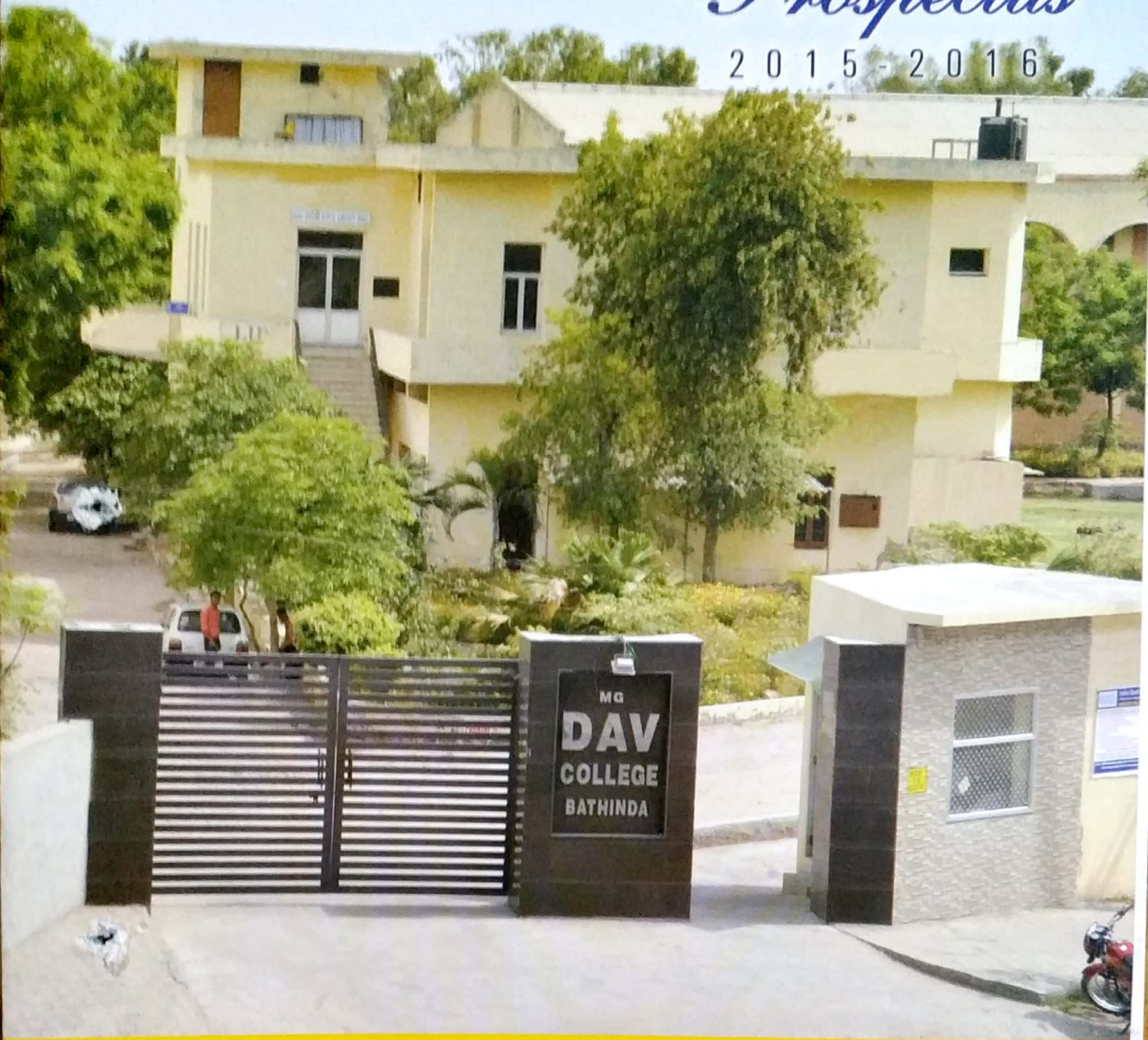


Prospectus

2015 - 2016



Accredited B+By NAAC, A Co-educational Multi-Faculty Post Graduate Institution
Affiliated to Punjabi University Patiala



D.A.V. COLLEGE

(Estd. 1969)

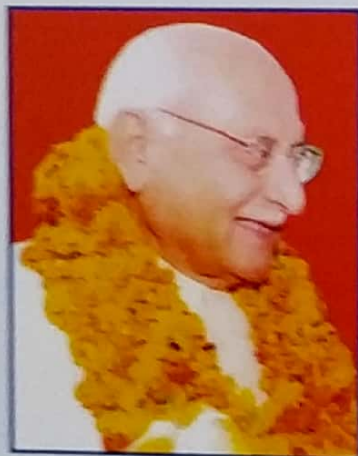
BATHINDA

Our Guiding Spirits



Shri Punam Suri Ji

Hon'ble President
D.A.V. COLLEGE MANAGING COMMITTEE
NEW DELHI



Shri R.S. Sharma Ji
Hon'ble General Secretary
D.A.V. COLLEGE MANAGING
COMMITTEE, NEW DELHI



Dr. Satish Sharma Ji
Hon'ble Director (Colleges)
D.A.V. COLLEGE MANAGING
COMMITTEE, NEW DELHI

As Long as I Live, So do I learn

....Swami Vivekanand

MESSAGE FROM THE PRINCIPAL



It gives me sense of satisfaction and immense pleasure to place prospectus of our college in your hands. I welcome you to this premier institution of Malwa region of Punjab for higher studies. D .A.V. College Bathinda has grown in its potential and promise to deliver quality education and services in the field of academics, sports, extracurricular activities. We are in service of society and not only provide education to students, but develop their overall personality and enabling them to excel in different spheres of life and become better human beings. An amiable environment of the college nurtures discipline, passion and leadership qualities among the students.

Our college established in 1969 has grown to one of the biggest college in the region; we are running 9 post graduate courses in different streams along with 7 under graduate courses. Most important and active asset in any institution is employees in that institution, we are having committed and dedicated staff. The healthy environment, rich cultural ambiance, disciplined way of functioning inspires you to bring best in you. This college has produced countless number of Doctors, Engineers, Chartered Accountants, management personnel, scientists and Sportsmen that speak about our ambition to achieve objectives.

This College is managed by D.A.V. college managing committee, New Delhi which is biggest non-government organization providing quality education to millions of students in the country and abroad with the network of more than 750 institutions.

Dear students I welcome you to this join institution, which is contributing to nation building with the Vedic Origin on the spiritual path shown by Swami Dayanand Ji. I am confident that your stay at college would be fruitful and when you leave this institution, you will be a person with full of confidence, discipline and human being with the mission. Wishing you all the best.

Varesh Gupta
Principal (Officiating)

DATES TO REMEMBER

The following schedule will be observed for admission to semester system Students and B.A. III year (Annual System) for the session 2015-2016

Without Late Fee	14-07-2015
With late fee of Rs. 500/- and permission of Principal	15-07-2015 - 30-07-2015
With late fee of Rs. 1000/- and permission of Dean College development council	01-08-2015 - 10-08-2015
With late fee of Rs. 1500/- and with the permission of the Vice Chancellor	11-08-2015 - 20-08-2015
With late fee of Rs. 2000/- in anticipation of approval by Dean College development council & with the permission of the Vice Chancellor	21-08-2015 - 31-08-2015

There will be no admission in any semester class after 31st August and 30th November in annual class.

The Schedule applicable for Semester classes

Study of 1st, 3rd & 5th Semester	15-07-2015 to 16-11-2015
Study of 2nd, 4th & 6th Semester	07-01-2016 to 30-04-2016

Schedule of Vacations

Summer Vacation : 29-05-2015 to 29-06-2015
Autumn Break : 26-09-2015 to 03-10-2015
Winter Break : 24-12-2015 to 05-01-2016

Date of Examination

Semester System 1st, 3rd, 5th : 26-11-2015
Semester System 2nd, 4th, 6th : 13-05-2016

Important Instructions For Filling The Form :-

1. Read carefully the instructions given in the prospectus as also in the admission form.
2. Fill the admission form in your own hand, get it signed by parents/guardians.
3. The parents/gurdian must read the rules and regulations before putting signature on the form.
4. Attach following documents with admission form
 - i) Passport size snaps = two (1 is to be pasted on form, I to be stapled)
 - ii) Stamp size snap one (To be pasted on ID card)
 - iii) Character Certificate from institution last attended (not required for old students)
 - iv) Attested copy of last exam passed.
5. Students from any other University/Board are required to furnish the original detailed marks certificate of previous examination passed.
6. Students passing their lower examination from other University/Board are required to obtain & produce Eligibility Certificate issued by Punjabi University, Patiala. They are also required to obtain Migration Certificate from their previous University/Board.
7. Please attach attested copies of reserved category certificate, If any.
8. If admission is granted, deposit the fees at appropriate fee counter on the same day.

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Accreditation



DAV College is registered under section 12 (b) making it eligible to receive central assistance, u/s 2 (f) of the UGC Act, 1956 under the head non-government college teaching up to post-graduate degree.

The College offered itself for inspection to National Accreditation and assessment Council (NAAC) and was awarded B+ grade. The assessment is done on the criteria of infrastructure, research, curriculum, teaching-learning and evaluation organization & management, support services and healthy practices.

Ragging Prohibited



"As per orders of Hon'ble Supreme Court of India Ref. No. SLP © No. 24295/2004. Student involved in ragging may be expelled from the institution.

ABOUT US

THE Institute

COLLEGE PROFILE



Founded in July 1969, D.A.V. College Bathinda has grown into one of the largest a multi-faculty co-educational Post Graduate Institution in the heart of Malwa Region. It has become a strong and important link in the vast chain of D.A.V. Institutions rendering unique service to the nation in dispelling ignorance and superstitions by spreading the light of knowledge. D.A.V. College Managing Committee with its headquarters at New Delhi, is an all India organization successfully running more than 800 educational Institutions throughout the country and abroad,

Men of the stature of Shri Mehar Chand Mahajan, former Chief Justice of India, Dr. G.L. Dutta, former Vice-Chancellor Vikram University, Sh. J.L. Kapur, retired judge, Supreme Court of India, and Lala Suraj Bhan former Vice-Chancellor, Kurukshetra and Punjab University, Shri Ved Vyasa and an eminent scholar of Sanskrit and a senior Advocate of the Supreme Court and Shri Darbari Lal an able administrator, Sh. T.R. Tuli former chairman of Punjab National Bank, Padam Bhushan Sh. G.P. Chopra have

led this organization and now Sh. Punam Suri Ji an eminent educationist, and a man of extraordinary futuristic vision, heads this prestigious movement.

