the students to face the interviews during the placements drives held in the college premises and outside. The mentors also counsel the students in choosing right stream according to their interest and calibre during the admission process. Communication and personality development training is given by each mentor. This training program helps the students in developing inter-personal skills and prepares them for giving their best in the interviews during placements. Counselling of the students suffering from stress is also done by mentors. Students are educated on social issues through films, rallies and seminars. Students are also helped in the fee concession if there is any mishap in the family or the student is from weak financial background.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2973	92	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
92	92	Nil	47	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Shishpal Jindal	Associate Professor	Awarded Ph.D "On The Development of Statistical Approach Based English to Punjabi Machine Translation System Using Moses Toolkit", I.K.J. Punjab Technical University, Jalandhar.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Master of Arts	Semester IV	08/09/2020	10/12/2020
BA	Bachelor of Arts	Semester VI	08/09/2020	10/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has adopted all the major evaluation reforms to make evaluation comparatively more effective and transparent. ? Students are evaluated on the basis of their attendance, house examination, class tests, assignments, paper presentations and extracurricular activities, etc. ? Attendance of the students is monitored regularly and necessary action is taken against the defaulters. ? Examination committee of the college conducts house examination in a planned way. Pattern of questions papers are kept inline with the university examination. ? Date sheets of the house/term-end examinations are displayed on the notice boards and college website. ? The institution ensures meticulousness in marking the answer scripts. Question papers are discussed in the classrooms and the students are given their answers sheets so as to check their scores and know their shortcomings. ? The previous examination question papers are made available to the students in central/departmental libraries. ? House examination committee ensures timely compilation of the results of house examinations and proper record is maintained. Results are discussed in the departmental and staff meetings and a list of meritorious and weak students is prepared. ? Remedial classes for the weak students are conducted near the end of the semester to improve their performance. They are referred the simplified version of the books related to the syllabus. ? End term exams are conducted by university. External superintendent and few invigilators are appointed by University to prevent malpractices in the exams. ? Institution has installed jammers and CCTV to stop malpractices during exams through mobiles and other means. ? To encourage and motivate the students, they are awarded in the annual prize distribution function on the basis of their performance in academics and co-curricular activities. ? Feedback Proforma is filled by the students at the end of the semester. ? College has implemented Right to service act for the benefit of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

? IQAC prepares academic calendar at the beginning of each session which incorporates the schedule of house/term end examination and co-curricular activities. ? Admission committees manage the overall process of admission under the supervision of Registrar and Principal, D.A.V College, Bathinda. ? All the UG and PG seats for different classes are filled on the open basis. Seats for reserved category are filled according to govt. Norms. ? IQAC of the college discuss the curriculum in its meeting with faculty and ensures the proper and timely completion of the syllabus. ? At the beginning of new semester/session, Head of all departments distribute workload to the respective faculty. ? All the teachers will upload E-contents related to the curriculum on

the E-module. ? To discuss the update of syllabus covered and other relative issues of the department, meetings are called at regular intervals by the Head of the departments. ? Time table is displayed on the college notice boards and website on the first day of the academic session. ? Special classes are planned for the slow learners/ students participating in extracurricular activities. ? Special attention is given to the students who outshine in house examinations so that they can also attain merit positions in university examination. ? Minimum 75 attendance is required to appear in the final examination and to avail scholarship of any kind from the Institute. However, Principal of the college can use his discretionary powers to condone this condition under special circumstances. ? Final examinations are conducted by the University in which the Principal of the college acts as the Local Controller. ? Regular meetings with IQAC and Student welfare association are convened with the Principal for proper implementation of academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.davbathinda.com/?page_id=7312&preview=true

