

Prospectus

2013-2014



D.A.V. COLLEGE

(Estd. 1969)

BATHINDA

Accredited B+By NAAC, A Co-educational Multi-Faculty Post Graduate Institution
Affiliated to Punjabi University Patiala

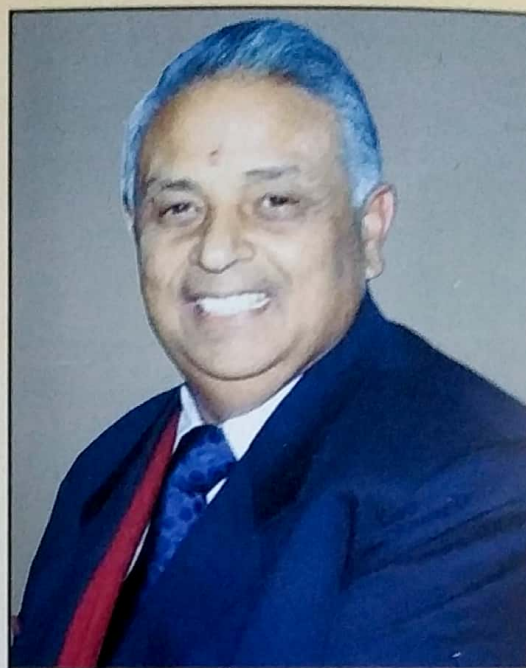
Our Guiding Spirits

Our Vision

**Grow Rich Without
Making The Society
Poor**

TABLE OF CONTENTS

Message form the Principal	1
Dates to remember	2
College Profile	3-4
Faculty Council	5-6
Courses on offer	7
Degree Courses	
B.A.	8-9-10
B.Com.	10
B.Sc.	11
Professional, Post Graduate Courses	
B.C.A.	11-12
B.B.A.	12-13
PGDCA	13
M.Sc. IT	14
M.Sc. Maths & M.A. History	14-15
M.Com & M.A. English	15
B.Com Professional*	16
B.Sc. (C.S.M.)*	16
M.A. Pol. Sci.*	16
M.A. Punjabi*	17
Admission Counselling	18
General Rules and Reservation of Seats	19
Information Regarding Fees	20-22
Rules and Regulation	23-24
Extra Curricular Activities	25-28



Shri Punam Suri Ji

Hon'ble President

D.A.V. COLLEGE MANAGING COMMITTEE

New Delhi



Shri R.S. Sharma Ji

Hon'ble General Secretary

D.A.V. COLLEGE MANAGING

COMMITTEE, NEW DELHI



Dr. Satish Sharma Ji

Hon'ble Director (Colleges)

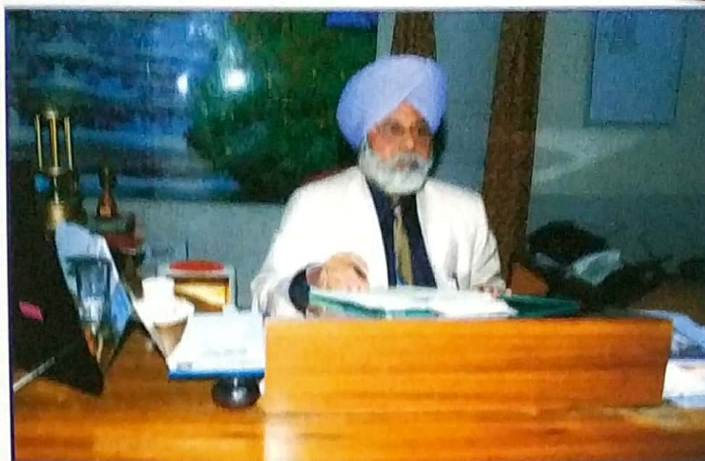
D.A.V. COLLEGE MANAGING

COMMITTEE, NEW DELHI

**As Long as
I Live,
So do I learn**

....Swami Vivekanand

Message From the Principal



Dr. J.S. Anand

Dear Students,

DAV College, Bathinda extends you a warm welcome. You are at the threshold of great opportunity. It is a matter of pride for me to inform you that DAV College, Bathinda is a part of the great chain of DAV Institutions run by the DAV College Managing Committee, New Delhi. The education that is being provided at this Institution is inspired by the vision of Swami Dayanand Ji and Mahatma Hans Raj ji and is powered by the powerful vision of our worthy President Shri Punam Suri Ji.

DAV College, Bathinda was established in 1969 and now it has emerged as a major educational centre with Post-Graduation in eight subjects and diversified educational facilities in the fields of Computer, Management, Commerce, Humanities and Science.

It was a great achievement for us that our student Miss Karamvir Kaur has topped the University Merit List in M.A. I (History) Examination. In M.A. (English) also, Varunpreet Kaur has topped University Merit List with 73% marks. These are the records set by our stars for the coming generations of students. The College is well known for its stellar performance in the field of cultural activities and in sports particularly its being a nursery of Punjab and National Style Kabaddi.

DAV College, Bathinda respects the human values and believes in human excellence. We want to go a step beyond high professionalism and believe in creating a gen-next with a high sense of responsibility towards the society.

I hope we shall be able to satisfy your aspirations and create conditions which will make it possible to establish new watermarks in possibility and achievement.

Dr. J.S. Anand
Principal

Dates to Remember

The following schedule will be observed for admission to B.A.- Ist for the session 2013-2014 (Annual System)

Regular Admissions (without Late Fee)	Up to 13-07-2013
With late fee of Rs. 500/- and permission of the Principal	15-07-2013 to 14-08-2013
With late fee or Rs. 1000/- and permission of Dean College development council	15-08-2013 to 29-08-2013
With late fee of Rs. 1500/- with permission of Vice Chancellor	30-08-2013 to 15-09-2013
With Late fee of Rs. 2000/- and in anticipation of permission of the Academic Council	16-09-2013 to 30-09-2013

The following schedule will be observed for admission to semester system Students, for the session 2013-2014

Without Late Fee	20-07-2013
With late fee of Rs. 500/- and permission of Principal	22-07-2013 - 26-07-2013
With late fee of Rs. 1000/- and permission of Dean College development council	29-07-2013 - 01-08-2013
With late fee of Rs. 1500/- and with the permission of the Vice Chancellor	02-08-2013 - 08-08-2013

The Schedule applicable for B.A. IInd & B.A. IIIrd year

Without Late Fee	(i) Within 10 working days of deceleration of results
With late fee of Rs. 500/- and permission of the Principal	(ii) With in next 5 days from (i)
With late fee or Rs. 1000/- and permission of Dean College development council	(iii) With in next 5 days from (ii)
With late fee of Rs. 1500/- with permission of Vice Chancellor	(iv) With in next 5 days from (iii)

The Schedule applicable for Semester classes

Study of 1st, 3rd & 5th Semester	15-07-2013 to 16-11-2013
Study of 2nd, 4th & 6th Semester	07-01-2013 to 30-04-2014

Schedule of Vacations

Summer Vacation : 23.05.2013 to 22.06.2013
Autumn Break : 27.09.2013 to 05.10.2013
Winter Break : 24.12.2013 to 04.01.2014

Date of Examination

Semester System 1st, 3rd, 5th : 26-11-2013
Semester System 2nd, 4th, 6th : 13-05-2014



Founded in July 1969, D.A.V. College Bathinda has grown into one of the largest a multi-faculty educational Post Graduate Institution in the heart of Malwa Region. It has become a strong and important link in the vast chain of D.A.V. Institutions rendering unique service to the nation in dispelling ignorance and superstitions by spreading the light of knowledge. D.A.V. College Managing Committee with its headquarters at New Delhi, is an all India organization successfully running more than 800 educational Institutions throughout the country and abroad,

Men of the stature of Shri Mehar Chand Mahajan, former Chief Justice of India, Dr. G.L. Dutta, former Vice-Chancellor Vikram University, Sh. J.L. Kapur, retired judge, Supreme Court of India, and Lala Suraj Bhan former Vice-Chancellor, Kurukshetra and Punjab University, Shri Ved Vyasa and an eminent scholar of Sanskrit and a senior Advocate of the Supreme Court and Shri Darbari Lal an able administrator, Sh. T.R. Tuli former chairman of Punjab

National Bank, Padam Bhushan Sh. G.P. Chopra have led this organization and now Sh. Punam Suri Ji an eminent educationist, and a man of extra ordinary futuristic vision, heads this prestigious movement.