DAV College is affiliated to the Punjabi University for B.A., B.A. (Honours in English) B.Sc. (Medical and Non Medical), B.Com., B.Com.(Prof), BBA, BCA, PGDCA and M.Sc. (IT), M.Sc. (IT) Lateral Entry, M.Sc. (Maths), M.Com, M.A. (English), M.A. (History), M.A. (Punjabi), M.A. (Political Sci.) and Some Job Oriented Courses.

With the help of highly qualified staff, the college has set high standards of education and its scholars have been winning top positions in various examinations of the University and Board year after year and entering civil services and other high profile organizations in the corporate sector.

The college has spacious class-rooms, a well stocked library and playgrounds. The science laboratories of the college are equipped with modern apparatus and amenities. The college has added a new Chemistry laboratory, a post-graduate

block and a complete computer centre, consisting of a Computer Room, Teaching room and an office.

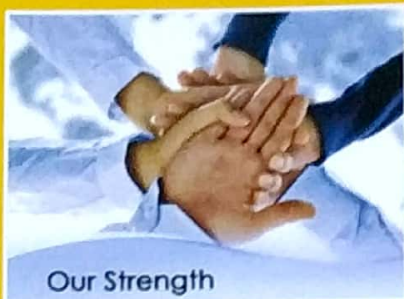
A new block of classrooms near the Computer centre to house P.G. classes also been added keeping in view the needs of the students. With the blessings of Almighty and co-operation of all concerned, our dream project-Multipurpose Gymnasium Hall and Shiv Chand Gupta Library Hall stand completed adding grace and facilities to the already existing college infrastructure.

At this institute, the students are encouraged to inculcate ethical values of life, patriotism and discipline. Every student receives individual attention and complete record of his activities at the college is kept and necessary information is sent to his parents/guardians at regular intervals.

The parents and guardians are also expected to contact the Principal personally at least once a month to acquaint themselves with the detailed progress of their wards.

Apart from the subject societies and tutorial groups, the college also has N.S.S., N.C.C., Adult Education and IGNOU centre and a Youth Welfare Department which function effectively for the proper channelization of the energies of the youth and inculcation of qualities of leadership in them. Every student is expected to participate in the activities of at least one of these organizations. Girl students are admitted to all classes.

Our Strengths



1. An exciting, safe and happening environment.
2. Innovative and experienced faculty.
3. Computer and Science Laboratories equipped with latest software and apparatus respectively.
4. Seminar Room where students gain exposure and knowledge.
5. Shivchand Gupta Multi purpose Gymnasium Hall.
6. Library Fully equipped with books and Shivchand Gupta Reading Hall.
7. Elaborate arrangements for games.
8. Intellectual Forum which organizes programmes like :
 - i) On the spot creative writing contest.
 - ii) Open debate on social evils.
9. 24 hours power backup.
10. Introspective sessions with the staff.
11. Career Counselling & Placement Cell.
12. R.O. system for pure drinking water for students & staff.



Our society is passing through a **CRISIS OF CONSCIENCE** and **QUALITY EDUCATION** is the only answer to the problems rampant in society. We know the best tool to fight the ailments of our society is **MAN HIMSELF**.

We believe in developing a personality which is **MULTI-CULTURED** : i.e. **SELF-CULTURE, SOCIAL CULTURE, NATIONAL CULTURE, COSMOPOLITAN CULTURE, HUMANISTIC CULTURE AND FINALLY SPIRITUAL CULTURE.**

We want to run educational programmes with and increased emphasis on **SPIRITUAL ASPECTS** of life. We believe that professional value system must not be hollow at the center. It must have a **HUMANISTIC VISION** at the centre of all human activity.

Let us enrich the **INTELLECTUAL CULTURE** of this region and turn this college into a **NURSERY OF IDEAS AND IDEALS.**

FACULTY COUNCIL

Prof. Varesh Gupta
Sh. Parveen Kumar
Mrs. Vandana Jindal

Principal (Officiating)
 Vice Principal and Registrar,
 Dean House Exams.

LIST OF REGULAR STAFF MEMBERS

ARTS FACULTY:

- | | |
|------------------------------|----------------------|
| 1. Shri. Varesh Gupta | M.A., M. Phil. |
| 2. Sh. Madan Lal | M.PEd., M.Phil. NIS |
| 3. Dr. (Mrs.) Beant Kaur | M.A., M.Phil., Ph.D. |
| 4. Sh. Sandeep Bhatia | M.A., M.Phil. |
| 5. Sh. Ram Labhaya | M.A., M.Phil. |
| 6. Dr. H.S. Arora | M.A., Ph.D. |
| 7. Mrs. Satish Grover | M.A., M. Phil. |
| 8. Sh. Ravinder Singh | M.A., M. Phil. |
| 9. Mrs. Karampal Kaur | M.A., UGC NET |
| 10. Dr. (Mrs.) Sukhdeep Kaur | M.A., Ph.D. |

SCIENCE FACULTY:

- | | |
|------------------------------|------------------------|
| 1. Dr. Gurpreet Singh | M.Sc., Ph.D., UGC NET |
| 2. Mrs. Meetu Sukheja Wadhwa | M.Sc. (Hons.), UGC NET |
| 3. Sh. Aman Malhotra | M.Sc., UGC NET, GATE |
| 4. Dr. (Mrs.) Parveen Bala | M.Sc., Ph.D., UGC NET |
| 5. Sh. Kulwinder Singh Mann | M.Sc., UGC NET |

COMMERCE FACULTY:

- | | |
|---------------------------|-------------------------|
| 1. Sh. Parveen Kumar | M.Com., M.Phil. |
| 2. Sh. Vikas Katia | M.Com., UGC NET |
| 3. Dr. (Mrs.) Kusum Gupta | M. Com., Ph.D., UGC NET |

COMPUTER SCIENCE FACULTY:

- | | |
|------------------------|-------------------------|
| 1. Mrs. Vandana Jindal | B.Tech., M.C.A., M.Phil |
| 2. Mrs. Anuja Puri | M.C.A. |
| 3. Sh. Rakesh Puri | M.C.A. |
| 4. Sh. Shishpal Jindal | M.C.A. |
| 5. Sh. Rajesh Batra | B.Tech, M. Tech. |

LIBRARIAN

- | | |
|---------------------------|--------------------------------------|
| 1. Sh. Mahesh Inder Singh | M.Sc. (Zoology), M.Phil., M.Lib. Sc. |
|---------------------------|--------------------------------------|

Youth Co-ordinator

Estate Officer

N.C.C. Officer

N.S.S. Prog. Officers

IGNOU Study Centre

Coordinator

Asstt. Coordinator

Asstt. Coordinator

NON TEACHING STAFF GENERAL BRANCH:

Sh. Baldev Krishan Sharma

Sh. Rajan Gupta

ACCOUNTS BRANCH:

Sh. Surinder Singh

Sh. Amandeep

LIBRARY STAFF:

Sh. Naveen Sharm

LABORATORY STAFF:

Sh. Amarjit Khullar

Sh. Krishan Chand

Sh. Balak Ram

Sh. Mohinder Pal

Dr. (Mrs.) Sukhdeep Kaur

Sh. Ram Labhaya

Sh. Rajesh Batra

Sh. Sandeep Bhatia,

Mrs. Anuja Puri

Dr. (Mrs.) Kusum Gupta

Sh. Ravinder Singh

Sh. Rakesh Puri

Mrs. Satish Grover

M.A., PGDPMIR, Suptt. (Offg.)

Dip. in Stenography

B.A. PM.I.R. (Dip.) Clerk

B.A. Clerk

B.A. Clerk (Offg.)

B.A. Sr. Clerk

B.A. J.L.A.

B.A. Sr. Lab. Attendant

B.A. Lab. Attendant

B.A. Electrician



S U C C E S S



OBJECTIVES

The College offers following courses :

Post Graduate Courses

- | | |
|-----------------|------------------------|
| 1. M.Sc. IT | 2. M.Sc. IT Ltr. Entry |
| 3. M.Sc. Maths | 4. M.A. History |
| 5. M.Com. | 6. M.A. English |
| 7. M.A. Punjabi | 8. M.A. Pol. Sci. |

Plus three stage courses of (10+2+3)

1. B.A. I, II & III (Computer Applications as an Elective Subject) (Semester System)
2. B.A. (Honours in English)
3. B.Com I, II, III, (Semester System)
4. B.Sc., I, II, III (Med.) (Semester System)
5. B.Sc. I, II, III, (Non-Med.) (Computer Applications in lieu of Chemistry) (Sem. System)

Professional Courses

1. B.C.A. (Bachelor of Computer Applications) 3 Yr. Course in Six Sem.
2. B.B.A. (Bachelor of Business Administration) 3 Yr. Course in Six Sem.
3. B.Com (Professional) 2nd & 3rd Year only Course in Sem.
4. P.G.D.C.A. (Post Graduate Diploma in Computer Applications) 1 Yr (Sem. System).

Job Oriented Courses

- | | |
|--|---------------------------------------|
| 1. Certificate Course in Risk Management & Insurance. | } (for B.A./B.Sc./
B.Com. 1st Yr.) |
| 2. Certificate Course in Office Mng. & Secretarial practice. | |
| 3. Diploma in Risk Management & Insurance | } (for B.A./B.Sc./
B.Com. 2nd Yr.) |
| 4. Diploma in Office Management & Secretarial practice. | |
| 5. Adv. Dip. in Risk Management & Insurance. | } (for B.A./B.Sc./
B.Com. 3rd Yr.) |
| 6. Adv. Dip. in Office Management & Secretarial Practice. | |

DEGREE COURSES

COURSES ON OFFER

B.A. Part-I (Semester System)

Eligibility :

1. Students having reappear in +2 exam are eligible to get admission in B.A.I only provided they must pass +2 exam before appearing for 1st semester examination. Last date of submission of registration up to 15-09-2015
2. The candidate must have passed SSC-II, examination of the School Education Board of Punjab, Haryana, H.P or C.B.S.E. or any other examination recognized by Punjabi University as equivalent there to.