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Bachelor of Commerce	BCom	Commerce	194	194	100
Master of Arts	MA	Political Science	22	22	100
Master of Arts	MA	History	29	29	100
Master of Arts	MA	English	22	22	100
Master of Arts	MA	Punjabi	14	14	100
Post Graduate Diploma in Computer Application	PGDCA	Computer Application	25	23	92
Mater of Science	MSc	IT	6	6	100
Master of Commerce	MCom	Commerce	39	39	100
Mater of Science	MSc	Chemistry	12	12	100
Mater of Science	MSc	Mathematics	21	21	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Due to Covid-19 Pandemic Students Satisfaction Survey \(SSS\) was not conducted](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1096	DBT, New Delhi	4400000	2800000
Any Other (Specify)	1	ICSSR, New Delhi	100000	10000
Minor Projects	365	UGC New Delhi	125000	9759
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Extension Lecture by Dr.AshwaniRana on "Vocabulary Enrichment and Language Proficiency"	Post Graduate Department of English	14/02/2020
Digital Business Transformations Evolving Paradigms by Dr. Vikas Deep	The Post Graduate Department of Commerce and Management	11/10/2019
Lecture on "Anaemia Prevention and Balanced Diet" by Dr. Manparvesh Singh Chahal	Student Support and the NSS unit	10/10/2019
A lecture by Er. Sony Goyal on "How to Crack "CAT" Exam"	Career Counseling and Placement Cell	28/02/2020
An extension lecture by Dr.AvninderSingh on "AaoJiviye Guru Nank De BachnaNaal"	Student Support Committee and the NSS unit	11/10/2019
A lecture on "Foot Soldier App" by Sh. Narinder Kumar	Student Support Committee	05/11/2019
Seminar on Tobacco Control by Dr.Anupama Sharma, Civil Surgeon	NSS Unit	10/10/2019
Extension lecture by S. Kulwant Singh and Sh. Ravindra Singh Sidhu	Student Welfare Department, AryaSamaj unit and the Buddy Group	06/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Wall Painting and Gifting Competition	Rupinder Kaur	Punjab Energy Development Agency (PEDA)	20/12/2019	Wall Painting and Gifting Competition
Wall Painting and Gifting Competition	Harsimran Singh	Punjab Energy Development Agency (PEDA)	20/12/2019	Wall Painting and Gifting Competition
Wall Painting and Gifting Competition	Jaskaran Singh	Punjab Energy Development Agency (PEDA)	20/12/2019	Wall Painting and Gifting Competition
Wall Painting and Gifting Competition	Resham Singh	Punjab Energy Development Agency (PEDA)	20/12/2019	Wall Painting and Gifting Competition
Wall Painting and Gifting Competition	Priti Jadav	Punjab Energy Development Agency (PEDA)	20/12/2019	Wall Painting and Gifting Competition
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
PG Department of Commerce	1
PG Department of English	1
Department of Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	4	2.78
International	Botany	1	1.96
National	Economics	1	0
International	Computer Science	2	0
International	Punjabi	1	0
International	Zoology	1	7.63
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Punjabi	1
Botany	1
Physics	3
Commerce	1
Economics	2
Political Science	1
English	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Risk assessment of radon in Drinking water in Khetri Copper Belt of Rajasthan, India	Dr. Vikas Duggal	Chemosphere	2019	9	DAV College, Bathinda	1
Investigation of gamma-ray shielding by double layered enclosures	Dr. KULWINDER SINGH MANN	Radiation Physics and Chemistry, England	2019	9	DAV College, Bathinda	5
Neutron-shielding behaviour investigations of some clay-materials	Dr. KULWINDER SINGH MANN	Nuclear Engineering and Technology, South Korea	2019	9	DAV College, Bathinda	1
Radiation shielding investigations for selected tellurite-based glasses	Dr. KULWINDER SINGH MANN	Mater. Res. Express 6	2019	9	DAV College, Bathinda	29

belonging to the TNW system					
No file uploaded.					

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Radiation shielding investigations for selected tellurite-based glasses belonging to the TNW system	Dr. KULWINDER SINGH MANN	Mater. Res. Express 6	2019	13	29	DAV College, Bathinda
Neutron-shielding behaviour investigations of some clay-materials	Dr. KULWINDER SINGH MANN	Nuclear Engineering and Technology, South Korea	2019	13	1	DAV College, Bathinda
Investigation of gamma-ray shielding by double layered enclosures	Dr. KULWINDER SINGH MANN	Radiation Physics and Chemistry, England	2019	13	5	DAV College, Bathinda
Risk assessment of radon in Drinking water in Khetri Copper Belt of Rajasthan, India	Dr. Vikas Duggal	Chemosphere	2019	13	1	DAV College, Bathinda
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	4	Nil	Nil
Presented	3	7	Nil	Nil

papers

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Kargil Vijay Diwas (OP. Vijay)	20 Pb. Bn. NCC, Bathinda	1	200
Independence Day Prade	Bathinda Administration	5	55
Participation in Basic Leadership Camp	NCC Academy Malout	Nil	2
Participation in Advance Leadership camp	NCC Training School, Malout	Nil	3
ATC capm	NCC Training School, Patiala	Nil	10
Republic Day Prade	Bathinda Administration	85	200
Tree Plantation	NSS Unit	3	50
Blood Donation Camp	NSS Unit Red Ribbon Club	8	37
Cleanliness Drive	NSS Unit	3	52
Awariness Rally	NSS Unit	2	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Participation in Republic Day Function	Lead as the Commanders in Republic Day Parade	State Government	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Fit India Movement	NSS Unit	Live telecast of PM Speech	8	54
150th Anniversary of Mahatma Gandhi Ji	NSS Unit	Shanti March	2	18

National Foundation for Communal Harmony	NSS Unit	Flag Day	3	50
National Deworming Day (NDD)	Student Welfare Association	Awariness Seminar by Dr. Amrik Singh Civil Surgeon	2	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Training	Arman Enterprises, Mohali	01/01/2020	30/06/2020	1
Internship	Training	Raman Diary Products, Bathinda	01/01/2020	30/06/2020	1
Internship	Training	Techno Space, Bathinda	01/01/2020	30/06/2020	1
Internship	Training	Advance Engineering, Bathinda	01/01/2020	30/06/2020	2
Internship	Training	Kartar Singh Construction Co.	01/01/2020	30/06/2020	1
Internship	Training	Vodafone Store, Goyal Traders, Barnala Vodafone Store, Goyal Traders, Barnala	01/01/2020	30/06/2020	4
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Central University of Punjab	28/12/2019	To help the faculty and students for academic publications and scholarly information	50
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4737412	4737412

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
BIBLIOSOFT	Fully	2.01.0049	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36096	1648595	265	78386	36361	1726981
Reference Books	1086	260651	6	2175	1092	262826
e-Books	100000	17375	Nill	5900	100000	23275
e-	100000	17375	Nill	5900	100000	23275