DAV College is affiliated to the Punjabi University for B.A., B.A. (Honours in English) B.Sc. (Medical and Non Medical), B.Sc. (C.S.M)*, B.Com., B.Com.(Proff)*, BBA, BCA, PGDCA and M.Sc. (IT) M.Sc. (Maths), M.Com, M.A. (English), M.A. (History), M.A. (Punjabi)*, M.A. (Political Sci.)* and Some Job Oriented Courses.

With the help of highly qualified staff, the college has set high standards of education and its scholars have been winning top positions in various examinations of the University and Board year after year and entering civil services and other high profile organizations in the corporate sector.

The college has spacious class-rooms, a well stocked library and playgrounds. The science laboratories of the college are equipped with modern apparatus and amenities. The college

has added a new Chemistry laboratory, a post-graduate block and a complete computer center, consisting of a Computer Room, Teaching room and an office. A new block of classrooms near the Computer Center to house P.G. classes also been added keeping in view the needs of the students. With the blessings of Almighty and co-operation of all concerned, our dream project-Multipurpose Gymnasium Hall and Shiv Chand Gupta Library Hall stand completed adding grace and facilities to the already existing college infrastructure.

At this institute, the students are encouraged to inculcate the ethical values of life, patriotism and discipline. Every student receives individual attention and complete record of his activities at the college is kept and necessary information is sent to his parents/guardians at regular intervals.

The parents and guardians are also expected to contact the Principal personally at least once a month to acquaint themselves with the detailed progress of their wards.

Apart from the subject societies and tutorial groups, the college also has N.S.S., N.C.C., Adult Education and IGNOU Center and a Youth Welfare Department which function effectively for the proper channelization of the energies of the youth and inculcation of qualities of leadership in them. Every student is expected to participate in the activities of at least one of these organizations. Girl students are admitted to all classes.

* Courses applied for

Our Strengths



1. An exciting, safe & happening environment.
2. Innovative and experienced faculty.
3. Computer and Science Laboratories equipped with latest software and apparatus respectively.
4. Seminar Room where youth get experience and knowledge.
5. Shivchand Gupta Multi purpose Gymnasium Hall.
6. Library Fully equipped with books and Shivchand Gupta Reading Hall.
7. Elaborate arrangements for games.
8. Intellectual Forum which organizes programmes like :
 - i) on the spot creative writing contest.
 - ii) Open debate on social evils.
9. 24 hours power backup.
10. Introspective sessions with the staff.
11. Career counselling and placement cell.
12. R.O. system for pure drinking water for students & staff.

Vision



Our society is passing through a **CRISIS OF CONSCIENCE** and **QUALITY EDUCATION** is the only answer to the problems rampant in society. We know the best tool to fight the ailments of our society is **MAN HIMSELF**.

We believe in developing a personality which is **MULTI-CULTURED** : i.e. **SELF-CULTURE, SOCIAL CULTURE, NATIONAL CULTURE, COSMOPOLITAN CULTURE, HUMANISTIC CULTURE AND FINALLY SPIRITUAL CULTURE**.

We want to run educational programmes with and increased emphasis on **SPIRITUAL ASPECTS** of life. We believe that professional value system must not be hollow at the center. It must have a **HUMANISTIC VISION** at the center of all human activity.

Let us enrich the **INTELLECTUAL CULTURE** of this region and turn this college into a **NURSERY OF IDEAS AND IDEALS**.

Accreditation



DAV College is registered under section 12 (b) making it eligible to receive central assistance, u/s 2 (f) of the UGC Act, 1956 under the head non-government college teaching up to post-graduate degree.

The College offered itself for inspection to National Accreditation and assessment Council (NAAC) and was awarded B+ grade. The assessment is done on the criteria of infrastructure, research, curriculum, teaching-learning and evaluation organization & management, support services and healthy practices.

Ragging Prohibited



"As per orders of Hon'ble Supreme Court of India Ref. No. SLP © No. 24295/2004. Student involved in ragging may be expelled from the institution.

Faculty Council

Dr. J.S. Anand	Principal
Sh. Satish Vohra	Vice Principal
Sh. Parveen Kumar	Registrar
Sh. Ravinder Singh	Dean House Exams.
Sh. Aman Malhotra	Bursar

DEPARTMENT OF ENGLISH :

- | | |
|----------------------------|----------------|
| 1. Dr. H.S. Arora | M.A., Ph.D. |
| 2. Mrs. Satish Grover | M.A., M. Phil. |
| 3. Mrs. Karampal Kaur | M.A., UGC NET |
| 4. Mrs. Vandana Chauhan* | M.A., M. Phil. |
| 5. Sh. Manminder S. Anand* | M.A. |

DEPARTMENT OF PUNJABI :

- | | |
|-----------------------------|----------------------|
| 1. Sh. Varesh Gupta | M.A., M.Phil. |
| 2. Dr. (Mrs.) Beant Kaur | M.A., M.Phil., Ph.D. |
| 3. Sh. Ravinder Singh | M.A., M. Phil. |
| 4. Dr. (Mrs.) Sukhdeep Kaur | M.A., Ph.D. |

DEPARTMENT OF POLITICAL SCIENCE :

- | | |
|--------------------|---------------|
| 1. Sh. Ram Labhaya | M.A., M.Phil. |
|--------------------|---------------|

DEPARTMENT OF HISTORY :

- | | |
|------------------------|------------------------|
| 1. Sh. Sandeep Bhatia | M.A., M.Phil. |
| 2. Mrs. Rajinder Kaur* | M.A., M.Phil., UGC NET |

DEPARTMENT OF PHYSICS :

- | | |
|-----------------------------|-----------------------------|
| 1. Dr. Gurpreet Singh | M.Sc., Ph.D., UGC NET, GATE |
| 2. Sh. Kulwinder Singh Mann | M.Sc., UGC NET |

DEPARTMENT OF CHEMISTRY :

- | | |
|------------------------------|------------------------|
| 1. Mrs. Meetu Sukheja Wadhwa | M.Sc. (Hons.), UGC NET |
| 2. Sh. Aman Malhotra | M.Sc., UGC NET, GATE |
| 3. Dr. (Mrs.) Parveen Bala | M.Sc., Ph.D., UGC NET |

DEPARTMENT OF BIOLOGY :

- | | |
|---------------------|----------------|
| 1. Mrs. Bindu Garg* | M.Sc., M. Phil |
|---------------------|----------------|

DEPARTMENT OF COMMERCE & MANAGEMENT :

- | | |
|---------------------------|-------------------------|
| 1. Sh. Satish Vohra | M.Com., M. Phil. |
| 2. Sh. Parveen Kumar | M.Com., M.Phil. |
| 3. Sh. Vikas Katia | M.Com., UGC NET |
| 4. Dr. (Mrs.) Kusum Gupta | M. Com., Ph.D., UGC NET |
| 5. Miss. Sonia Mangla* | M. Com. |
| 6. Mrs. Monika Arora* | M. Com., UGC NET |
| 7. Mrs. Sanjeet Kaur* | M.B.A. |
| 8. Mrs. Nidhi Singal* | M.Com., UGC NET |

DEPARTMENT OF MATHS :

- | | |
|------------------------|----------------------|
| 1. Mrs. Isha Gupta * | M.Sc. Maths, UGC NET |
| 2. Miss Bhawna Bansal* | M.Sc. Maths, UGC NET |

DEPARTMENT OF ECONOMICS :

- | | |
|-----------------------|-----------------------|
| 1. Sh. Harjeet Singh* | M.A., M.Phil., UGCNET |
|-----------------------|-----------------------|

Note : * on Contractual basis

DEPARTMENT OF COMPUTER SCIENCE :

1. Mrs. Vandana Jindal
2. Mrs. Anuja Puri
3. Sh. Rakesh Puri
4. Sh. Shishpal Jindal
5. Sh. Rajesh Batra
6. Sh. Sanjeev Puri*
7. Mrs. Paramjeet Kaur*
8. Sh. Inderjeet Singh*
9. Mrs. Anupama*
10. Miss. Deepika Sharma*
11. Sh. Vivek Bansal*

B.Tech., M.C.A., M.Phil
M.C.A.
M.C.A.
M.C.A.
B.Tech, M. Tech.
B.Tech, M. Tech.
M.C.A.
M.C.A.
M.C.A., M.Phil
M.C.A., M.Phil
B-Tech.