Subjects :

Compulsory Subjects :

1. Punjabi or Punjabi Compulsory
Mudhla Gyan
2. English (Communication Skills)



Besides above written Compulsory subjects, students have option to choose any three elective subjects selecting one from the following groups.

Group-A	Group-B	Group-C	Group-D	Group-E
History	Political Science	English Lit.	Computer Applications	Economics
Mathematics		Punjabi Lit.	Physical Education	
		Hindi Lit.		

Important Note : Candidates passing +2 from boards other than P.S.E.B., C.B.S.E., Himachal Pradesh Board of Education, Haryana Pradesh Board of Education, I.C.S.E. must produce eligibility certificate from registration branch of Punjabi University before taking admission in any graduation level class.

Important Instructions :

1. The students of B.A. Part-I class are allowed to change combination of subjects or faculty within a period of 1 Month from the date of admission by paying Rs. 50/- per subject and Rs. 200/- respectively.
2. No candidate for B.A. Part-I examination (under new scheme +3) shall take up the subject of Mathematics if he has not opted this subject in +2 examination.
3. The students who have passed the examination of Punjabi Parboddh from Languages Department Punjab will be considered equivalent to Matric Punjabi & will be eligible for the concerned course if they fulfil the rest of the conditions.



Regarding Taking Subject Punjabi Complusory Mudhla Gyan instead of Punjabi :

1. The following categories of candidates shall be allowed to opt for the paper of Punjabi Mudhla Gyan in B.A./B.Sc./B.Com.& other related courses .
 - (a) Candidates who passed their Matriculation or 10+2 Examination from the schools/Institutions situated outside the state of Punjab.
 - (b) Children of Defence Personnel /Para-Military Personnel, the father or mother/guardian (in case the father of the candidate is deceased) will give a declaration that the candidate has not studied in Punjab at the School level.

As per instructions of Punjabi University vide its letter No. 3419-3655
 College/G.C.-6, dt. 09-04-14 Semester system has been approved for
 all the courses from 2014-15

As per instructions of Punjabi University vide its letter No. 5163 -5308/G.C.-6, dt. 13-05-08 all students of B.A., B.Com. & B.Sc. shall have to study Punjabi in all three years of their respective degree courses.

B.A. Part-II (Semester System) (Second Year of Plus Three Stage)

ENVIRONMENT STUDIES & ROAD SAFETY AWARENESS

As per instructions of Punjabi University vide its letter no. 146ed15051615 paper of ENVIRONMENT STUDIES & ROAD SAFETY AWARENESS will be conducted in fourth semester of B.A., B.B.A., B.Com, B.Sc.

Eligibility:

The student should have passed at least 50% papers of B.A.-I Semester -I (New Scheme) of Punjabi University.

Note :

1. Every candidate shall take up the same combination of subjects as taken up by him/her in B.A. Part-I
2. A student who has passed B.A. Part-I from other University (GNDU & Panjab University) is eligible to take admission in Part-II.
3. A student who has opted for English Lit. in B.A.-I, can opt for Honours in English in B.A.-IInd year.

B.A. Part-III (Annual System)

Eligibility

The Students should have passed at least 50% papers of previous exams. (New Semester System Scheme) of Punjabi University. If a candidate has been declared to reappear in one subject in Part II examination of this University or Panjab University or Guru Nanak Dev University, he/she will also be eligible, but such a candidate shall have to clear the reappear paper in the supplementary examination failing which his/her result of Part III shall also stand cancelled.

Note : Every Candidate shall take up the same combination of subjects as taken up by him/her in B.A. Part-II.



DEGREE COURSES

B.Com. Part-I

(Semester System)

Eligibility

The Following Students are eligible to get admission in B.Com. 1st Year.

1. Student should have Passed +2 examination of PSEB or any other examination recognized as equivalent there to with at least
 - (a) 40% marks in aggregate in case of students who have passed +2 commerce group.
 - (b) 45% marks in aggregate in case of students who have passed +2 humanities group with at least two subjects out of commerce / accounts/ maths/ economics/ management papers.
 - (c) 50% marks in aggregate in the case of students who have passed +2 not covered under (a) & (b) category.

Subjects :

Semester I

- BC- 101 Punjabi/Pbi. Compulsory Mudhla Gyan*
- BC-102 English (Communication Skills)
- BC-103 Financial Accounting
- BC-104 Business Laws-1
- BC-105 Principles of Economics-1
- BC- 106 Computer Application in Business

* Explained on Page No. 7

Subjects :

Semester II

- BC- 201 Punjabi/Pbi. Compulsory Mudhla Gyan*
- BC-202 English (Communication Skills)
- BC-203 e-Accounting
- BC-204 Business Laws-II
- BC-205 Principle of Economics-II
- BC- 206 Business statistics

* Explained on Page No. 7

B.Com. Part-II

(Semester System)

IMPORTANT NOTE : TO GET ADMISSION IN B.SC. SEM.-III & VTH STUDENTS MUST HAVE PASSED AT LEAST 50% OF PREVIOUS SEM. EXAMS.

Subjects :

Semester III

- BC- 301 Punjabi/Pbi. Compulsory Mudhla Gyan
- BC- 302 English (Communication Skills)
- BC- 303 Principles of Business Management -1
- BC- 304 Corporate Accounting -1
- BC- 305 Company Laws
- BC- 306 Income Tax Laws -1
- BC- 307 Business Mathematics

Subjects :

Semester IV

- BC- 401 Punjabi/Pbi. Compulsory Mudhla Gyan
- BC- 402 English (Communication Skills)
- BC- 403 Principles of Business Management -II
- BC- 404 Corporate Accounting -II
- BC- 405 Auditing Practices
- BC- 406 Income Tax Laws -II
- BC- 407 Business Environment
- Env. Stud. & Road Safety Awareness*

* Explained on Page No. 8

COURSES ON OFFER



DEGREE COURSES

COURSES ON OFFER

B.Com. Part-III (Semester System)

Subjects :	Semester V
BC- 501	Punjabi/Pbi. Compulsory Mudhla Gyan
BC- 502	Management Accounting - 1
BC- 503	Cost Accounting - 1
BC- 504	Financial Management - 1
BC- 505	Indirect Tax Laws - 1
BC- 506	Fund. of Entrepreneurship
BC- 507	Money & Financial Institutions

Subjects :	Semester VI
BC- 601	Punjabi/Pbi. Compulsory Mudhla Gyan
BC- 602	Management Accounting-II
BC- 603	Cost Accounting-II
BC- 604	Financial Management-II
BC- 605	Indirect Tax Laws -II
BC- 606	Governance, Ethics & Social Responsibility of Business
BC-607	Financial Market Operations

B.Sc. Part-I

(Semester System)



Eligibility
The Candidate must have passed SSC-II examination of the School Education Board of Punjab, Haryana, H.P or C.B.S.E. or any other examination recognized by Punjabi University as equivalent there to.

Subjects :	Medical	Semester -I & II	Non- Medical	Semester -I & II
1.	Punjabi / Pbi. Compulsory Mudhla Gyan*		1.	Punjabi / Pbi. Compulsory Mudhla Gyan*
2.	Chemistry		2.	Physics
3.	Botany		3.	Maths
4.	Zoology		4.	Computer Applications/Chemistry

*Conditions Regarding taking Punjabi Mudhla Gyan as subject are given on pg. no. 7

IMPORTANT NOTE: TO GET ADMISSION IN B.SC. SEM.-III & VTH STUDENTS MUST HAVE PASSED AT LEAST 50% OF PREVIOUS SEM. EXAMS.

B.Sc. Part-II (Semester System)

Subjects :	Medical	Semester -III & IV	Non- Medical	Semester -III & IV
1.	Punjabi / Pbi. Compulsory Mudhla Gyan		1.	Punjabi / Pbi. Compulsory Mudhla Gyan
2.	English		2.	English
3.	Chemistry		3.	Physics
4.	Botany		4.	Maths
5.	Zoology		5.	Computer Applications/Chemistry
6.	Environment Stud. & Road Safety Awareness*		6.	Environment Stud. & Road Safety Awareness*

* Explained on Page No. 8

B.Sc. Part-III (Semester System)

Subjects :	Medical	Semester -V & VI	Non- Medical	Semester -V & VI
1.	Punjabi / Pbi. Compulsory Mudhla Gyan		1.	Punjabi / Pbi. Compulsory Mudhla Gyan
2.	Chemistry		2.	Physics
3.	Botany		3.	Maths
4.	Zoology		4.	Computer Applications/Chemistry

Bachelor of Computer Applications (BCA)

(Semester System)

Eligibility Conditions : At least 45% marks in 10+2 examination from a statutory University/Board or any examination equivalent thereto in any stream 40% in case of SC/BC Candidates. **ADMISSION WILL BE DONE ON MERIT BASIS. NO ENTRANCE TEST.**

Important Note: Punjabi upto Matric Std. is essential. However, as per the instructions from Punjabi University, Patiala a student who has not passed Punjabi upto Matric Std. will have to pass the same during the first Year of BCA, failing which the student will be responsible for the cancellation of his admission/withholding of result, and no refund of fee etc, will be allowed.

Note :

- The rules for reservation against various categories can be revised as per Punjab Govt./ University directions and the rule existing at the time of interview will be applicable.
- All eligible candidates shall in the first instance be considered for admission under open category, failing which his/her claim for reservation and open seats shall be considered.

Subjects B.C.A. Part-I :

Semester -I

- Punjabi Compulsory
- General English
- Fundamentals of IT
- Programming Fundamentals Using 'C'
- Office Automation And Productivity
- Software Lab-I (Based on Paper BCA 104)
- Software Lab-II (Based on Paper BCA 105)

Subjects B.C.A. Part-I :

Semester -II

- General English
- Digital Electronics
- Data And File Structures
- System Analysis And Design
- Mathematical Foundation of Computer Sci.
- Software Lab-III (Based on BCA 200 Paper)
- Software Lab-IV (MS Access)

B.C.A. Part-II (Semester System)

Subject B.C.A. Part-II :

Semester -III

- English (Communication Skills)
- Discrete Maths
- Computer System Architecture & Organisis.
- C++
- D.B.M.S.
- Lab-I(C++)
- Lab-II(D.B.M.S.)
- EVS

Subject B.C.A. Part-II :

Semester -IV

- English (Communication Skills)
- Computer Networks
- M.I.S.
- Computer Oriented Numerical Methods
- R.D.B.M.S. (with orcale)
- Lab-I (CONM)
- Lab-II (orcale)

B.C.A. Part-III (Semester System)

Subject

Semester -V

- English Literary Skills - 1
- System Analysis and Design
- System Software
- Java Programming
- Web Designing using HTML and DHTML
- Software Lab - IX (Java)
- Software Lab - X (HTML and DHTML)

Subject

Semester -VI

- English Literary Skills - 1
- E-Commerce
- Operating System
- Software Engineering
- Web Designing using ASP NET
- Software Lab - XI (based on Java)
- Software Lab - XII (Web desig. using ASP NET)

DEGREE COURSES

B.B.A.