Journals						
Journals	4	8390	Nil	8425	4	16815
CD & Video	871	Nil	24	Nil	895	Nil
Others(s pecify)	35	44516	Nil	Nil	35	44516
Others(s pecify)	2653	Nil	482	Nil	3135	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
All Faculty Members	LMS	Google Classroom	01/07/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	111	4	90	1	0	5	14	100	1
Added	0	0	0	0	0	0	0	0	0
Total	111	4	90	1	0	5	14	100	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Projector/Screen Black Board White Board Camera Smart Board	https://www.facebook.com/DAV-College-Bathinda-926937277388356/
Projector/Screen Black Board White Board Camera Smart Board	http://www.davbathinda.com/gallery/
Projector/Screen Black Board White Board Camera Smart Board	https://www.youtube.com/channel/UCEN_eWtp6id0wUtrHxa8rw
Projector/Screen Black Board White Board Camera Smart Board	https://twitter.com/dav_college
Projector/Screen Black Board White Board Camera Smart Board	https://plus.google.com/116511121600147006822

Projector/Screen Black Board White Board Camera Smart Board	http://www.davbathinda.com/index.php
Projector/Screen Black Board White Board Camera Smart Board	https://youtu.be/L6J_08YDiRo
Projector/Screen Black Board White Board Camera Smart Board	https://youtu.be/6gigr147eP0
Projector/Screen Black Board White Board Camera Smart Board	https://youtu.be/w_MAE3nikc9
Projector/Screen Black Board White Board Camera Smart Board	https://youtu.be/f3P6ws9oin8

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6485890	6485890	1721746	1721746

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For the maintenance and utility of the facilities available, established policies and procedures are followed by the institution. College updates its infrastructure and ensures the availability of the latest equipment from time to time. For major capital expenditure like extension in building, construction of new block and major renovations, a detail project report is sent to the Managing Committee, New Delhi for the approval. After the approval from the Managing Committee, the project is initiated under the direct control of Managing Committee. The decisions for the minor additions and renovations in the infrastructure are taken at the local level. The procedure followed for the purchase and maintenance of the infrastructure and all sorts of equipment is as follows:

- Proposal of requirement is framed and submitted by the concerned department.
- Evaluation is done by the purchase committee and maintenance committee.
- Comparative chart is framed by the purchase committee.
- Best deal is finalized and order is placed.
- On arrival, the goods are received and challan is issued at the gate and the same is physically verified by the purchase committee. Then the goods/ assets/ stock so received are recorded in a proper register.
- At the end of the financial year stock verification is done by the various departments and a detailed report is compiled. Based on this report perspective plan is formulated for the maintenance and upkeep of the facilities.
- Different committees are constituted for the upkeep and maintenance of the infrastructure
- To ensure optimum utilization and maintenance of lab equipment, deficiencies are reported to the principal by the heads of the departments. New components are replenished in labs after consultation with concerned committee. Proper service record is maintained in the department concerned as well as in the office.
- Every department maintains its stock register and annual checking of the stock available is done by the respective departments.
- Computers and other sensitive equipments are provided with offline/online UPS systems to avoid any damage during voltage fluctuations.
- Library follows certain protocol in the usage of books. Library staff regularly monitors the library stock and coordinates the timing of issue and collection of books, and issuing of library cum identity cards. Books are catalogued using E catalogue system which helps to check the availability of books with its pre allocated location.
- Sports students are free to use the

available facilities in the time allotted in the curriculum. Apart from this sports faculty is available during early morning and evening hours to provide training and instruction to the budding players. • Expert advice from the interior designers and architects is sought as and when required for the facelift and safety of the building. • Safe and clean drinking water is ensured through ROs, water coolers and even the water storage tanks are cleaned and serviced every 6 months. RO system's TDS and service is displayed on the board outside the RO system which is regularly monitored.

<http://www.davbathinda.com/facilities/infrastructure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SCHOLARSHIP SCHEMES	129	1074457
Financial Support from Other Sources			
a) National	SCHOLARSHIP SCHEMES	179	1059280
b) International	SCHOLARSHIP SCHEMES	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
MENTORS	01/01/2019	35	DAV COLLEGE BATHINDA
PERSONAL COUNSELLING	01/01/2019	2998	DAV COLLEGE BATHINDA
REMEDIAL CLASSES	01/01/2019	1025	DAV COLLEGE BATHINDA

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	PLACEMENT AND COUNSELLING CELL	Nil	475	Nil	32

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
DETAIL UPLOADED	200	29	MRSPTU/Nestle India Ltd/Army	3	3
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet 2019-20 planned but deferred due to Corona pandemic Nil	Institution	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Trination Tournament (First Position)	International	1	Nil	3764, BA1	BALJEET KAUR
2019	Indian Junior Hockey	International	1	Nil	4053, BAI1	JYOTIKA