DEPARTMENT OF PHYSICAL EDUCATION :

1. Sh. PK. Verma
2. Sh. Madan Lal

M.PEd.
M.PEd., M. Phil. NIS

LIBRARIAN

1. Sh. Mahesh Inder Singh

M.Sc. (Zoology), M. Phil., M. Lib. Sci.

Youth Co-ordinator

Estate Officer

N.C.C. Officer

N.S.S. Prog. Officers

Dr. (Mrs.) Sukhdeep Kaur
Sh. Ram Labhaya
Sh. Inderjeet Singh
Sh. Sandeep Bhatia
Dr. (Mrs.) Kusum Gupta
Mrs. Anuja Puri

NON TEACHING STAFF

GENERAL BRANCH :

Sh. Sat Pal Sharma
Sh. Mathra Dass
Sh. Baldev Krishan Sharma

B.A., B.Ed. Supdt. (Gen.)
B.A. Sr. Clerk
M.A. PGDPMIR, Steno
Dip. in Stenography

ACCOUNTS BRANCH :

Sh. Jawahar Lal Bansal

M.A., B.Ed. Supdt. (Accts.)
(Officiating)
Clerk
B.A. P.M.I.R. (Dip.) Clerk

Sh. Surinder Singh

Sh. Rajan Gupta

LIBRARY STAFF :

Sh. Ram Phul

Sh. Naveen Sharma

LABORATORY STAFF :

DEPARTMENT OF CHEMISTRY

Sh. Raj Kumar

Sh. Balak Ram

Sh.. Bhure Lal

DEPARTMENT OF PHYSICS

Sh. Krishan Chand

Sh. Mohinder Pal

DEPARTMENT OF BIOLOGY

Sh. Amarjit Khullar

Sh. Rama Nand

B.A. Restorer
Sr. Clerk

Lab. Asstt.
Lab. Attendant
Lab. Attendant

B.A. Sr. Lab Attendant
Electrician

J.L.A.
Lab. Attendant



OBJECTIVES

The College offers following courses :

Post Graduate Courses

1. M.Sc. IT
2. M.Sc. IT Ltr. Entry
3. M.Sc. Maths
4. M.A. History
5. M.Com.
6. M.A. English

Courses in Pipeline

1. M.A. (Punjabi)*
2. M.A. (Pol. Sci.)*
3. B.Com (Professional)*
4. B.Sc (Comp. Stat. Maths)*

Plus three stage courses of (10+2+3)

1. B.A. I, II & III (Computer Applications an Elective Subject) (Annual)
2. B.A. (Honours in English)
3. B.Com I, II, III, (Semester System)
4. B.Sc., I, II, III (Med.) (Semester System)
5. B.Sc. I, II, III, (Non-Med.) (Computer Applications in lieu of Chemistry) (Semester System)

Professional Courses

1. B.C.A. (Bachelor of Computer Applications) I, II, III, (Sem. system).
2. B.B.A. (Bachelor of Business Administration) 3 Yr. Course in Six Semesters.
3. PG.D.C.A. (Post Graduate Diploma in Computer Application) 1 Yr (Sem. System).

Job Oriented Courses

- | | | |
|--|---|---------------------------------|
| 1. Certificate Course in Risk Management & Insurance. | } | (for B.A./B.Sc./B.Com. 1st Yr.) |
| 2. Certificate Course in Office Mng. & Secretarial practice. | | |
| 3. Diploma in Risk Management & Insurance | } | (for B.A./B.Sc./B.Com. 2nd Yr.) |
| 4. Diploma in Office Management & Seretarial practice. | | |
| 5. Adv. Dip. in Risk Management & Insurance. | } | (for B.A./B.Sc./B.Com. 3rd Yr.) |
| 6. Adv. Dip. in Office Management & Secretarial Practice. | | |

* Courses applied for

B.A. Part-I (Annual System)

Eligibility & Subjects

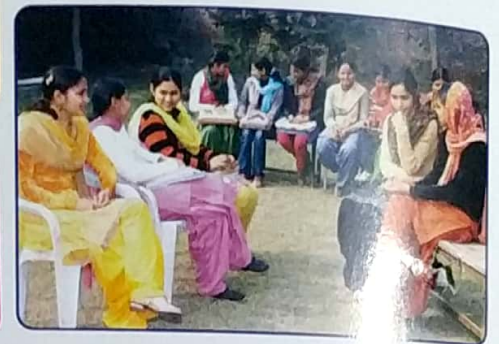
Eligibility :

1. The candidate must have passed SSC-II, examination of the School Education Board of Punjab, Haryana, H.P or C.B.S.E. or any other examination recognized by Punjabi University as equivalent there to.
2. A student with compartment in plus two examination can be provisionally admitted to B.A. Part-I as per Pbi Univ. rules. He/she will have to clear the compartment in September examination of the same year.

Subjects :

Compulsory Subjects :

1. Punjabi or Punjabi Mudhla Gyan
2. English (Communication Skills)



Besides Compulsory subjects, a students has to take up three elective subjects out of following group combinations.

Students should select any one out of the following combinations :-

1.	Pol. Sci.	History	Pbi. Lit./Eng. Lit./Hindi Lit.
2.	Pol. Sci.	History	Physical Education
3.	Pol. Sci.	Phy. Edu.	Pbi. Lit./Eng. Lit./Hindi Lit.
4.	History	Pbi. Lit./Eng. Lit./Hindi Lit.	Physical Education
5.	Pol. Sci.	History	Computer
6.	Pol. Sci.	Pbi. Lit./Eng. Lit./Hindi Lit.	Computer
7.	History	Pbi. Lit./Eng. Lit./Hindi Lit.	Computer
8.	Economics	History	Political Science
9.	Economics	History	Pbi. Lit./Eng. Lit./Hindi Lit.
10.	Economics	Political Science	Pbi. Lit./Eng. Lit./Hindi Lit.
11.	Maths	Political Science	Economics
12.	Maths	Economics	Pbi. Lit./Eng. Lit./Hindi Lit.
13.	Maths	Political Science	Pbi. Lit./Eng. Lit./Hindi Lit.
14.	Economics	Mathematics	Computer
15.	Economics	History	Computer
16.	Economics	Political Science	Computer
17.	Economes	Pbi. Lit./Eng. Lit./Hindi Lit.	Compuer

Important Note : Candidates passing +2 from boards other than P.S.E.B., C.B.S.E., Himachal Pradesh Board of Education, Haryana Pradesh Board of Education, I.C.S.E. must produce eligibility certificate from registration branch of University before taking admission in any graduation level class.

Important Instructions :

1. The students of B.A. Part-I class are allowed to change combination of subjects or faculty within a period of 1 Month from the date of admission by paying Rs. 50/- per subject and Rs. 200/- respectively.
2. No candidate for B.A. Part-I examination (under new scheme +3) shall take up the subject of Mathematics if he has not opted this subject in +2 examination.
3. The students who have passed the examination of Punjabi Parbodh from Languages Department Punjab will be considered equivalent to Matric Punjabi & will be eligible for the concerned course if they fulfil the rest of the conditions.