(Bachelor of Business Administration)

This is a 3 year degree course comprising of 6 semesters.



Eligibility Conditions :

No. of Seats : 50

Student should have passed 10+2 examination from a statutory University/ Board or any examination equivalent there to without reappear.

Admission Procedure :

Admission to BBA-I will be granted on the basis of merit. Students seeking admission to this three year degree course shall have to apply within stipulated period on the prescribed form. No application will be entertained for admission after the expiry of the fixed date and time.

The rules of reservation against various categories shall be as per Punjab Govt./Punjabi University, Patiala as mentioned in the prospectus.

Important Note :

Punjabi upto Matric Std. is essential. However, as per the instructions from Punjabi University, Patiala a student who has not passed Punjabi upto Matric Std. will have to pass the same during the first Year of BBA, failing which the student will be responsible for the cancellation of his admission/with holding of result, and no refund of fee etc. will be allowed.

Important Note :

As per instructions of Punjabi University vide its letter No. 5163-5308/G.C.-6, dt. 13-05-08, all students of under graduate professional courses shall have to pass Punjabi as a qualifying subject.

Subjects B.B.A. -1st Year

Semester -I

- BBA-101 Punjabi / Punjab History and Culture
- BBA-102 Business Economics-I
- BBA-103 Business Mathematics
- BBA-104 Business Orga. & Mgmt. Principles
- BBA-105 Computer Application for Business-I
- BBA-106 Seminar on Report Writing
- BBA-107 Viva-Voce

Subjects B.B.A. -1st Year

Semester -II

- BBA-201 English
- BBA-202 Business Economics-II
- BBA-203 Business Statistics
- BBA-204 Administrative Practices
- BBA-205 Computer Application for Business-II
- BBA-206 Seminar on Corporate Communication
- BBA-207 Viva-Voce

Subjects B.B.A. -2nd Year

Semester -III

- BBA-301 Financial Accounting
- BBA-302 Business Laws
- BBA-303 Business Economics-II
- BBA-304 Business Communication and Internet
- BBA-305 Human Resource Management
- BBA-306 Seminar on Report Writing
- BBA-307 Viva-Voce

Subjects B.B.A. -2nd Year

Semester IV

- BBA-401 Cost Accounting
- BBA-402 Labour Laws
- BBA-403 Money and Banking
- BBA-404 Operations Management
- BBA-405 E-Commerce
- BBA-406 Seminar on Creativity
- BBA-407 Viva-Voce

8 Env. Stud. & Road Safety Awareness*

* Details given on Pg. No. 8

PROFESSIONAL COURSES

COURSES ON OFFER

Subjects B.B.A. -3rd Year

Semester -V

- BBA-501 Business Research
- BBA-502 Workshop on Time & work load Mgt.
- BBA-503 Seminar (Summer internship)
- BBA-506 Brand & Product Management
- BBA-507 Inter personal Skills in Management
- BBA-508 Management of Industrial relations

Subjects :

Semester -VI

- BBA-601 Industrial Training Project
- BBA-602 Project Report
- BBA-603 Seminar on Project report
- BBA-604 Viva-Voce

B.Com. (Professional) -II & III Year (Semester System)

Eligibility

To get admission in B.Com. (Professional) sem.-III & Vth students must have passed at least 50% of previous sem. exams.

Subjects :

Semester III

- BCP- 301 Company Accounts
- BCP-302 Company Regulations
- BCP-303 Indirect Tax
- BCP-304 Quantitative Techniques for Business-I
- BCP-305 Workshop on Company Accounts
- BCP-306 Viva-Voce

Subjects :

Semester IV

- BCP- 401 Business Finance
- BCP-402 Cost Accounting
- BCP-403 Income Tax
- BCP-404 Quantitative Techniques for Business-II
- BCP-405 Workshop on Quantitative Tech. of Busi.
- BCP- 406 Workshop on Income Tax

Subjects :

Semester V

- BCP- 501 Management Accounting -I
- BCP-502 E-commerce and applications
- BCP-503 Contemporary Auditing
- BCP-504 Indian Financial System
- BCP-505 Seminar on Business
- BCP-506 Workshop on Financial planning

Subjects :

Semester VI

- BCP- 601 Management Accounting -II
- BCP-602 Contemporary Auditing
- BCP-603 Security Analysis and Portfolio Management
- BCP-604 Fundamentals of Entrepreneurship
- BCP-605 Workshop on Entrepreneurial Development
- BCP- 606 Viva-Voce

M.Sc. (IT) & M.Sc. (IT) (lateral entry) (Semester System)

Eligibility Conditions :

Student should have passed B.A./B.Com/B.Sc. from Pbi. Uni. or any other University recognized by UGC. Admission will be done on merit basis.

Subjects :

Semester -I

Semester -II

- | | |
|---|--|
| MS-111 Mathematical Foundation of Computer Science. | MS-121 Object Oriented Prog. Using C++ |
| MS-112 Computer Programming Using C | MS-122 Data & File Structure |
| MS-113 Computer Organization and Architecture | MS-123 Operating System |
| MS-114 Visual Basic | MS-124 RDBMS & Oracle |
| MS-115 Programming Lab-I | MS-125 Programming Lab-III |
| MS-116 Programming Lab-II | MS-126 Programming Lab-IV |

Subjects :		Semester -III	Semester -IV
MS-211	Computer Graphics	MS-221	Web Technology
MS-212	Java Programming	MS-222	Theory of Computation
MS-213	Software Engineering	MS-223	Linux Administration
MS-214	Computer Networks	MS-224	Artificial Intelligence
MS-215	Programming Lab - IV (Comp. Graphics)	MS-225	Programming Lab-VI (Linux Admin.)
MS-216	Programming Lab - V (Java Programm.)		

M.Sc. (MATH) (Semester System)

Eligibility & Subjects

Student should have passed B.A./B.Sc. (with Maths) from Pbi. Uni. or any other Uni. recognized by UGC.

Subjects	Semester-I
1.	MM 401 Mathematical Analysis
2.	MM 402 Topology-I
3.	MM 403 Algebra-I
4.	MM 404 Differential Geometry
5.	MM 405 C-Programming

Subjects	Semester-II
1.	MM 501 Differential Equation
2.	MM 502 Functional Analysis
3.	MM 503 Algebra - II
4.	MM 504 Complex Analysis - I
5.	MM 505 Topology - II

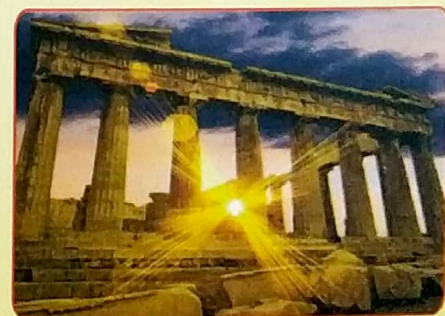
Subjects	Semester-III
1.	MM 602 Differential Manifolds
2.	MM 604 Field Theory
3.	MM 605 Complex Analysis - II
4.	MM 606 Analytic Number Theory
5.	MM 610 Optimization Techniques

Subjects	Semester-IV
1.	MM 703 Theory of Linear Operations
2.	MM 707 Mathematical Methods
3.	MM 709 Fluid Mechanics
4.	MM 711 Algebraic Coding Theory
5.	MM 714 Operation Research

College has right to change the subjects

M.A. (HISTORY) (Semester System)

Eligibility
Student Should have passed B.A. (with History) from Pbi. Uni. or any other University recognized by UGC.



Subjects	Semester-I
1.	History of Punjab (Compulsory) (1469-1675)
2.	History of the World (Option-I) (1500-1815)
3.	History of the World (Option-I) (1870-1919)
4.	History of China & Japan (Opt.-II) (1840-1911)
OR	
5.	Research Methodology in History

Subjects	Semester-II
1.	History of Punjab (Compulsory) (1675-1799)
2.	History of the World (Option-I) (1815-1870)
3.	History of the World (Option-I) (1919 onwards)
4.	History of China & Japan (Option-II) (1912-1949)
OR	
5.	Research Methodology in History

POST GRADUATE COURSES

COURSES ON OFFER

Subjects

Semester-III

Semester-IV

1. History of Punjab (Compulsory) (1799-1849)
Group C Modern India 2.
History of India (1707-1772)
3. History of India (1818-1947)
4. National Movement in India &
Constitutional Development (1858-1930)

1. History of Punjab (Compulsory) (1849-1947)
Group C Modern India 2.
History of India (1772-1818)
3. History of India (1818-1947) social &
Economic History of Modern India
4. National Movement in India &
Constitutional Development (1930-1947)

M. Com.

Eligibility

Student Should have passed B.Com. / B.M.I.T / B.B.A. from Pbi. Uni. or any other Uni. recognized. by UGC.

Note

The Admission will be done on merit basis.



Subjects

Semester-I

Semester-II

1. MC-101 Business Management
2. MC-102 Corporate Accounting
3. MC-103 Financial Management
4. MC-104 Business Economics
5. MC-105 Comp. Application in Business

1. MC-201 Accounting for Managerial Decisions
2. MC-202 Financial Inst. & Markets
3. MC-203 Business Environment
4. MC-204 RM & ST
5. MC-205 Seminar

Subjects

Semester-III

Semester-IV

1. MC-301 Management of Financial Services
2. MC-302 Corporate Legal Framework
3. MC-303 Strategic Cost Management
4. MC-304 Direct Tax Laws
5. MC-305 Marketing Management

1. MC-401 Human Resource Management
2. MC-402 Fundamentals of Investment
3. MC-403 International Finance
4. MC-404 Banking and Insurance Services
5. MC-405 Corporate Tax Planning
6. MC-406 Comprehensive Viva-voce

M.A. (English) (Semester System)

Eligibility

Student should have passed B.A. with minimum 50% marks from Pbi. University or any other University recognized by UGC.