	Team (Participation)					
2019	All India Interiversity (Gold medal)	National	1	Nil	4152, BAI	SANDEEP SINGH
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The departmental societies, clubs and committees of the college comprise of students office bearers, namely, President, Vice President, Secretary, Joint Secretary and Finance Secretary nominated by the HoDs and the faculty on the basis of their calibre and skills. Although there is no formally elected Students' Council, there is a considerable representation of students in various committees and societies of the college. Delegating duties to them, inculcates in them the rudiments of leadership, discipline and teamwork. They are also imbued with a sense of responsibility and accountability. There are two student representatives in each committee of the college. Their involvement in major decision making bodies like IQAC, Alumni Association, Placement and Career Counselling, Anti-Ragging Committee, Discipline Committee, etc. help them learn managerial and organizational skills. Student representatives in the Student Welfare Association are able to relate to the issues and concerns of other students and bring their grievances to fore. Students are involved in all the programmes organised by the association like extension lectures on social issues, motivational talks and celebration of important festivals and days. Students' active involvement in NCC, NSS and Red Ribbon Club has helped them adopt a sensitive approach towards the societal problems. To enable the students give a conscientious thought to their careers and hone their skills, they are involved in planning and execution of industrial visits, educational tours, seminars, workshops, etc. Lending active support in organizing cultural events, sports, inter and intra college activities have helped the young brigade evolve into confident human beings. Students' involvement in extracurricular activities, hospitality issues, and other cultural and academic events throughout the year keep their energies channelized in the right direction. Farewell and welcome parties are planned and organised entirely by the students which imbue them with confidence. The Student Editorial Board of the college magazine "SANDEEP" provides them a platform to unleash their creativity. The compartmentalization of magazine into different sections, namely, English, Hindi, Punjabi, Computer Science, Basic Science and Commerce include students of all the departments

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For decentralization, expeditious and accurate decision making, certain offices like that of Registrar, Bursar, Staff Secretary, Estate officer, NCC officer, NSS Program officer, Dean of Examinations, Dean of Placements have been constituted. Various committees like Admission cell, Student Welfare, Youth Welfare, Examination Cell, Placement Cell, Purchase and Building Committees are constituted at the commencement of the session. Student Enrolment: Issues related to admission during every session are looked after by the Principal, Senior teachers and admission committee. Committee ensures that admission should be done according to the norms framed by Punjabi University, Patiala. Publicity of the college is done through website, hoardings, newspaper, pamphlets and other social media. Further, information regarding courses available in the college, eligibility and duration of the courses is provided through Prospectus, college website and social media. The Admission Committee provides free career counselling, information related to courses and their fee structure to the parents for better selection of courses and streams. Furthermore, the committee selected few staff members and constituted various teams and these teams personally visited various institutes, schools, colleges to familiarize the students about the courses available in the college. Planning-The Principal of the institute conducted meeting with respective HODs to decide about the plan of action for the enhancement of the college in all perspectives. The departmental heads were delegated with powers for conducting their tasks. At the departmental level, Heads are given a free hand in carrying out the administrative and academic work. Departmental Meetings are held at regular intervals in order to discuss various matters, the minutes of which are conveyed to the Principal. The Principal also holds meetings with the departments in order to gauge their functioning and gives his valuable suggestions. Regular meetings and feedback of different stakeholders is also an indication of the participative management. The departments have constituted their clubs, associations and societies of which students are an integral part and efficiently manage these clubs. The societies, associations and clubs constituted evince a plethora of ideas from the students and give them a platform to hone their skills and present their views on socially relevant issues. For e.g. The Literary Society (Department of English), ASCII Club (Department of Computer Science), ACME Society (Department of Chemistry), etc. House tests are conducted by each department and the results formulated are then handed over to the examination committee. Extension lectures, seminars, national conferences, workshops are organized by the department in which the administration, IQAC department and other departments participate wholeheartedly and render full support. Various events, co-curricular and extra-curricular activities organized in the college witness the participation and coordination of faculty members and students of all departments. The college administration makes sure that every faculty is involved in at least two or three committees of the college and representation from the student community from all departments is also ensured. Various committees like Time Table Committee, Examination Committee, Discipline committee and Academic Council of the college includes faculty from all the departments.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	<p>1) 10 students selected in Placement Drive by ICICI Prudential. 2) 10 students offered placement by Info Wiz Pvt. Ltd. 3) The ACME Chemical Society of the PG Department of Chemistry organized an Industrial visit to IOL Chemical and Pharmaceutical Ltd., Barnala for M.Sc. Chemistry and B.Sc. Final Year Students. The students were taken on a tour of the Ibuprofen manufacturing unit and shown their working during November, 2019. 4) With a view of enhance knowledge of the biodiversity of plants and animals in the region, the students of B.Sc. - II (Medical) were taken on a field visit at Bir Talab, Bathinda during November, 2019. 5) The students of B.Sc. - II (Medical) were taken on a Clinical Lab visit to GEE ESS Laboratory, Bathinda during March, 2020. 6) Trip to Wonderland Jalandhar for the students of B.Com organized by Department of Commerce Management during October, 2020. 7) Students of B.Com were taken to Jodhpur and Jaisalmer during February, 2020.</p>
Research and Development	<p>Institute follows innovative practices to support Research Development Activities. Duty Leaves are given by the Institution to the respective faculty members to attend / participate in seminars / conferences.</p> <p>In the midst of ongoing Covid-19 pandemic, the College organized various webinars and workshops. In order to strengthen the Research Domain and inculcating scientific temperament, the Departments of Physics and Chemistry have been sanctioned financial support worth Rs. 44 Lakhs by the Department of Science and Technology of MHRD, Govt. of India under DBT Star College Scheme.</p>
Curriculum Development	<ul style="list-style-type: none">• The college not being an autonomous body, the curriculum is designed by Punjabi University Patiala and is implemented by the college as such.• The faculty of the college on the Board of Studies attend meetings in the university and suggest changes at UG and PG level.• However, for effective curriculum delivery, subject allocation is done on the basis of specialisation

of teachers. • Special classes for slow and advanced learners.