Regarding Taking Subject Punjabi Mudhla Gyan instead of Punjabi* :

1. The following categories of candidates shall be allowed to opt for the paper of Punjabi Mudhla Gyan in B.A./B.Sc./B.Com.& other related courses .
- (a) Candidates who passed their Matriculation or 10+2 Examination from the schools/Institutions situated outside the state of Punjab.
- (b) Children of Defence Personnel/Para-Military Personnel, the father or mother/guardian (in case the father of the candidate is deceased) will give a declaration that the candidate has not studied in Punjab at the School level.

B.A. Part-II (Annual System) (Second Year of Plus Three Stage)

ENVIRONMENT STUDIES

As per instructions of Punjabi University vide its letter no. 146ed15051615 paper of ENVIRONMENT STUDIES will be conducted in second year of B.A. and in fourth semester of B.B.A., B.Com, B.Sc.,

Eligibility :

The Student should have passed B.A. Part-I examination (New Scheme) of Punjabi University.

Note :

1. Every candidate shall take up the same combination of subjects as taken up by him/her in B.A. Part-I
2. A candidate who has been declared to reappear in not more than one subject in Part- I examination of this university or Panjab University is eligible to join Part II but such a candidate shall have to clear the reappear paper in the supplementary examination of the same year or simultaneously with Part-II examination failing which his/her result of part-II examination shall also stand cancelled.
3. A student who has passed B.A. Part-I from other University (GNDU & Panjab University) is eligible to take admission in Part-II.
4. A student who has opted for English Lit. in B.A.-I, can opt for Honours in English in B.A.-IInd year.

As per instructions of Punjabi University vide its letter No. 5163 -5308/G.C.-6, dt. 13-05-08 all students of B.A., B.Com. & B.Sc. shall have to study Punjabi in all three years of their respective degree courses.

Note : Students who wish to apply for change of subject (s) after admission, will have to shift to any one of the complete combinations within one month of admission by paying Rs. 50/- per subject

Subjects B.C.A. Part-I :

Semester -I

- 101 Punjabi Compulsory
- 102 General English
- 103 Fundamentals of IT
- 104 Programming Fundamentals Using 'C'
- 105 Office Automation And Productivity
- 106 Software Lab-I (Based on Paper BCA 104)
- 107 Software Lab-II (Based on Paper BCA 105)

Subjects B.C.A. Part-I :

Semester -II

- 201 General English
- 202 Digital Electronics
- 203 Data And File Structures
- 204 System Analysis And Design
- 205 Mathematical Foundation of Computer Sci.
- 206 Software Lab-III (Based on BCA 203 Paper)
- 207 Software Lab-IV (MS Access)

B.C.A. Part-II (Third Year of Plus Three Stage) (Semester System)

Subject B.C.A. Part-II :

Semester -III

- 1. English (Communication Skills)
- 2. Discrete Maths
- 3. Computer System Architecture & Organisation
- 4. C++
- 5. D.B.M.S.
- 6. Lab-I (C++)
- 7. Lab-II (D.B.M.S.)
- 8. EVS

Subject B.C.A. Part-II :

Semester -IV

- 1. English (Communication Skills)
- 2. Computer Networks
- 3. M.I.S.
- 4. Computer Oriented Numerical Methods
- 5. R.D.B.M.S. (with oracle)
- 6. Lab-I (CONM)
- 7. Lab-II (oracle)

B.C.A. Part-III (Third Year of Plus Three Stage) (Semester System)

Subject

Semester -V

- 1. English Literary Skills - 1
- 2. System Analysis and Design
- 3. System Software
- 4. Java Programming
- 5. Web Designing using HTML and DHTML
- 6. Software Lab - IX (Java)
- 7. Software Lab - X (HTML and DHTML)

Subject

Semester -VI

- 1. English Literary Skills - 1
- 2. E-Commerce
- 3. Operating System
- 4. Software Engineering
- 5. Web Designing using ASP.NET
- 6. Software Lab - XI (based on Java)
- 7. Software Lab - XII (Web design. using ASP.NET)

B.B.A. (Bachelor of Business Administration)

This is a 3 year degree course comprising of 6 semesters.

Eligibility Conditions :

No. of Seats : 50

Student should have passed in 10+2 examination from a statutory University/ Board or any examination equivalent there to Without reappear.



Admission Procedure :

Admission to BBA-I will be granted on the basis of merit. Students seeking admission to this three year degree course shall have to apply within stipulated period on the prescribed form. No application will be entertained for admission after the expiry of the fixed date and time.

The rules of reservation against various categories shall be as per Punjab Govt./Punjabi University, Patiala as mentioned in the prospectus.

Important Note :

Punjabi upto Matric Std. is essential. However, as per the instructions from Punjabi University, Patiala a student who has not passed Punjabi upto Matric Std. will have to pass the same during the first Year of BBA, failing which the student will be responsible for the cancellation of his admission/with holding of result, and no refund of fee etc. will be allowed.

Subjects B.B.A. -1st Year

Semester -I

- BBA-101 Punjabi or Punjab History and Culture*
- BBA-102 Business Economics-I
- BBA-103 Business Mathematics
- BBA-104 Business Organisation & Mgmt. Principles
- BBA-105 Computer Application for Business-I
- BBA-106 Seminar on Report Writing
- BBA-107 Viva-Voce

* Conditions Regarding taking PHC as subject are given on pg. no. 9

Subjects B.B.A. -1st Year

Semester -II

- BBA-201 English
- BBA-202 Business Economics-II
- BBA-203 Business Statistics
- BBA-204 Administrative Practices
- BBA-205 Computer Application for Business-II
- BBA-206 Seminar on Corporate Communication
- BBA-207 Viva-Voce

Subjects B.B.A. -2nd Year

Semester -III

- BBA-301 Financial Accounting
- BBA-302 Business Laws
- BBA-303 Business Economics-II
- BBA-304 Business Communication and Internet
- BBA-305 Human Resource Management
- BBA-306 Seminar on Report Writing
- BBA-307 Viva-Voce

Subjects B.B.A. -2nd Year

Semester -IV

- BBA-401 Cost Accounting
- BBA-402 Labour Laws
- BBA-403 Money and Banking
- BBA-404 Operations Management
- BBA-405 E-Commerce
- BBA-406 Seminar on Creativity
- BBA-407 Viva-Voce

& Environment Studies*

* Details given on Pg. No. 9

Subjects B.B.A. -3rd Year

Semester -V

- BBA-501 Business Research
- BBA-502 Workshop on Time & work load Mgt.
- BBA-503 Seminar (Summer internship)
- BBA-506 Brand & Product Management
- BBA-507 Inter personal Skills in Management
- BBA-508 Management of Industrial relations

Subjects :

Semester -VI

- BBA-601 Industrial Training Project
- BBA-602 Project Report
- BBA-603 Seminar on Project report
- BBA-604 Viva-Voce

Post Graduate Diploma in Computer Application (PGDCA)

Eligibility Conditions :

This is a One year Diploma Course (On Semester system). The classes for this course are held in the morning & evening for the benefit of employees

1. Bachelor's Degree from a statutory university or any other examination equivalent there to in any stream.
2. Admission strictly on merit as per Pbi. Uni. guidelines.
3. Having passed Punjabi upto Matric/+2 level.

Subjects :

Semester -I

- 101 Fund of IT
- 102 Operating Systems
- 103 Programming Fundamentals through 'C'
- 104 Com. Org. & Arch
- 105 S/W Lab-I
- 106 S/W Lab-II

Subjects :

Semester -II

- 201 Data Structures
- 202 Obj. Oriented Pgm with 'C++'
- 203 DBMS with MS ACCESS
- 204 Fund of Comp. Net wks, Int. & Script Lang
- 205 S/W Lab-III
- 206 S/W Lab-IV

Important Note :

As per instructions of Punjabi University vide its letter No. 5163-5308/G.C.-6, dt. 13-05-08, all students of under graduate professional courses shall have to pass Punjabi as a qualifying subject.