Subjects

Semester-I

1. Course I Chaucer to Renaissance
2. Course II Jacobean to Restoration Age
3. Course III Neo-Classicism & the Rise of Novel
4. Course IV Any one of the following options
 1. English Phonetics & Phonology
 2. Shakespeare
 3. European Drama

Semester-II

1. Course V The Romantic Age
2. Course VI Victorian Poetry & Prose
3. Course VII 19th Century British & European Fiction
4. Course VIII Any one of the following options
 1. Indian Writing in English
 2. Modern Indian Lit. in Translation
 3. Modern English Grammar & Usage

Subjects

Semester-III

1. Course IX Literary Criticism
2. Course X 20th Century Literature (upto 1940)
3. Course XI European Literature
4. Course XII (i) American Literature
(ii) Modern British Literature
(iii) Modern Canadian Fiction

Semester-IV

1. Course XIII Literary Theory
2. Course XIV World Literature in English
3. Course XV Twentieth Century Drama
4. Course XVI (i) Post-Colonial Writing
(ii) Literature, Gender & Feminism
(iii) Language and Linguistics

M.A. (Political Science) (Semester System)

Eligibility & Subjects

Student Should have passed B.A. with minimum 50% marks from Pbi. Uni. or any other Uni. recognized by UGC.

Semester-I

1. Paper-I Indian Political Thought
2. Paper-II Western Political Thought
3. Paper-III Indian Government and Politics
4. Paper-IV Theories of International Politics

Semester-II

1. Paper-I Modern Indian Political Thought
2. Paper-II Contemporary Political Issues
3. Paper-III Liberal, Political Theory
4. Paper-IV Democracy in India

Semester-III

1. Paper-I Contemporary Political Thought
2. Paper-II Modern Political Analysis
3. Paper-III State Politics in India
4. Paper-IV Federalism

Semester-IV

1. Paper-I Theory and Practice of Public Admin.
2. Paper-II Comparative Politics
3. Paper-III Electoral Politics in India
4. Paper-IV Punjab Politics



M.A. Punjabi

(Semester System)

Eligibility

Student should have passed B.A. with minimum 50% marks from Pbi. Uni. or any other Uni. recognized by UGC. Candidates belonging S.C. Category & Physically Handicapped (At least to 40%) on Production of Certificates relaxed 5% marks



Subjects

Semester-I

ਪਰਚਾ ਪਹਿਲਾ : ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ
 ਪਰਚਾ ਦੂਜਾ : ਆਪਸਨ ਪਹਿਲੀ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਾਵਿ
 ਆਪਸਨ ਦੂਜੀ : ਆਧੁਨਿਕ ਬਿਰਤਾਂਤਕ ਕਾਵਿ
 ਪਰਚਾ ਤੀਜਾ : ਪੰਜਾਬੀ ਨਾਟਕ
 ਪਰਚਾ ਚੌਥਾ : ਆਪਸਨ ਪਹਿਲੀ : ਮੁੱਢਲੀ ਪੰਜਾਬੀ ਗਲਪ
 ਆਪਸਨ ਦੂਜੀ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਗਲਪ
 ਪਰਚਾ ਪੰਜਵਾਂ : ਸਾਹਿਤ ਆਲੋਚਨਾ ਦੇ ਸਿਧਾਂਤ

Semester-II

ਪਰਚਾ ਪਹਿਲਾ : ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ
 ਪਰਚਾ ਦੂਜਾ : ਆਪਸਨ ਪਹਿਲੀ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਾਵਿ
 ਆਪਸਨ ਦੂਜੀ : ਆਧੁਨਿਕ ਬਿਰਤਾਂਤਕ ਕਾਵਿ
 ਪਰਚਾ ਤੀਜਾ : ਪੰਜਾਬੀ ਨਾਟਕ
 ਪਰਚਾ ਚੌਥਾ : ਆਪਸਨ ਪਹਿਲੀ : ਮੁੱਢਲੀ ਪੰਜਾਬੀ ਗਲਪ
 ਆਪਸਨ ਦੂਜੀ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਗਲਪ
 ਪਰਚਾ ਪੰਜਵਾਂ : ਸਾਹਿਤ ਆਲੋਚਨਾ ਦੇ ਸਿਧਾਂਤ

Semester-III

ਪਰਚਾ ਪਹਿਲਾ : ਭਾਸ਼ਾ ਵਿਗਿਆਨ ਅਤੇ ਪੰਜਾਬੀ ਭਾਸ਼ਾ
 ਪਰਚਾ ਦੂਜਾ : ਆਪਸਨ ਪਹਿਲੀ : ਗੁਰਮਤਿ ਕਾਵਿ
 ਆਪਸਨ ਦੂਜੀ : ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਵਿਸ਼ੇਸ਼ ਅਧਿਐਨ
 ਪਰਚਾ ਤੀਜਾ : ਪੰਜਾਬੀ ਵਾਰਤਕ
 ਪਰਚਾ ਚੌਥਾ : ਸੂਫੀ ਅਤੇ ਬੀਰ ਕਾਵਿ
 ਪਰਚਾ ਪੰਜਵਾਂ : ਸਭਿਆਚਾਰ ਤੇ ਪੰਜਾਬੀ ਸਭਿਆਚਾਰ

Semester-IV

ਪਰਚਾ ਪਹਿਲਾ : ਭਾਸ਼ਾ ਵਿਗਿਆਨ ਅਤੇ ਪੰਜਾਬੀ ਭਾਸ਼ਾ
 ਪਰਚਾ ਦੂਜਾ : ਆਪਸਨ ਪਹਿਲੀ : ਗੁਰਮਤਿ ਕਾਵਿ
 ਆਪਸਨ ਦੂਜੀ : ਗੁਰਮਤਿ ਵਿਸ਼ੇਸ਼ ਅਧਿਐਨ
 (ਗੁਰੂ ਅਰਜਨ ਦੇਵ : ਵਿਸ਼ੇਸ਼ ਅਧਿਐਨ)
 ਪਰਚਾ ਤੀਜਾ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਵਾਰਤਕ
 ਪਰਚਾ ਚੌਥਾ : ਕਿੱਸਾ ਕਾਵਿ
 ਪਰਚਾ ਪੰਜਵਾਂ : ਲੋਕਧਾਰਾ ਅਤੇ ਪੰਜਾਬੀ ਲੋਕਧਾਰਾ
 ਪਰਚਾ ਛੇਵਾਂ : ਵਿਸ਼ਵ ਵਾਰਤਕ

Post Graduate Diploma in Computer Applications (PGDCA)



Eligibility Conditions :

This is a One year Diploma Course (semester system). The classes for this course are held in the morning & evening for the benefit of employees.

1. Bachelor's Degree from a statutory uni. or any other examination equivalent thereto in any stream.
2. Admission strictly on merit as per Pbi. Uni. guidelines.
3. Having passed Punjabi upto Matric/+2 level.

Subjects :

Semester -I

- 101 Fundamentals of IT
- 102 Operating Systems
- 103 Programming Fundamentals through 'C'
- 104 Com. Org. & Arch
- 105 S/W Lab-I
- 106 S/W Lab-II

Subjects :

Semester -II

- 201 Data Structures
- 202 Obj. Oriented Pgm with 'C++'
- 203 DBMS with MS ACCESS
- 204 Fund of Comp. Net wks, Int. & Script Lang
- 205 S/W Lab-III
- 206 S/W Lab-IV

The Degrees/Diploma/Certificates issued by the following Boards/Universities are not recognised for admission:

1. Board of Higher Secondary Education, Delhi
2. Central Board of Higher Education, Uttam Nagar, New Delhi
3. All India Board of Secondary Education, Gazipur
4. Central Board of Higher Education, East Patel Nagar, New Delhi
5. Board of Adult Education and Training, Brahmpuri, Nagal Rai, New Delhi
6. Bihar State Madarsa Education Board, Patna
7. Akhil Bhartiya Shiksha Sansthan, New Delhi
8. Bhartiya Siksha Parishad Lucknow, U.P.
9. Indian Education Council, Lucknow, U.P.
10. ACN International Unviersity, Raipur
11. Doon International University, Raipur
12. Hindi Sahitya Sammelan, Allahabad
13. Maithili University/ Vishwavidyalaya, Darbhanga, Bihar
14. Mahila Gram Vidyapith / Vishwavidyalaya, (Women's University) Prayag, Allahabad (UP)
15. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi
16. Commercial University Ltd., Daryaganj, Delhi
17. Indian Education Council of U.P., Lucknow(UP)
18. Gandhi Hindi Vidyapith, Prayag, Allahabad (UP)
19. National University of Electro Complex Homeopathy, Kanpur
20. Netaji Subhash Chandra Bose University (Open Univeristy), Achaltal, Aligarh (UP)
21. D.D.B. Sanskrit Uni., Putur, Trichi, Tamil Nadu
22. St. John's University, Kishanttam, Kerala
23. United Nations University, Delhi
24. Vocational University, Delhi
25. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (UP)
26. Maharana Patap Shiksha Niketan Vishwavidyalaya, Pratapgarh (UP)
27. Raja Arabic University, Nagpur
28. Kesarwani Vidyapith, Jabalpur (M.P.)
29. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum (Karnataka)
30. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi-110008.
31. Gurukul Vishwavidyalaya, Vrindawan (UP)

The above list of fake Boards/Universities/Organizations is not exhaustive and there may be several other organizations which are not recognized for admissions at IMA.

ADMISSION COUNSELLING

Conditions For Admission :-

1. All admission for B.A./B.Sc./B.Com/B.C.A./B.B.A, M.A. (His.), M.Sc.(IT), M.Sc. (Maths), M.A. (English), M.Com & Other courses shall be provisional subject to approval/confirmation of admission by Punjabi University. The College shall not be responsible if university does not approve admission of any student due to wrong or incomplete particulars submitted by him/her or for want of any requisite document. Therefore before filling in the form the candidate must ensure that he/she is eligible for admission to particular class. If any ineligibility is detected at any stage, the admission shall be cancelled and college shall not be responsible in any case.
2. **Principal reserve the right to refuse admission to any students whose behaviour was not found up to mark in the previous class.**
3. Principal reserves the right to refuse admission to any student without assigning any reason.
4. The Principal can cancel the admission of any student who has been admitted to the college without assigning any reason what so ever.