Teaching and Learning

• Library makes the e- content available to the students and the staff through the INFLIBNET and N-List programme. • In order to enhance teaching learning process, regular meetings of academic council, HODs and staff are conducted. • Peer learning through discussions in the classroom and demonstrations. • Assignments and feedback elicited help in gauging the progress of the students. • Regular group discussions, declamation, paper/poster presentations, quiz competitions, debates, movie screenings, etc. contribute towards the holistic development of the students. • Workshops conducted and extension lectures delivered by eminent personalities enhance the knowledge of the staff and the students. • Well equipped Computer, Chemistry, Physics and Biology laboratories. • Provision of extra classes for meritorious students and remedial classes for weak students.

Examination and Evaluation

• The rules and regulations formulated by Punjabi University, Patiala are followed by the institution for carrying out the process of examination and evaluation. • The Examination Committee working under Dean Examination conducts house examinations twice a year. • Date-sheet for MSTs is made available on the college website and notice board. • Internal assessment is awarded as per the guidelines of Punjabi University, Patiala. • Performance of students is also evaluated regularly through house tests and class tests. • House examination data is meticulously maintained.

Human Resource Management

• Welfare schemes, like Group Insurance, ESI facility, etc. available to the teaching and the non-teaching staff • Awards to students excelling in academics, sports and extra-curricular activities • The distinguished dignitaries visit the college to impart and share valuable knowledge among the students • Career guidance provided to the students by Placement and Career Counselling Cell • Fee concessions and scholarships granted to deserving and needy students

Admission of Students	<ul style="list-style-type: none"> • The institution follows the admission policy systematically which is published in the college prospectus and admission of the students is done according to the norms of Punjabi University, Patiala. • Admission Committee is constituted every year for the smooth functioning of admission process. • Pre-admission counselling of students is done to identify their area of interest and to guide them to choose their subjects while observing Covid-19 guidelines issued by Govt. of India. • Online admission of students at entry level.
Library, ICT and Physical Infrastructure / Instrumentation	<ol style="list-style-type: none"> 1) 271 New Books added in the Library. 2) Physics Lab renovated under DBT Star College Scheme. 3) Sanitary Vending Machine installed in the Girls Common Room in the College 4) Golden Jubilee Block constructed. 5) Renovation of Reading Hall

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The entire functioning of the College is based on the budget which is prepared in the month of January. This budget is prepared as per the template prepared by the DAVCMC, New Delhi. This budget is discussed in the Local Committee of this College which has staff representation. The proceedings of the same are forwarded to the DAVCMC for approval. Estimated establishment claim including arrears is submitted with the DPI Colleges, Punjab and grant for the same is credited to the college account through electronic mode at regular intervals.</p>
Administration	<p>Administration maintains and supervises facilities provided to the students for their convenience with the aid of modern and latest technology. The entire campus is Wi-Fi enabled. Important information/ news is broadcasted to the students and the staff through the electronic social media like SMS, official WhatsApp group and college website. The college also maintains the email id database of the students and the staff.</p>
Finance and Accounts	<p>Efforts are being made to shift all manual work related to accounts to automated system. All students are issued fee receipts through college</p>

software under various heads and there from distribution of fee collected under the various heads, as mentioned in the prospectus is done straight away. The trial balance is generated on regular basis which ensures the accuracy of the books of accounts and gives true and fair view of account related work. Bank reconciliation statement is prepared at a consecutive interval and the entire process is expedited. All information related to accounts is at the click of a mouse.

Ledger heads are generated automatically and simultaneously. This helps in proper utilization of funds allocated for the purpose. Deviation, if any, is sorted out. The software control rests with the Head of the Institute. Regular backup of data is maintained. All the transactions including monthly salaries, ESIC, PF deduction/contribution etc. are done through cheques/ Electronic mode (RTGS, NEFT). Provident fund deduction and contribution is remitted through online mode as per template given by the DAVCMC, New Delhi, in respect of whole of the staff.

Student Admission and Support

Suggestions/ feedback are sought through suggestion boxes installed at key points in the college. Award lists of practical exams and internal assessment are uploaded on the university portal. Registration return and cut list for the purpose of examination is submitted online to the university. Submission of teachers' data to the university for the appointment of supervisory duties for the conduct of examinations (theory and practical) and for nomination on the various university bodies is also done using electronic mode. Social media is used extensively for updation of college activities and other important information like datesheet, conferences, workshops, exams, vacancies, sport trials, results etc. Help desk facility is available for freshers for submission of online data to the university for seeking admission. Correspondence with DPI, university and the governing body is done using online mode.

Examination

Institution follows the rules and regulations formulated by Punjabi

University, Patiala for carrying out the process of Examination. The institution has its independent examination committee which works under Dean of Examination. Institution follows guidelines issued by Punjabi University, Patiala for conducting exams while observing Covid-19 instructions.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	INyas online lecture workshop on Zero Waste by DAV College, Bathinda Central University of Punjab, Bathinda	Nill	16/06/2020	18/06/2020	1823	Nill
2019	Webinar on Intellectual Properties Right (IPR)	Nill	13/05/2020	13/05/2020	50	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
---------------------------------------	---------------------------------	-----------	---------	----------

programme				
Online FDP on Entrepreneurship, Incubation Innovation by Ramanujan College, University of Delhi	3	23/06/2020	29/06/2020	07
Online International FDP on Advanced English for Academic Delivery in Specific Stream by Amity Institute of English Studies Research, Amity University, Patna	1	08/06/2020	12/06/2020	05
Online International E-Learning Workshop on Research in the Time of Pandemic by English Cultural Studies, Panjab University, Chandigarh	1	21/04/2020	27/04/2020	07
Online short term course on Analytical Techniques in the Realm of Molecules Materials (ATRMM-2020) by SLIET, Longowal	1	26/06/2020	30/06/2020	05
INYNAS - CUPB online workshop on Tangled Bank by Indian National Young Academy of Sciences Department of Botany, CUP, Bathinda	1	31/05/2020	05/06/2020	06
INYNAS - CUPB virtual workshop on	1	07/06/2020	09/06/2020	03