M.Sc. (IT) & M.Sc. (IT) (lateral entry) (Semester System)

Eligibility Conditions :

Student should have passed B.A./B.Com/B.Sc. from Pbi. Uni. or any other University recognized by UGC. Admission will be done on merit basis.

Subjects :

Semester -I

MS-111	Mathematical Foundation of Computer Science.
MS-112	Computer Programming Using C
MS-113	Computer Organization and Architecture
MS-114	Visual Basic
MS-115	Programming Lab-I
MS-116	Programming Lab-II

Semester -II

MS-121	Object Oriented Prog. Using C++
MS-122	Data & File Structure
MS-123	Operating System
MS-124	RDBMS & Oracle
MS-125	Programming Lab-III
MS-126	Programming Lab-IV

Subjects :

Semester -III

1.	Computer Graphics
2.	Java Programming
3.	Artificial Intelligence
4.	Computer Networks
5.	Programming Lab - IV
6.	Programming Lab - V

Semester -IV

1.	E-Commerce
2.	Software Engineering
3.	Linux Administration
4.	Programming Lab-VI
5.	Project

M.Sc. (MATH) (Semester System)

Eligibility & Subjects

Student should have passed B.A./B.Sc. (with Maths) from Pbi. Uni. or any other Uni. recognized by UGC.

Subjects

Semester-I

1.	MM 401	Mathematical Analysis
2.	MM 402	Topology-I
3.	MM 403	Algebra-I
4.	MM 404	Differential Geometry
5.	MM 405	Differential Equations

Subjects

Semester-II

1.	MM 501	Lebsgue Theory of Integration
2.	MM 502	Functional Analysis
3.	MM 503	Topology II
4.	MM 504	Complex Analysis
5.	MM 505	Advanced Discreet

Subjects

Semester-III

1.	MM 602	Optimizaiton techniques (LPP)
2.	MM 604	Numerical Analysis
3.	MM 605	Comp. Programming using 'C'
4.	MM 606	Algebra-II
5.	MM 610	Mathematical Statics

Subjects

Semester-IV

1.	MM 703	Operations Research
2.	MM 707	Mathematical Methods
3.	MM 709	Algebraic Coding Theory
4.	MM 711	Analysis Number Theory
5.	MM 714	Nonlinear Programming

College has right to change the subjects.

M.A. (HISTORY) (Semester System)

Eligibility

Student Should have passed B.A. (with history) from Pbi. Uni. or any other University recognized by UGC.

Subjects

Semester-I

1.	History of Punjab (Compulsory) (1469-1675)
2.	History of the World (Option-I) (1500-1815)
3.	History of the World (Option-I) (1870-1919)
4.	History of China & Japan (Option-II) (1840-1911)

Subjects

Semester-II

1.	History of Punjab (Compulsory) (1675-1799)
2.	History of the World (Option-I) (1815-1870)
3.	History of the World (Option-I) (1919 onwards)
4.	History of China & Japan (Option-II) (1912-1949)

Subjects

Semester-III

1. History of Punjab (Compulsory) (1799-1849)
Group C Modern India
2. History of India (1707-1772)
3. History of India (1818-1947)
4. National Movement in India & Constitutional Development (1858-1930)

Semester-IV

1. History of Punjab (Compulsory) (1849-1947)
Group C Modern India
2. History of India (1772-1818)
3. History of India (1818-1947) social & Economic History of Modern India
4. National Movement in India & Constitutional Development (1930-1947)

M. Com

Eligibility & Subjects

Student Should have passed B.Com., B.M.I.T, B.B.A. from Pbi. Uni. or any other Uni. recognized by UGC. The Admission will be done on merit basis.

Semester-I

1. MC-101 Business Management
2. MC-102 Corporate Accounting
3. MC-103 Financial Management
4. MC-104 Business Economics
5. MC-105 Comp. Application in Business

Semester-II

1. MC-201 Accounting for Managerial Decisions
2. MC-202 Financial Inst. & Markets
3. MC-203 Business Environment
4. MC-204 RM & ST
5. MC-205 Seminar

Subjects

Semester-III

1. MC-301 Management of Financial Services
2. MC-302 Corporate Legal Framework
3. MC-303 Strategic Cost Management
4. MC-304 Corporate Tax Planning
5. MC-305 Marketing Management

Semester-IV

1. MC-401 Human Resource Management
2. MC-402 Fundamentals of Investment
3. MC-403 International Finance
4. MC-404 Banking and Insurance Services
5. MC-405 Contemporary Auditing
6. MC-406 Comprehensive Viva-voce

M.A (English) (Semester System)

Eligibility & Subjects

Student Should have passed B.A. with minimum 50% marks from Pbi. Uni. or any other Uni. recognized by UGC.

Semester-I

1. Course I Chaucer to Renaissance
2. Course II Jacobean to Restoration Age
3. Course III Neo-Classicism & the Rise of Novel
4. Course IV Any one of the following options
 1. English Phonetics & Phonology
 2. Shakespeare
 3. European Drama

Semester-II

1. Course V The Romantic Age
2. Course VI Victorian Poetry & Prose
3. Course VII 19th Century British & European Fiction
4. Course VIII Any one of the following options
 1. Indian Writing in English
 2. Modern Indian Lit. in Translation
 3. Modern English Grammar & Usage

Subjects

Semester-III

1. Course IX Literary Criticism
2. Course X 20th Century Literature (upto 1940)
3. Course XI European Literature
4. Course XII (i) American Literature
(ii) Modern British Literature
(iii) Modern Canadian Fiction

Semester-IV

1. Course XIII Literary Theory
2. Course XIV World Literature in English
3. Course XV Twentieth Century Drama
4. Course XVI (i) Post-Colonial Writing
(ii) Literature, Gender & Feminism
(iii) Language and Linguistics

B.Com (Professional)* (Semester System)

Eligibility

The Following Students are eligible to get admission in B.Com. 1st Year:

1. Have Passed +2 examination of PSEB or any other examination recognized as equivalent there to with at least
 - (a) 40% marks in aggregate in case of students who have passed +2 commerce group.
 - (b) 45% marks in aggregate in case of students who have passed +2 humanities group with at least two subjects out of commerce/accounts/maths/economics/management papers.
 - (c) 50% marks in aggregate in the case of students who have passed +2 not covered under (a) & (b) category.

Important Note : Admission will be done on merit basis. Date of submission of applications 17-07-2013 in commerce department. Date of Interview 19-07-2013.

Subjects :

Semester I

- BCP- 101 Comm. Skills & Personality Development
- BCP-102 Fundamentals of Financial Accounting
- BCP-103 Computers for Business
- BCP-104 Business Laws
- BCP-105 Seminar
- BCP-106 Workshop on Internet & E-Commerce

Subjects :

Semester II

- BCP- 201 Functional Punjabi
- BCP-202 Business Environment
- BCP-203 Computerized Financial Accounting
- BCP-204 Managerial Concepts and Business Ethics
- BCP-205 Seminar
- BCP- 206 Viva-Voce

B.Sc (Computer, Stats, Maths)* (Semester System)

Eligibility & Subjects

Student should have passed +2 Arts/Science examination with minimum 50% marks (with Maths) of P.S.E.B., C.B.S.E., I.C.S.E., Board of Education of Hry., H.P. or any other examination recognized by Punjabi University as equivalent there to.

Semester-I

1. Paper-I English
2. Paper-II Punjabi/Punjabi Mudhla Gyan
3. Paper-III Statistics
4. Paper-IV Maths
5. Paper-V Computer

Semester-II

1. Paper-I English
2. Paper-II Punjabi/Punjabi Mudhla Gyan
3. Paper-III Statistics
4. Paper-IV Maths
5. Paper-V Computer

M.A. (Political Science)* (Semester System)

Eligibility & Subjects

Student Should have passed B.A. with minimum 50% marks from Pbi. Uni. or any other Uni. recognized by UGC.