General Rules for Admission & Reservation of Seats

1. Every Candidate seeking admission to the college shall possess a copy of the College Prospectus including the Admission Form, available from the College Office on payment of Rs. 250/- (Rs. 275/- by Post)
2. Every Candidate must complete the admission form in all respects along with attested copies of supporting certificates and two passport size photographs.
3. Every student is required to produce in original the university/Board Certificate of having passed the Previous Examination and a character certificate from the institution last attended.
4. Those who are already registered with the Board/University must produce their registration card at the time of admission.
5. In case any result is declared late by the University, a student can seek admission without late fee within 10 working days of the date of declaration of the result, subject to the availability of seats in that class.
6. A student belonging to scheduled or backward class is required to fill the necessary stipend form subject to income limits (Rs. 1,000,00/- p.a. for S.C. and Rs. 2,50,000/- p.a. for BC.) He/She will have to produce a certificate as proof of his/her belonging to the class concerned along with the income certificate from the competent authority.
7. a) Students from any other University/Board are required to furnish the original marks certificate of previous examination passed.
b) Students passing their lower examination from other University/Board are required to obtain and produce eligibility certificate issued by Punjabi University, Patiala

GENERAL RULES & RESERVATION OF SEATS

Reservation of Seats

A) According to the Punjab Government Letter No. 389 (S)-99/7/87.c. (Edu) 3 dated 14.7.87 seats have been reserved for various categories of candidates as under :

1. Scheduled Castes	25%
2. Backward Classes	5%
3. Wards of Defence/CRPF/BSF/Police Personnel	2%
4. Sportsmen	2%
5. Wards of Edu. Dept. Personnel	2%
6. Handicapped	3%
7. Terrorist affected/Internal/External Migrants	2%
8. Children/Grand Children of Freedom Fighters	2%
9. Tsunami affected person	1%

On the recommendation of HRD Ministry, UGC has directed the Universities and their affiliated college to provide a minimum of 5% seats for foreign students in various courses.

C) Wherever minimum percentage of marks is prescribed for admission to a particular class, a relaxation of 5% will be allowed in the case of scheduled castes/backward class candidates.



IMPORTANT

- (a) As per Punjabi University rules, one seat up to 50 students in a class and two seats having more than 50 students (Maximum Six in a college) will be reserved at entry point for the students on the basis of their performance in University Youth Festivals. The students applying against this Category shall be interviewed by the committee constituted by the Principal for this purpose.
- (b) 10% additional seats in each class/course shall be reserved at entry point for poor & intelligent rural candidates. The list of such students shall be supplied by D.C. Office & the students seeking admission against this category shall be interviewed by the Principal of the concerned college and the university representative. Such students shall have to fulfil eligibility conditions.
 - (i) Students who have been detained/disqualified/failed in the same class will not be eligible to apply under this category.
 - (ii) Certificate of good conduct from the Principal of the institution last attended shall have to be submitted along with the application form.
 - (iii) These students shall have to secure minimum 60% marks in qualifying entrance test where ever applicable.
 - (iv) The students getting admission under this category will be entitled to fee and other concession as per the policy of the Punjab Govt./Punjabi University.

Admission To Re-Evaluation Cases :

A student whose result is declared late on account of re-evaluation can seek admission within 10 working days after the declaration of result subject to availability of seats.

Eligibility for University Examination**House Examination & Attendance for B.A./B.Sc./B.Com Part I, II, III students**

To be eligible for Examinations :

- i) (a) For the students of B.A.-Ist year, all other Graduation Courses and Post Graduation Courses eligibility conditions for appearing in exams will be as per Punjabi University Norms.

For Students of B.A.-IIIrd year (Annual System)

- i) (a) A student should have obtained 33% marks in the aggregate of all the subjects or 20% in each subject in the house examination held by the College.
 (b) Special Test : 35% marks in each subject.
- ii) A student must have attended at least 66% of the total lectures/practicals/tutorials in each subject (provided that at least 75% of the lectures/practicals/tutorials fixed for the subject have been delivered.) For genuine reason the Principal is empowered to condone shortage in attendance up to 15 periods in lectures, 7 Periods in tutorials (Comm. Classes) in every subject provided that no condonation is allowed if the candidate has not attended 50% of the total lectures/ practicals/tutorials delivered/ conducted in each subject.

Note : Under the Punjabi University regulations, students who do not fulfil the above conditions, cannot appear in the examination even as 'Private Candidates'

Payment of Fees**Fees & Funds****Common for all Students**

The applicant must study the fee-structure before signing and submitting application for admission to a course. Fees and funds once paid will not be refunded in any case even though a student has not attended college for a single day. The college is not bound by any remedial claim, incidental or consequential, express or implied, accruing from fee, funds and other tariffs.

1. The security will be refunded in the month of November in the next session.
2. Security Not withdrawn up to 30th June of the following session shall lapse automatically.
3. All students coming on bicycles/scooters/motor cycles shall have to pay cycle/motor cycle fee for the entire session. Any student found evading the payment of fee will be charged double the normal fee.
4. If any student leaves the college without completing his/her class/course, he/she shall have no claim whatsoever for the refund of fee.
5. Any enhancement in fee and funds by the Pbi. University/Pb. Govt. Managing Committee/College authorities at any stage shall be binding on the students of all classes. The proposed revised fee structure, if any, will be notified to the students.

Fee Structure for 2015-2016

For B.A./B.Sc./B.Com. Students

University Charges (Per Annum)	
Registration (only for 1st year & stud. migrating from other boards & Uni.)	800/-
Continuation Fee (For already regd. stud)	300/-
Sports Fee	400/-
Youth Welfare Fee	100/-
Punjab State Sports Council Fee	25/-
Holiday Home Fund	55/-
NSS Fee	80/-
Block Entry Fee	50/-
College Dev. Fund	100/-
Punjabi Language Development Fund	75/-
Sports Infrastructure Development Fund	200/-
Sports Hostel Furniture Arrang. Fund	200/-
Sports Wing Fee	100/-
Migration Fee, if applicable	150/-
Certificate Verification Fee*	800/-

*(for 1st year & stud. migrating from other boards /Univ.)

College Dues :

Monthly :

Dilapidation Fee	60/-
Medical Aid Fee	20/-
College Functions/Deptt.	
Society & related functions	80/-
Infrastructure Maintenance	95/-
Sports Facilities	30/-
Arya Samaj	10/-
Poor Students Fund	30/-
Playgrounds Upkeep & Gardening	
Electricity/Water/Sewerage Charges/	
Power Backup charges	125/-
Administrative Operational Expenses	185/-
Matching Fund	430/-
Youth Welfare Activities	25/-
Cleanliness Fee	25/-
Correspondence Fee/Student information charges	30/-
Seminars/Workshops/Extension Lectures	35/-
Publicity/Advt.	30/-
Personal Record Fee	45/-

Govt. Dues (Per Annum) :

Admission Fee	50/-
Punjab Sports Council Fee	75/-
Tuition Fee (B.A./B.Sc./B.Com. I,II,III)	456/-
Red Cross	24/-
Higher Education Fee	20/-
NCC Fee	10/-
Late Admission Fee, if applicable (As per Uni. Rules)	

College Dues :

Annual :

House Exams./ Class Test (2)	270/-
Identity Card/Library Ticket	60/-
Membership of two Societies	60/-
Students Safety Insurance	30/-
Library Up keep Fees	50/-

Charges not applicable to all :

- Intra college activities fund (for 2nd year & 3rd year students)	40/- p.m.
Computer Fee (Elective Subject only)	200/- p.m.
Sports Practical Fee (P. Edu. Students only)	75/- p.m.
Science Lab Maintenance/	
Science Practical Fee	100/- p.m.
Add on Courses	100/- p.m.
Cycle Fee	250/- p.a.
Motor Cycle/Scooter Fee	500/- p.a.

- All Charges subject to Change/revision as per Punjab Govt. University/College Management Instructions.

- Security (Refundable) of Rs. 150/- to be charged extra (from 1st year and new students).

- Computer Fee will be charged in addition to the first instalment.

* Uni. Examination Fee extra.

INSTALMENTS OF FEES :

Ist Instalment at the time of Admission

Rs. 10000/- (Arts & Comm./Science) + Uni. exam. fee

IInd Instalment Nov. (1st week)

IIIrd Installment Jan. University examination fee & Balance fund (if any)

Important Note :

TDC-1 Re-appear students will have to deposit full fee at the time of admission

Fee Structure For B.C.A. (I,II,III Yr.)

Fee Structure	Fee & Funds (For the Session)
Security	1,000/-
Tuition Fee	1,630/-
Institutional Fund	10,150/-
Annual Funds	6,070/-
Laboratory Fee	11,150/-
Total	30,000/- (15,000/- per semester)
Certificate Verification Fee if applicable & Uni. Examination Fee extra.	



Fee Structure For B.B.A. (I,II,III Yr.)

Rs. 30,000/- (Including Rs. 1000/- as security)
University charges & University Examination fee extra

Fee Structure For PGDCA

Fee Structure	Fee & Funds
Tuition Fee	1,200/-
Laboratory Fee	6,900/-
Institutional Fund	6,900/-
Annual Funds	3,000/-
Security	1,000/-
Total	19,000/- (9,500/- per semester)
Certificate Verification Fee if applicable & Uni. Examination Fee extra.	