Blue Planet by Indian National Young Academy of Sciences Department of Geology, CUP, Bathinda				
INYNAS online lecture workshop on Zero Waste by DAV College, Bathinda Central University of Punjab, Bathinda	7	16/06/2020	18/06/2020	03
International E-Symposium on Online Modes of Teaching Learning : A Global Perspective by Guru Kashi University, Talwandi Sabo, Bathinda	1	25/05/2020	29/05/2020	05
International E-Learning Workshop on Spring UP by English Cultural Studies, Panjab University, Chandigarh	3	15/05/2020	21/05/2020	07
International E-Learning Workshop on In Depth by English Cultural Studies, Panjab University, Chandigarh	3	06/06/2020	10/06/2020	05
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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Contributory Provident Fund (CPF) as per the provisions of Dayanand Anglo-Vedic College Trust and Management Society, Chitra Gupta Road, New Delhi. • Gratuity to all eligible employees as per norms of Punjabi University, Patiala. • Maternity leave with pay for 180 days upto two living children as per rules of DPI/Punjabi University, Patiala. • Medical, casual and earned leave as per rules of Punjabi University, Patiala/DPI. • Conducive work environment. • Well maintained air-conditioned staff rooms. • The institution encourages its staff to participate in research work and seminars by providing them duty leaves for attending conferences, workshops, seminars etc. • Faculty members are allowed to preside over/ paper presentation in seminars and workshops as resource persons in other institutions. • Employee State Insurance (ESI) facility for the staff getting salary upto Rs. 21,000. • Increments for Ph.D./M.Phil. are also given to the permanent faculty members as per UGC norms. • Ph.D. faculty is encouraged to enrol research students under their supervision as per the guidelines of Punjabi University, Patiala with due permission of DAVCMC, New Delhi. • 75 fee is waived off for the education of the wards of the employees studying in this college. • To promote research culture in the institution,

CPF as per the provisions of Dayanand Anglo-Vedic College Trust and Management Society, Chitra Gupta Road, New Delhi. • All ad-hoc non-teaching staff covered under Minimum Wage Act. • Gratuity to all eligible employees as per norms of Punjabi University, Patiala. • Maternity leave with pay for 180 days upto two living children as per rules of DPI/Punjabi University, Patiala. • ESI facility for the staff getting salary upto Rs. 15,000. Uniform to class IV employees. • Group insurance for staff. • Time to time orientation and Computer training to run software for the non-teaching staff. • 75 fee is waived off for the education of the wards of the employees studying in this college. • Medical, casual and earned leave as per rules of Punjabi University, Patiala/DPI rules

Group insurance scheme for students • Competitive Cell prepares the students for various competitive exams • Student Centre Cum Food Court • Scholarship for meritorious students • Fee concession for needy and deserving students • Student Welfare Association • Placement and Career Counselling Cell • Internal Complaint Committee • Department of Physical Education nurtures sportsmen of national and international level • Youth Welfare Department grooms fine artists • Girls' Common Room • RO system with regular monitoring of TDS level • Wi-Fi enabled campus • Book-Bank facility

faculty is encouraged to take minor and major ICSSR projects. • Group Insurance for staff

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

DAV College, Bathinda follows a regular system of Internal and External Audit to check and verify all the receipts and payments of every financial year. The college has a mechanism of both internal and external audit under the latest guidelines issued by the concerned competent authorities. The internal audit is performed by a chartered accountant duly appointed by the DAV CMC, New Delhi. In case of any discrepancy found by C.A., the Principal directs the dealing person for rectification and the accounts are sent to the DAV CMC for approval. The external audit is conducted by the Department of Finance, Punjab as well as Accountant General (Audit), Indian Audit and Accounts Department, Punjab. These agencies check and verify all the receipt and payments of the institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shiv Chand Gupta	175500	Scholarship
View File		

6.4.3 – Total corpus fund generated

57432875

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	PRINCIPAL AND MANAGEMENT
Administrative	No	Null	Yes	PRINCIPAL AND MANAGEMENT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Institution encourages the parents to give their feedback. • Their valuable opinions are considered and implemented for the constant upgradation of the institution. • Parents are informed about their wards attendance and performance

6.5.3 – Development programmes for support staff (at least three)

- Administrative training provided • Provision of Group Insurance • ESI facility as per Minimum Wage Act

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- 1) Golden Jubilee Block constructed
- 2) DBT Proposal accepted
- 3) Online Classes were conducted due to Covid-19
- 4) Webinars conducted
- 5) 271 Books added in the Library