Semester-I

1. Paper-I Indian Political Thought
2. Paper-II Western Political Thought
3. Paper-III Indian Government and Politics
4. Paper-IV Theories of International Politics

Semester-II

1. Paper-I Modern Indian Political Thought
2. Paper-II Contemporary Political Issues
3. Paper-III Liberal, Political Theory
4. Paper-IV Democracy in India

M.A. Punjabi*

Eligibility & Subjects

Student Should have passed B.A. with minimum 50% marks from Pbi. Uni. or any other Uni. recognized by UGC.
Candidates belonging S.C. Category & Physically Handicapped (At least 40%) on Production of Certificates relaxed 5% marks

Semester-I

ਪਰਚਾ ਪਹਿਲਾ : ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ
ਪਰਚਾ ਦੂਜਾ : ਆਪਸਨ ਪਹਿਲੀ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਾਵਿ
ਆਪਸਨ ਦੂਜੀ : ਆਧੁਨਿਕ ਬਿਰਤਾਂਤਕ ਕਾਵਿ
ਪਰਚਾ ਤੀਜਾ : ਪੰਜਾਬੀ ਨਾਟਕ
ਪਰਚਾ ਚੌਥਾ : ਆਪਸਨ ਪਹਿਲੀ : ਮੁੱਢਲੀ ਪੰਜਾਬੀ ਗਲਪ
ਆਪਸਨ ਦੂਜੀ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਗਲਪ
ਪਰਚਾ ਪੰਜਵਾਂ : ਸਾਹਿਤ ਆਲੋਚਨਾ ਦੇ ਸਿਧਾਂਤ

Semester-II

ਪਰਚਾ ਪਹਿਲਾ : ਪੰਜਾਬੀ ਸਾਹਿਤ ਦਾ ਇਤਿਹਾਸ
ਪਰਚਾ ਦੂਜਾ : ਆਪਸਨ ਪਹਿਲੀ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਕਾਵਿ
ਆਪਸਨ ਦੂਜੀ : ਆਧੁਨਿਕ ਬਿਰਤਾਂਤਕ ਕਾਵਿ
ਪਰਚਾ ਤੀਜਾ : ਪੰਜਾਬੀ ਨਾਟਕ
ਪਰਚਾ ਚੌਥਾ : ਆਪਸਨ ਪਹਿਲੀ : ਮੁੱਢਲੀ ਪੰਜਾਬੀ ਗਲਪ
ਆਪਸਨ ਦੂਜੀ : ਆਧੁਨਿਕ ਪੰਜਾਬੀ ਗਲਪ
ਪਰਚਾ ਪੰਜਵਾਂ : ਸਾਹਿਤ ਆਲੋਚਨਾ ਦੇ ਸਿਧਾਂਤ

* Courses applied for



The Degrees/Diploma/Certificates issued by the following Boards/Universities are not recognised for admission:

- Board of Higher Secondary Education, Delhi
- Central Board of Higher Education, Uttam Nagar, New Delhi
- All India Board of Secondary Education, Gazipur
- Central Board of Higher Education, East Patel Nagar, New Delhi
- Board of Adult Education and Training, Brahmpuri, Nagal Raj, New Delhi
- Bihar State Madarsa Education Board, Patna
- Akhil Bhartiya Shiksha Sansthan, New Delhi
- Bhartiya Siksha Parishad Lucknow, U.P.
- Indian Education Council, Lucknow, U.P.
- ACN International University, Raipur
- Doon International University, Raipur
- Hindi Sahitya Sammelan, Allahabad
- Maithili University/ Vishwavidyalaya, Darbhanga, Bihar
- Mahila Gram Vidyapith / Vishwavidyalaya, (Women's University) Prayag, Allahabad (UP)
- Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi
- Commercial University Ltd., Daryaganj, Delhi
- Indian Education Council of U.P., Lucknow (UP)
- Gandhi Hindi Vidyapith, Prayag, Allahabad (UP)
- National University of Electro Complex Homeopathy, Kanpur
- Netaji Subhash Chandra Bose University (Open Univeristy), Achaltal, Aligarh (UP)
- D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu
- St. John's University, Kishanttam, Kerala
- United Nations University, Delhi
- Vocational University, Delhi
- Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (UP)
- Maharana Patap Shiksha Niketan Vishwavidyalaya, Pratapgarh (UP)
- Raja Arabic University, Nagpur
- Kesarwani Vidyapith, Jabalpur (M.P.)
- Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum (Karnataka)
- ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi-110008.
- Gurukul Vishwavidyalaya, Vrindawan (UP)

The above list of fake Boards/Universities/Organizations is not exhaustive and there may be several other organizations which are not recognized for admissions at IMA.

Admission Counselling

Important Instructions :-

1. Read carefully the instructions given in the prospectus as also in the admission form.
2. Fill the admission form in your own hand, get it signed by parents/guardians.
3. The parents/guardian must read the rules and regulations before putting signature on the form.
4. Attach following documents with admission form
 - i) Passport size snaps = two (1 is to be pasted on form, 1 to be stapled)
 - ii) Character Certificate from institution last attended (not required for old students)
 - iii) Attested copy of last exam passed.
5. Students from any other University/Board are required to furnish the original detailed marks certificate of previous examination passed.
6. Students passing their lower examination from other University/Board are required to obtain & produce Eligibility Certificate issued by Punjab University, Patiala. They are also required to obtain Migration Certificate from their previous University/Board.
7. Please attach attested copies of reserved category certificate, If any.
8. If admission is granted, deposit the fees at appropriate fee counter on the same day.

Conditions For Admission :-

1. All admission for B.A./B.Sc./B.Com/B.C.A./B.B.A, M.A. (His.), M.Sc. (IT), M.Sc. (Maths), M.A. (Eng), M.Com & Other courses shall be provisional subject to approval/confirmation of admission by Punjab University. The College shall not be responsible if university does not approve admission of any student due to wrong or incomplete particular submitted by him/her or for want of any requisite document. Therefore before filling in the form the candidate must ensure that he/she is eligible for admission to particular class. If any ineligibility is detected at any stage, the admission shall be cancelled and college shall not be responsible in any case.
2. Principal reserves the right to refuse admission to any student without assigning any reason.
3. The Principal can cancel the admission of any student who has been admitted to the college without assigning any reason what so ever.

General Rules for Admission & Reservation of Seats

1. Every Candidate seeking admission to the college shall possess a copy of the College Prospectus including the Admission Form, available from the College Office on payment of Rs. 250/- (Rs. 275/- by Post)
2. Every Candidate must complete the admission form in all respects along with attested copies of supporting certificates and two passport size photographs.
3. Every student is required to produce in original the university/Board Certificate of having passed the Previous Examination and a character certificate from the institution last attended.
4. Those who are already registered with the Board/University must produce their registration card at the time of admission.
5. In case any result is declared late by the University, a student can seek admission without late fee within 10 working days of the date of declaration of the result, subject to the availability of seats in that class.
6. A student belonging to scheduled or backward class is required to fill the necessary stipend form subject to income limits (Rs. 44,500/- p.a. for B.C. and Rs. 100000/- p.a. for SC.) He/She will have to produce a certificate as proof of his/her belonging to the class concerned along with the income certificate from the competent authority.
7.
 - a) Students from any other University/Board are required to furnish the original marks certificate of previous examination passed.
 - b) Students passing their lower examination from other University/Board are required to obtain and produce eligibility certificate issued by Punjabi University, Patiala

General Rules & Reservation of Seats

Reservation of Seats

- A) According to the Punjab Government Letter No. 389 (S) - 99/7/87.c. (Edu) 3 dated 14.7.87 seats have been reserved for various categories of candidates as under :
- | | |
|--|-----|
| 1. Scheduled Castes | 25% |
| 2. Backward Classes | 5% |
| 3. Wards of Defence/CRPF/BSF/Police Personnel | 2% |
| 4. Sportsmen | 2% |
| 5. Wards of Edu. Dept. Personnel | 2% |
| 6. Handicapped | 3% |
| 7. Terrorist affected/Internal/External Migrants | 2% |
| 8. Children/Grand Children of Freedom Fighters | 2% |
| 9. Tsunami affected person | 1% |
- B) On the recommendation of HRD Ministry, UGC has directed the Universities and their affiliated college to provide a minimum of 5% seats for foreign students in various courses.
- C) Wherever minimum percentage of marks is prescribed for admission to a particular class, a relaxation of 5% will be allowed in the case of scheduled castes/backward class candidates.