Fees Structure For Post Graduate Courses

M.Sc. IT-I 30,000/- for the session (15,000/- per semester)
M.Sc. IT-II & M.Sc.-II Lateral entry 30,000/- for the session (15,000/- per semester)
M.Sc. Math 1st year 25,000/- for the session (12,500/- per semester)
M.Sc. Math IIInd year 25,000/- for the session (12,500/- per semester)
M.A. History 1st year 22,000/- for the session (11,000/- per semester)
M.A. History IIInd year 21,000/- for the session (10,500/- per semester)
M.A. English 1st year 25,000/- for the session (12,500/- per semester)
M.A. English IIInd year 25,000/- for the session (12,500/- per semester)
M.Com 1st year 25,000/- for the session (12,500/- per semester)
M.Com IIInd year 25,000/- for the session (12,500/- per semester)
M.A. Punjabi 1st year 22,000/- for the session (11,000/- per semester)
M.A. Punjabi IIInd year 22,000/- for the session (11,000/- per semester)
M.A. Pol. Sci. 1st year 22,000/- for the session (11,000/- per semester)
M.A. Pol. Sci. IIInd year 22,000/- for the session (11,000/- per semester)
B.Com Professional Ist & IIInd year 23,000/- each for the session (11,500/- per sem.)
Certificate Verification Fee if applicable & Uni. Examination Fee extra.

Note :

This fee is for the full session and is subject to any revision by the Management/College/Punjabi University/Punjab Govt.

Important Note:-

- Rs. 10/- per day late payment fine will be charged after the due date.
- On surprise checking, the amount of fine on absentees will be at the discretion of the Principal.
- Cell phones will be confiscated.
- Those caught writing on the walls and black boards damaging college property including electric fittings, fans, taps, furniture etc. will be fined heavily.
- 7 day absence will lead to striking off the name. Re-admission will as per university/college rules at the discretion of the Principal.
- Students caught taking drugs will be fined heavily and can also be expelled.
- Students who try to bring outsiders in the college will be expelled.
- Charges of absence per day will be Rs. 5/- in addition to the absentee fine prescribed by the university.

GENERAL RULES FOR FEES

House Examination Fines

Absence Fine per paper	Rs. 50/-
Unfair means	Rs. 200/-

(This may entail further punishment including expulsion)

* These fines are subject to any revision by the govt./university/
college authorities.



Rules for Payment of Dues

1. Re-appear students of B.A. I will pay full fee at the time of admission.
2. Dues will be accepted only in cash. Cheques and bank drafts will not be accepted.
3. Fee once paid will not be refunded.
4. If a science/computer student changes his/her subjects to Arts, the Science/computer fee previously paid by him/her will neither be refunded, nor adjusted.
5. If a student leaves the college during any of the above mentioned terms, he will have to pay fees for the whole period of that term, except in case of migration.
6. A student whose name is struck off on account of non-payment of dues may be readmitted on payment of the pending dues and re-admission fee.
7. A student absent or on leave from the college must arrange to pay his/her fee on the due date.

Punjab Govt. Schemes for Scholarship & Fee Concession :

1. **Post Matric Scholarship Scheme for Minority Students - 2015-16**

Students are advised to visit www.minorityaffairs.gov.in or get information from toll free number 1800-137-0015 or get information from college office regarding scholarship.

2. **The Government has decided to extend educational concessions offered to the children of officers and men of the Armed Forces killed or permanently disabled during Indo-Pak and Indo-China conflicts, to the children of Defence Personnel, of Indian Peace-Keeping Force in Srilanka who have been killed or wounded. These concessions include complete exemption from tuition and other fees, full cost of books and stationery etc.**

Facility for free education will be available to the children of sufferers of certain categories as per Punjab Govt. Letter No. 19/2/87-EDU-1386-92 dated 30.04.90

Fee Concession at College Level :

1. Application for the concession on prescribed form obtainable from the college for should be submitted when called for.
2. Fee concession, stipend, scholarship etc. will be withdrawn in case a scholar deteriorates in studies, remains irregular in attendance or is found guilty of unfair means in any house test or examination.

RULES & REGULATIONS

Rules & Regulations Leave Rules

1. Leave for absence from the College should be applied for when absolutely necessary.
2. Leave should be secured personally before it is availed of. In case of serious illness, the leave application should be submitted immediately on returning to the college.
3. Leave application should be signed by the applicant's father/guardian.
4. A Medical certificate should be attached with the leave application in case of long illness.
5. Leave up to 6 days will be granted by the teacher incharge of various classes and for a period of more than 6 days by the Principal.

Rules for Sportsmen

1. No student shall be allowed to get himself registered with any club or team outside the college & play against the college. All sports activities in the college will be organized under college auspices only.
2. According to the University rules, the players will be permitted to participate in the University Tournaments only when they have attended at least 50% lectures in each subject from the date of admission in the college to the date of commencement of the tournament.
3. Sportsmen are expected to show exemplary behaviour and maintain discipline in the college. If a sportsman is found guilty of misbehaviour or breach of discipline inside or outside the college, he will be removed from the rolls of the college and all concessions given to him will be withdrawn with retrospective effect.
4. Players should be regular in attendance in their classes and maintain steady progress in studies. Their admission form will not be sent up for the University Examination if they fall short of lectures or fail to qualify in the House examinations according to the University Rules.



Rules of House Examination

1. The college will hold house examination as per Punjabi University rules. In addition to this class tests may be held.
2. It is compulsory for all students to appear in the House Examinations, and Tests. The absentees will be fined/detained according to rules.
3. The Examinees should be punctual. Late comers will be treated as absent from the examination.
4. Absence from examination for any reason will mean nil performance which may result in detention of a candidate from University examinations.
5. Leave from an Examination or test should be secured from the Principal well in time. No such application will be entertained after the Examination is over.
6. Leave from an Examination or test should be secured separately on prescribed form obtainable from the college office.
7. When a student falls ill, he should send his application for leave from the examination to the Principal immediately. The application should be supported by a medical certificate.

EXTRA CURRICULAR ACTIVITIES

8. Students are expected to extend all co-operation to the supervisory staff and advised not to use unfair means in the house examination. Any student found guilty of misbehavior or using unfair means during the examinations will be awarded a deterrent punishment which may amount to expulsion/rustication from the college.
9. The scholars winning top position in the House Examinations in various classes will be awarded certificates of merit by the Principal.

Career Counselling and Placement Cell :

The college has a Career Counselling and Placement Cell. Students of B.A./B.Sc./B.Com./B.C.A II & III are required to join as Members of the CCPC by paying an yearly subscription of Rs. 200/- The CCP Cell will provide them expert guidance regarding their career prospects and also work for their placement in jobs suitable to their calibre.

The CCP Cell has already succeeded in the placement of more than 200 students of this college from various faculties. Nine students of this college were selected by a Medical Company from Chennai during its campus interview Programme last month.

The CCP Cell proposes to organize various seminars on the job prospects and also invite experts in various fields. We have listed more than 50 firms of national and international repute. We hope to help our graduates for their placement in Multi National Companies.

For this job, what the students need is proper outlook and aptitude. The CCP Cell will also organize Personality Development and Orientation Programme for providing an edge to the intelligence of the students so that they are easily absorbed in the job market.



Extra-Curricular Activities

Gainful activities outside the class room play a significant role in shaping the overall personality of a scholar. The aim of the college in organizing extra-curricular activities is to impart a sense of responsibility to the youth. All extra-curricular activities other than those organized under the N.C.C. and N.S.S. will be organized and co-ordinated by the youth welfare department of college.

A number of subject societies, associations and clubs actively function in the college. These societies organize very useful extra-curricular activities, such as lectures by eminent scholars, Inter college declamation and paper reading contests, debates, poetical symposia, variety shows etc.

National Cadet Corps (N.C.C.)

1. Facilities for N.C.C. training, parades and camps are available for those who voluntarily take up N.C.C.
2. Students get ample opportunities to attend training camps and specialized camps like advanced leadership, mountaineering and other inter state camps. **N.C.C. Cadets are trained for 'B' and 'C' Certificate exam. Students holding 'C' certificate are given priority in selection as an officer in Army, Air Force, Navy and Police, Students holding 'B' and 'C' certificate are given incentives and additional marks in various professional and higher classes for getting admission.**

EXTRA CURRICULAR ACTIVITIES

National Service Scheme (N.S.S.)

The College has three units for boys and girls under the control of Punjabi University, Patiala. The scheme is aimed at familiarizing the Youth with the environment of our community and its needs. It inculcates in students the spirit of placing service before self and the country above all.

The membership of the scheme is voluntary but it is desirable that more and more students should enroll themselves in the scheme. **Distinguished N.S.S. Volunteers are given incentives and additional marks in various professional and higher classes for getting admission.**



Sports Council

All sports activities are organized by the Sports Council constituted as under

1. Chairman (Principal)
2. Faculty members Nominated by the Principal as presidents of various games
3. Captains of Various games.
4. Secretary (Lecturer in Phy. Education)

The outstanding sportsmen with a clear past career are given due consideration at the time of their admission to the college. Deserving scholars may be given fee concession and other facilities in keeping with their talent in sports.



Scheme for SC/ST Candidates

Conditions for eligibility to get financial help/aid from the Government as communicated by the D.P.I. for scheduled castes, scheduled tribes, backward classes and low income group students is as under:

Note: Students belonging to scheduled castes, scheduled tribes, Backward classes and low income groups studying in college and universities are eligible to get financial aid from the Government under following schemes:

1. Govt. of India Post-Matric Scholarship Scheme

Scheduled Caste students who are permanent resident of Punjab and are studying anywhere in India for Post-Matric education will be given scholarship under this scheme provided that total annual income of the entire family from all sources does not exceed Rs. 24,000/-

2. State Post-Matric Scholarship Scheme

Students studying in Punjab State or Chandigarh (U.T.) recognized evening college, belonging to scheduled castes and who are permanent residents of Punjab and are whole time employees of Punjab Government, Punjab State electricity Board, State Controlled Corporations/Institution. University employees will be given scholarship under this scheme provided that the annual income of such students including the income of the family concerned does not exceed Rs. 1,00,000/-

EXTRA CURRICULAR ACTIVITIES

3. STATE HARIJAN WELFARE SCHEME

Student Studying in Punjab State College/Institutions who are Permanent residents of Punjab belonging to Backward Class will be given stipend under the scheme provided that the total annual income of the family does not exceed Rs. 44, 500/- under this scheme. Stipends are also paid to scheduled caste candidates. If the total income of the family is up to Rs. 1,00,000/-

4. SCHOLARSHIP SCHEME FOR SCHEDULED TRIBES

Students of scheduled tribes who are permanent residents of Punjab and are studying in Punjab or Chandigarh college will be given scholarship provided that the total income of the family does not exceed Rs. 5000/- and the total annual land revenue paid should not exceed Rs. 1000/-

5. SPECIAL GRANT TO GIRLS BELONGING TO SCHEDULED CASTES

Girls belonging to scheduled caste whose parents/guardians are permanent residents of Punjab and who are studying in Punjab and Chandigarh colleges will be given special grant for studies provided that total annual income of the family does not exceed Rs. 60,965/- subject to release of grant by state govt.