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Webinar on Leveraging Technology to Combat Effects of Covid-19 (Deptt. of Comp. Sci.)	25/06/2020	25/06/2020	25/06/2020	100
2020	Virtual Workshop on Zero Waste (Deptt. of Botany in collaboration with Central University of Punjab, Bathinda and Indian National Young Academy by of Sciences, New Delhi).	16/06/2020	16/06/2020	18/06/2020	1823
2020	Webinar on Intellectual Property Rights (IPR), by IQAC	13/05/2020	13/05/2020	13/05/2020	50
2020	Extension Lecture on Vocabulary Enrichment and Language Proficiency (PG Deptt. of English)	14/02/2020	14/02/2020	14/02/2020	100
2019	Extension Lecture on Digital Business Transformation and evolving Paradigms (PG Deptt.	18/10/2019	18/10/2019	18/10/2019	100

	of Commerce Management)				
2019	Awareness Lecture on Anemia Prevention and Balanced Diet (Student Support and the NSS Unit of DAV College, Bathinda)	30/09/2019	30/09/2019	30/09/2019	60
2019	Extension Lecture on Various Services and Facilities Provided by the Punjab Police (The Student Welfare Department, Arya Smaj Unit and the Buddy Group)	06/09/2019	06/09/2019	06/09/2019	70
2020	Virtual Conclusion on Golden Jubilee Function at Cisco Webex Meeting App	26/05/2020	26/05/2020	26/05/2020	100
2019	Installation of Sanitary Napkin Vending Machine in Girls Common Room of the College	28/09/2019	28/09/2019	28/09/2019	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International	21/06/2019	21/06/2019	25	22

Yoga Day				
Anti Drug Day by NSS	26/06/2019	26/06/2019	26	30
Awareness lecture on Drugs	07/09/2019	07/09/2019	21	23
Competition on Best out of e waste by computer science dept.	13/09/2019	13/09/2019	18	12
Awareness lecture on Prevention of Anaemia and Balanced diet	01/10/2019	01/10/2019	22	36
Seminar on World Tobacco Day by Red Ribbon Club and NSS	10/10/2019	10/10/2019	39	30
Poster making competition on Excessive use of Antibiotics in Life by NSS and Red Ribbon Club	20/11/2019	20/11/2019	18	27
Kite flying competition	29/01/2020	29/01/2020	36	40
Deworming day celebrated	10/02/2020	10/02/2020	42	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Rain water harvesting system has been put into use so as to check any wastage of water. • CFLs and LEDs have been replaced from time to time with low watt units. • Eco-friendly generators (Gen-Set) have been installed to reduce air pollution and noise pollution. • Solar Light Panels have also been installed in the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	Nil

Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	29/08/2019	01	Tree Plantation by NSS	Planted 50 saplings in the college	64
2019	1	1	15/09/2019	01	IGNOU Study centre	Subjects like history, English and Punjabi are being taught	100
2019	1	1	15/09/2019	01	Availability of College premises for deaf and dumb classes	An NGO "Bathinda deaf friendship club" organised classes for deaf and dumb students and taught them.	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students- Prospectus	01/07/2019	<ul style="list-style-type: none"> • Be Punctual and follow the rules and regulations of the college. • Attend classes regularly. • Entry in the college campus will strictly be on the production of identity

		<p>card. • Maintain cordial relationship with all, especially, with your juniors. • Avoid all walking/talking in the corridors during teaching hours. • Observe library as a "Silence Zone" • Keep the campus clean and don't litter. • Switch OFF the fans/lights and turn OFF taps when not in use. • Switch OFF your mobiles while in campus.</p> <ul style="list-style-type: none"> • Participate enthusiastically in all academic extra-curricular activities of the college. • Use/Sale of drugs is strictly prohibited in the campus. • Wear helmet while driving scooter/motorcycle and must carry complete documents of the vehicles. • Anti-Ragging committee has been formed to stop sexual harassment in the college.
<p>Teachers- Management Guidelines</p>	<p>01/07/2019</p>	<ul style="list-style-type: none"> • Every teacher will serve efficiently, act in a disciplined manner, and maintain integrity and devotion to duty. • Unless in any case it be expressly provided for, the whole time of a teacher shall be at the disposal of the college for all academic and allied activities and be directed by the Principal. • Whenever applying for an outside job, post or scholarship, he shall do so with the prior sanction of the college authorities. • Except in exceptional circumstances, no exemption from duties without prior permission of the competent authority. • No teacher shall take part in, subscribe to in any movement which tends to

promote feelings of hatred or enmity between the different classes of the Indian Union, or to disturb public peace. • No teacher, except with the previous sanction may participate in editing of any newspaper/periodical, or act as correspondent of a newspaper/periodical. • A teacher shall avoid habitual indebtedness or insolvency. • No employee shall in any manner criticize adversely in public the administrative actions of the college authorities. • No employee shall, except in accordance with any general or special order of the College authorities communicate directly or indirectly, any official document or information to any other person, to whom he is not authorized to communicate such document or information.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kargil Diwas Celebrated	25/07/2019	25/07/2019	160
Fit India movement	29/08/2019	29/08/2019	42

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Rain Water Harvesting System installed
- Eco-friendly generator of 82.5 KW installed resulting in reduction of CO2 and smoke emission
- CFLs replaced by LEDs
- Use of stainless steel and glass utensils in the college canteen
- Trees, grass, potted plants and flower beds planted
- Environmental Science taught to the students to create environmental consciousness among them
- Implementation of "Swacch Bharat Abhiyaan"
- Solar Panels installed in the campus
- Vermicomposting pit installed in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title: Inculcation of Vedic Values among students through Yagya. **Context:** The educational philosophy of D.A.V is encompassed in its very name- Dayanand Anglo Vedic where 'A' stands for Anglo- English i.e. western scientific knowledge and