IMPORTANT

- (a) As per Punjabi University rules, one seat up to 50 students in a class and two seats having more than 50 students (Maximum Six in a college) will be reserved at entry point for the students on the basis of their performance in University Youth Festivals. The students applying against this Category shall be interviewed by the committee constituted by the Principal for this purpose.
- (b) 10% additional seats in each class/course shall be reserved at entry point for poor & intelligent rural candidates. The list of such students shall be supplied by D.C. Office & the students seeking admission against this category shall be interviewed by the Principal of the concerned college and the university representative. Such students shall have to fulfil eligibility conditions.
- (i) Students who have been detained/disqualified/failed in the same class will not be eligible to apply under this category.
- (ii) Certificate of good conduct from the principal of the institution last attended shall have to be submitted along with the application from.
- (iii) These students shall have to secure minimum 60% marks in qualifying entrance test where ever applicable.
- (iv) The students getting admission under this category will be entitled to fee and other concession as per the policy of the Punjab Govt./Punjabi University.

Re-Evaluation Cases :

A student whose result is declared late on account of re-evaluation can seek admission within 10 working days after the declaration of result subject to availability of seats.

Eligibility for University Examination

House Examination & Attendance for B.A./B.Sc./B.Com Part I, II, III students

To be eligible for Annual Examinations :

- i) (a) A student should have obtained 33% marks in the aggregate of all the subjects or 20% in each subject in the house examination held by the College.
- (b) Special Test : 35% marks in each subject.
- ii) A student must have attended at least 66% of the total lectures/practicals/tutorials in each subject (provided that at least 75% of the lectures/practicals/tutorials fixed for the subject have been delivered.) For genuine reason the Principal is empowered to condone shortage in attendance up to 15 periods in lectures, 7 Periods in tutorials (Comm. Classes) in every subject provided that no condonation is allowed if the candidate has not attended 50% of the total lectures/practicals/tutorials delivered/conducted in each subject.

Note : Under the Punjab University regulations, students who do not fulfil the above conditions cannot appear in the Annual examination even as 'Private Candidates'

Payment of Fees

Fees & Funds

Common for all Students

The applicant must study the fee-structure before signing and submitting application for admission to a course. Fees and funds once paid will not be refunded in any case even though a student has not attended college for a single day. The college is not bound by any remedial claim, incidental or consequential, express or implied, accruing from fee, funds and other tariffs.

1. The security will be refunded in the month of November in the next session.
2. Security Not withdrawn up to 30th June of the following session shall lapse automatically.
3. All students coming on bicycles/scooters/motor cycles shall have to pay fee for the entire session. Any student found evading the payment of fee will be charged double the normal fee.
4. If any student leaves the college without completing his/her class/course, he/she shall have no claim whatsoever for the refund of fee.
5. Any enhancement in fee and funds by the Pbi. University/Pb. Govt. Managing Committee/College authorities at any stage shall be binding on the students of all classes. The proposed revised fee structure, if any, will be notified to the students.

Fee Structure for 2013-2014

For B.A./B.Sc./B.Com. Students

University Charges (Per Annum)

Registration & Continuation Fee	400/-
Sports Fee	400/-
Youth Welfare Fee	55/-
Punjab State Sports Council Fee	25/-
Holiday Home Fund	55/-
NSS Fee	40/-
Block Entry Fee	25/-
College Dev. Fund	60/-
Punjabi Language Development Fund	60/-
Sports Infrastructure Development Fund	200/-
Sports Hostel Furniture Arrangement Fund	100/-
Migration Fee, if applicable	30/-
Certificate Verification Fee	700/-

(for 1st year and students migrating from other boards/Univ.)

Govt. Dues (Per Annum) :

Admission Fee	50/-
Punjab Sports Council Fee	75/-
Tuition Fee (B.A./B.Sc./B.Com. I,II,III)	456/-
Red Cross	24/-
Higher Education Fee	20/-
NCC Fee	10/-
Late Admission Fee, if applicable (As per Uni. Rules)	

College Dues :

Annual :

House Exams./ Class Test (2)	265/-
Identity Card/Library Ticket	60/-
Membership of two Societies	60/-
Students Safety Insurance	30/-
Library Up keep Fees	50/-

Charges not applicable to all :

Computer Fee (Elective Subject only)	400/- p.m.
Sports Practical Fee	
(P Edu. Students only)	50/- p.m.
Science Lab Maintenance/	
Science Practical Fee	75/- p.m.
Add on Courses	100/- p.m.
Cycle Fee	250/- p.a.
Motor Cycle/Scooter Fee	500/- p.a.

- All Charges subject to Change/revision as per Punjab Govt. University/College Management Instructions.

- Security (Refundable) of Rs. 150/- to be charged extra.

- Computer Fee will be charged in addition to the first instalment.

* Uni. Examination Fee extra.

INSTALMENTS OF FEES :

1st Installment at the time of Admission Rs. 9000/- (Arts & Comm./Science)

IInd Installment October (1 to 10)	Balance
IIIrd Installment December (1 to 10)	Uni. Exam Fee with balance, if any

College Dues :

Monthly :

Dilapidation Fee	50/-
Medical Aid Fee	20/-
College Functions/Deptt.	
Society & related functions	70/-
Infrastructure Maintenance	65/-
Sports Facilities	20/-
Arya Samaj	05/-
Poor Students Fund	30/-
Playgrounds Upkeep & Gardening	
Electricity/Water/Sewerage Charges/	
Power Backup charges	110/-
Administrative Operational Expenses	185/-
Matching Fund	430/-
Youth Welfare Activities	25/-
Cleanliness Fee	10/-
Correspondence Fee/Student information charges	30/-
Seminars/Workshops/Extension Lectures	30/-
Publicity/Advt.	30/-
Personal Record Fee	45/-

Important Note :

TDC-1 Re-appear students will have to deposit full fee at the time of admission

Fee Structure For B.C.A. (I,II,III Yr.)

Fee Structure	Fee & Funds (For the Session)
Security	1,000/-
Tuition Fee	1,630/-
Institutional Fund	10,150/-
Annual Funds	6,070/-
Laboratory Fee	11,150/-
Total	30,000/- (15,000/- per semester)
Certificate Verification Fee if applicable & Uni. Examination Fee extra.	

**Fee Structure For B.B.A. (I,II,III,Yr.)**

Rs. 30,000/- (Including Rs. 1000/- as security)
University charges & University Examination fee extra

Fee Structure For PGDCA

Fee Structure	Fee & Funds
Tuition Fee	1,200/-
Laboratory Fee	6,900/-
Institutional Fund	6,900/-
Annual Funds	3,000/-
Security	1,000/-
Total	19,000/- (9,500/- per semester)
Certificate Verification Fee if applicable & Uni. Examination Fee extra.	

**Fees Structure For Post Graduate Courses**

- M.Sc. IT-I & M.Sc.-I Lateral entry 31,000/- for the session (15,500/- per semester)
 - M.Sc. IT-II & M.Sc.-II 30,000/- for the session (15,000/- per semester)
 - M.Sc. Math 1st year 25,000/- for the session (12,500/- per semester)
 - M.Sc. Math IInd year 23,000/- for the session (11,500/- per semester)
 - M.A. History 1st year 21,000/- for the session (10,500/- per semester)
 - M.A. History IInd year 20,000/- for the session (10,000/- per semester)
 - M.A. English 1st year 25,000/- for the session (12,500/- per semester)
 - M.A. English IInd year 25,000/- for the session (12,500/- per semester)
 - M.Com 1st year 25,000/- for the session (12,500/- per semester)
 - M.Com IInd year 25,000/- for the session (12,500/- per semester)
 - M.A. Punjabi* 1st year 21,000/- for the session (10,500/- per semester)
 - M.A. Pol. Sci* 1st year 21,000/- for the session (10,500/- per semester)
 - B.Sc. (C.S.M.)* 1st year 31,500/- for the session (15,750/- per semester)
- Certificate Verification Fee if applicable & Uni. Examination Fee extra.