6. LOW INCOME GROUP SCHOLARSHIP SCHEME

Under this scheme students not belonging to scheduled castes, backward classes, scheduled tribes will be given scholarship provided that the total annual income of their parents does not exceed Rs. 24000/-. **It is to be noted that applications for all type of scholarships etc. will have to be sent to the Director of Public Instructions (C) Punjab, Chandigarh by 31st December every year.**

Free ship is given to scheduled caste, scheduled tribe and backward class students whose parent's income does not exceed Rs. 24000/- per annum and who have not failed more than once in the preceding class.

7. POST MATRIC SCHOLARSHIP FOR STUDENTS BELONGING TO THE MINORITY COMMUNITIES

Students belonging to Minority communities whose parents income is upto 2 Lac. per year and who have scored minimum 50% marks in the previous class can avail of this scholarship.

Prizes

Academic Prizes

1. The top scholar of each class and the best pass in each subject on the basis of the aggregate marks obtained by him/her in the House Examination provided that he/she gets a clear pass in each subject in the examination.
2. All students of the college who win University or Government Scholarship.
3. A gold medal will be awarded to the scholar of B.A./B.Sc./B.Com. Class of the college standing first in the University/Board examination.

General Prizes

General Prizes will be awarded to :

1. Best contributor to each section of the college magazine.
2. Best speaker in English, Hindi, Punjabi
3. Best social worker of the session.
4. Any other student, who in the opinion of the Principal has made a notable contribution to the maintenance of discipline in the college or brought any distinctive honour to the college.

Sports Prizes

Sports Prizes will be awarded to students winning distinction in athletics and games at the University/State/National Level.

College Colour

College colour will be awarded to :

1. Best actor of the year.
2. Best fine artist distinguishing himself in music, painting, photography etc.
3. Best N.C.C. cadet.
4. Best N.S.S. volunteer.
5. Best Youth Welfare worker.

EXTRA CURRICULAR ACTIVITIES

6. Student rendering meritorious services in Red Cross/Civil Defence activities.
7. Player of various games selected for the University teams.
8. Members of Punjab and India teams.

Note: i) Prize will be awarded only if a student shows sufficiently high standard in his/her respective field and is considered and recommended by the concerned committee.
ii) Any student who has been punished for misconduct or found guilty of using unfair means in the House Examination will NOT be entitled to any Prize or College colour.

Scholarships and Stipends

1. The University, Government, Military, scheduled castes and backward class scholarships are tenable at this college. Merit and National Scholarship offered by the Central and State Government for the poor but brilliant students are also available. In addition to these, concessions and stipends will be awarded to students on merit.
2. Backward class students are entitled to scholarship if they obtain more than 40% marks in the preceding Board/University Examination.
3. Brilliant but poor students studying Hindi are given Non-Hindi Speaking Area Scholarship on merit.
4. The Government sanctions National Loan Scholarship for poor brilliant students on the following conditions:
 - i) A scholar who has secured more than 50% marks in previous University/Board Examination will be entitled to Loan Scholarship.
 - ii) The annual income of the father or guardian on whom a scholar is dependent should not exceed Rs.1 Lac per annum.
 - iii) Loan will be given without any interest. However, the Government may charge interest if and when there is default in repayment of instalment.
 - iv) The maximum amount to be granted as loan is Rs. 480/- per annum. It is the same for all classes.
 - v) The repayment of the loan will commence one year after student starts earning.
 - vi) Applications for national loan scholarship should be submitted to the Director of Public Instructions (C) Punjab through the Principal, immediately after the admission.

IDENTITY CARD

Every student is issued an identity-cum-library card which he/she is required to keep with him/her while in the college and also on all functions.

In case the Identity Card/Library Card is lost, a written report should immediately be made to the Principal. A duplicate Identity card will be issued on payment of Rs. 75/- each.

COLLEGE MAGAZINE

With a view to cultivate in scholars the talent for self-expression based on independent study and free thinking, the college annually publishes its magazine, the SANDEEP edited by an Editorial Board consisting of Staff-Members and students.

- | | | | |
|-------------|------------|-------------------|-------------|
| 1. Hindi | 2. Punjabi | 3. English | 4. Science |
| 5. Commerce | 6. News | 7. Social Science | 8. Computer |

COLLEGE NEWS LETTER

Every year a Newsletter is brought out by the college in November/December highlighting the achievements of our students in the field of academics, sports & extra curricular activities. This Newsletter is generally released by the hon'ble Chief Guest on the occasion of the Annual Prize Distribution function.

HEALTH CENTRE

The college is running its own dispensary for the benefit of staff and students. The Health Centre is provided with necessary medicines. Emergency cases are referred to the local hospital.



Let Us Green The Planet Earth

Our Shining Stars



Karmveer Kaur
M.A (Hist.) (78.88%)
1st in Uni.



Varunpreet Kaur
M.A (Eng.)
1st in Uni.



Paljinder Kaur
M.A (Hist.) (76.18%)
2nd in Uni.



Ravinder Mangla
M. Sc. (Math) CSIR/NET
(Dec. 2014)



Shelza Gupta
M.A (Eng.)
3rd in Uni.



Anju Sharma
B. Sc., Sem-II
(81.25%) 1st



Pawandeep Kaur
MA (Pol. Sci.) Sem-II
(76%) 2nd in Uni.



Sandeep Dadwal
M.A. Junior Asia Gold
(Kabaddi, NS)



Teena
B.A.- III (Hockey)
All India Inter Uni.
IInd Position



Pushpa Rani
B.A. Sem-II (Hockey)
All India Inter Uni.
IInd Position



Vandna
B.A.-III (Hockey)
All India Inter Uni.
IInd Position



Sangeeta
B.A., Sem-II (Hockey)
All India Inter Uni.
IInd Position



Ajay Garg
B.Com, Sem-VI
(81%) 1st



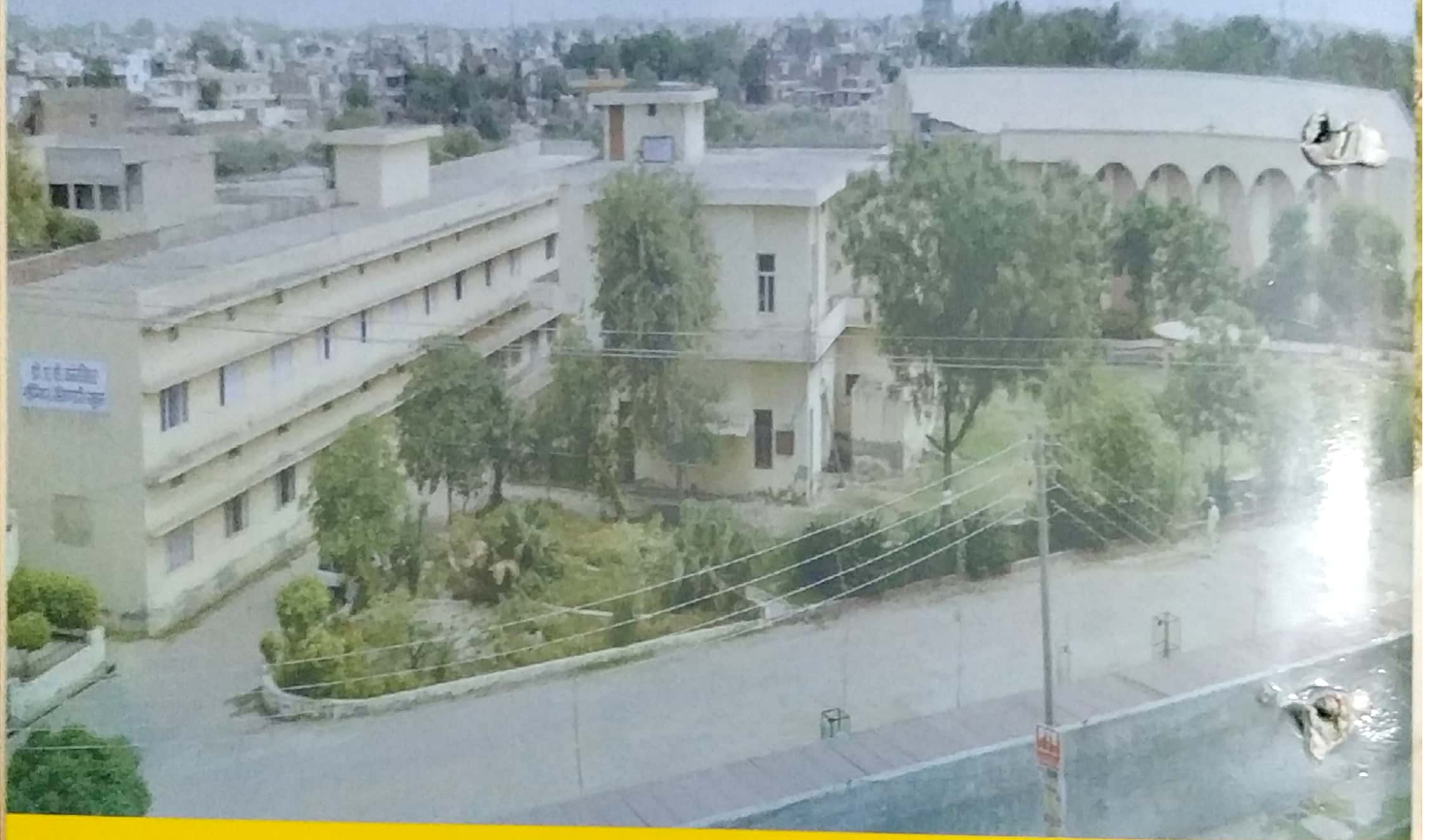
Gurneesh Arora
B.Com, Sem-III
(73%) 1st



Vaishally
B.B.A, Sem-IV
(81%) 1st



Amandeep Kaur
MA (Pol. Sc.)
(TET) Feb. 2015



Price : ₹ 250/-

D.A.V. COLLEGE

BATHINDA

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