'V' stands for Vedic i.e. time honoured Vedic values. To carry forward this illustrious legacy, the D.A.V. college zealously follows the tradition of holding Yagnas and Hawans in its various institutions. Goal: The symbolic Yagyashala in the midst of the college is the center of all spiritual activities. Hawans carry a lot of significance not only for individuals performing and participating in it but also for the purification of the environment. Along with this hawan is performed in the college campus to inculcate peace and moral values among students. Practice: Standing by the doctrine of DAV philosophy, the college has established a Yagyashala in the college campus. To inculcate Vedic culture, a monthly hawan is organized in the yagyashala every month which is attended by the chairman, the governing body, the principal, the teaching and the non-teaching staff and the students. Hawans are held regularly in the Yagyashalas in which the teachers, students and the other staff members get together to remember God Almighty and thank him for all the bounties that he has showered upon his children. Hawan is the most simple and effective way to tap the unlimited power of nature. Hawan has a positive scientific basis. To stay alive, we need oxygen from the environment which is called 'Pran Vayu' in the Vedas. It is our duty to maintain a favourable and oxygen rich atmosphere as an unfavourable atmosphere can destroy all life. This is the reason why These Yagnas, along with the chanting of the Holy Mantras help in purifying the atmosphere. Evidence of Success: Hawans are being organised regularly in the college campus which is positively affecting the students, faculty and other staff too. Thus, bringing out positive change in the whole campus. The turnout in the hawans has increased considerably. Problems Encountered: The Yagyashala needs a proper Vedic Lexicon with the alphabetical indices to the Padapathas of Rigveda, Yajurveda, Samveda and Atharvaveda. Without them the goal of establishment of yagyashala cannot be accomplished entirely. More books with instructions and mantras for performing the hawan are required so that more and more students can be a part of the hawanas. Best Practice II- Computer Literacy Classes for Senior Citizens Title: Computer Literacy Classes for Senior Citizens Objective: To familiarise the senior citizens with the working knowledge of computers and latest trends in technology Context: Understanding the social need of senior citizens to stay connected with their kith and kin staying abroad the college considers its social responsibility to impart computer knowledge to them. The Practice: Acquaintance with computers has become the need of the hour. In order to enable the senior citizens to use modern technology in their day to day life, such as in banking, reservations and other official work, the Post Graduate Department of Computer Science took the initiative of imparting basic skills of computers to senior citizens. Evidence of Success: More than 15 senior citizens enrolled for the course. <http://www.davbathinda.com/gallery/arya-samaj-activities/>

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.davbathinda.com/academics/departments/department-of-computer-sc-information-technology/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Area distinctive to the institution's vision, priority and thrust: Imparting Value Based and Career Oriented Education for the Holistic Development of the Students. The institution besides having carved a niche in academics and taking education to the far off areas of Malwa region, considers it its prime and moral responsibility to impart ethical values and help the youth imbibe the traditional tenets. "Practice is better than precept", following this dictum, the institution conducts many activities like organizing hawan yajna at regular

intervals, solemnizes Akhand Path, conducts Dharam Shiksha exam and has constituted Arya Samaj Committee. MoU signed with Art of Living facilitates the institution in organizing courses, meditation and yoga camps which instils amongst the college staff and students poise, calmness, thereby enhancing the productivity and improving the quality of lives. To further the Government of India initiative of "Sakshar Bharat", the college makes all possible efforts and consistently endeavours to provide education to one and all. The institution feels indebted to the Government of India policies and initiatives like Skill Development, Startup India, Pradhan Mantri Kaushal VikasYojna and Swachh Bharat Abhiyan. With a discerning eye on the vision of transforming the institution into a hub of intellectual activism and promoting an array of accessible, responsive and high quality education totally in gear with needs of the challenging world, the institution has entered into collaborations with the Central University of Punjab, Bathinda and The institution takes significant steps towards keeping pace with the rapidly changing competitive world and has thus constituted Competitive Examination Cell. This enables the students to keep pace with the competitive world and is provided expert guidance. Translating into practice the mission, that is to nurture creative and resourceful individuals who care for the nation, the weaker sections of the society and are amply imbued with humanistic zeal, passions and values, the young crusaders of the institution are made an integral part of the various charitable and social initiatives.

Provide the weblink of the institution

<http://www.davbathinda.com/academics/shining-stars/>

8.Future Plans of Actions for Next Academic Year

In order to not let the students suffer due to the pandemic, the college will initiate online teaching learning process. For this purpose the following measures will be taken: 1. Online teaching will be the mode of knowledge dissemination among students. 2. IQAC will organize a webinar on Online Teaching Learning Tools and Techniques for the faculty. 3. The teaching platforms to be used for online teaching will be: Google Classroom and Google Meet. 4. The faculty will be encouraged to attend online Conferences, Orientation Programmes, Refresher Courses, FDPs, Workshops, etc. sponsored by UGC or any other credible organization for knowledge enhancement and career advancement. 5. The faculty would be motivated and counseled to write research papers for UGC approved journals. 6. The non teaching staff will also be encouraged to attend online training programmes for their skill enhancement. 7. DBT sponsored seminars and departmental level seminars will be organized through online mode due to Covid-19.