Note :

This fee is for the full session and is subject to any revision by the Management/College/ Punjabi University/ Punjab Govt.

Fee Can be paid in two instalments only in case of deserving students

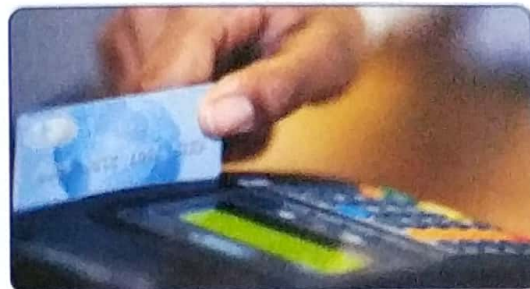
- Rs. 10/- per day late payment fine will be charged after the due date.
- on surprise checking, the amount of fine on absentees will be at the discretion of the Principal.
- Cell phones will be confiscated.
- Those caught writing on the walls and black boards damaging college property including electric fittings, fans, taps, furniture etc. will be fined heavily.
- 7 day absence will lead to striking off the name. Re-admission will as per university/college rules at the discretion of the Principal.
- Students caught taking drugs will be fined heavily and can also be expelled.
- Students who try to bring outsiders in the college will be expelled.
- Charges of absence per day will be Rs. 5/- in addition to the absentee fine prescribed by the university.

* Courses applied for

General Rules For Fees

House Examination Fines

Absence Fine per paper	Rs. 50/-
Unfair means	Rs. 200/-
(This may entail further punishment including expulsion)	
* These fines are subject to any revision by the govt./university/college authorities.	



Rules for Payment of Dues

1. Re-appear students of B.A. I/B.Sc.I/ B.Com. I will pay full fee at the time of admission.
2. Dues will be accepted only in cash. Cheques and bank drafts will not be accepted.
3. Fee once paid will not be refunded.
4. If a science/computer student changes his/her subjects to Arts, the Science/computer fee previously paid by him/her will neither be refunded, nor adjusted.
5. If a student leaves the college during any of the above mentioned terms, he will have to pay fees for the whole period of that term, except in case of migration.
6. A student whose name is struck off on account of non-payment of dues may be readmitted on payment of the pending dues and re-admission fee.
7. A student absent or on leave from the college must arrange to pay his/her fee on the due date.

Fee Concession

1. Application for the concession on prescribed form obtainable from the college for Rs. 1/- should be submitted when called for.
2. A student applying for fee concession should attach with his/her application form a certificate from the Head of the institution last attended that he/she enjoyed concession there.
3. Fee concession, stipend, scholarship etc. will be withdrawn in case a scholar deteriorates in studies, remains irregular in attendance or is found guilty of unfair means in any house test or examination.

Special Concession

The Government has decided to extend educational concessions offered to the children of officers and men of the Armed Forces killed or permanently disabled during Indo-Pak and Indo-China conflicts, to the children of Defence Personnel, of Indian Peace-Keeping Force in Srilanka who have been killed or wounded. These concessions include complete exemption from tuition and other fees, full cost of books and stationery etc.

Facility for free education will be available to the children of sufferers of certain categories as per Punjab Govt. Letter No. 19/2/87-EDU-1386-92 dated 30.04.90

Rules & Regulation

Rules & Regulations Leave Rules

1. Leave for absence from the college should be applied for when absolutely necessary.
2. Leave should be secured personally before it is availed of. In case of serious illness, the leave application should be submitted immediately on returning to the college.
3. Leave application should be signed by the applicant's father/guardian.
4. A Medical certificate should be attached with the leave application in case of long illness.
5. Leave up to 6 days will be granted by the teacher incharge of various classes and for a period of more than 6 days by the Principal.

Rules for Sportsmen

1. No student shall be allowed to get himself registered with any club or team outside the college & play against the college. All sports activities in the college will be organized under college auspices only.
2. According to the University rules, the players will be permitted to participate in the University Tournaments only when they have attended at least 50% lectures in each subject from the date of admission in the college to the date of commencement of the tournament.
3. Sportsmen are expected to show exemplary behaviour and maintain discipline in the college. If a sportsman is found guilty of misbehaviour or breach of discipline inside or outside the college, he will be removed from the rolls of the college and all concessions given to him will be withdrawn with retrospective effect.
4. Players should be regular in attendance in their classes and maintain steady progress in studies. Their admission form will not be sent up for the University Examination if they fall short of lectures or fail to qualify in the House examinations according to the University Rules.



Rules of House Examination

1. The college will hold house examination as per Punjabi University rules. In addition to this class tests may be held.
2. It is compulsory for all students to appear in the House Examinations, and Test. The absentees will be fined/detained according to rules.
3. The Examine should be punctual. Late comers will be treated as absent from the examination.
4. Absence from examination for any reason will mean nil performance which may result in detention of a candidate from University examinations.
5. Leave from an Examination or test should be secured from the Principal well in time. No such application will be entertained after the Examination is over.
6. Leave from an Examination or test should be secured separately on prescribed form obtainable from the college office.

Extra Curricular Activities

7. When a student falls ill, he should send his application for leave from the examination to the Principal immediately. The application should be supported by a medical certificate.
8. Students are expected to extend all co-operation to the supervisory staff and advised not to use unfair means in the house examination. Any student found guilty of misbehavior or using unfair means during the examinations will be awarded a deterrent punishment which may amount to expulsion/rustication from the college.
9. The scholars winning top position in the House Examinations in various classes will be awarded certificates of merit by the Principal.

Career Counselling and Placement Cell :

The college has a Career Counselling and Placement Cell. Students of B.A./B.Sc./B.Com./ B.C.A II & III are required to join as Members of the CCPC by paying an yearly subscription of Rs. 200/- The CCP Cell will provide them expert guidance regarding their career prospects and also work for their placement in jobs suitable to their calibre.

The CCP Cell has already succeeded in the placement of more than 200 students of this college from various faculties. Nine students of this college were selected by a Medical Company from Chennai during its campus interview Programme last month.

The CCP Cell proposes to organize various seminars on the job prospects and also invite experts in various fields. We have listed more than 200 firms of national and international repute. We hope to help our graduates for their placement in Multi National Companies.

For this job, what the students need is proper outlook and aptitude. The CCP Cell will also organize Personality Development and Orientation Programme for providing ad edge to the intelligence of the students so that they are easily absorbed in the job market.



Extra-Curricular Activities

Gainful activities outside the class room play a significant role in shaping the overall personality of a scholar. The aim of the college in organizing extra-curricular activities is to impart a sense of responsibility to the youth. All extra-curricular activities other than those organized under the N.C.C. and N.S.S. will be organized and co-ordinated by the youth welfare department of college.

A number of subject societies, associations and clubs actively function in the college. These societies organize very useful extra-curricular activities, such as lectures by eminent scholars, Inter college declamation and paper reading contests, debates, poetical symposia, variety shows etc.

National Cadet Corps (N.C.C.)

1. Facilities for N.C.C. training, parades and camps are available for those who voluntarily take up N.C.C.
2. Students get ample opportunities to attend training camps and specialized camps like advanced leadership, mountaineering and other inter state camps. **N.C.C. Cadets are trained for 'B' and 'C' Certificate exam. Students holding 'C' certificate are given priority in selection as an officer in Army, Air Force, Navy and Police, Students holding 'B' and 'C' certificate are given incentives and additional marks in various professional and higher classes for getting admission.**

Extra Curricular Activities

National Service Scheme (N.S.S.)

The College has three units for boys and girls under the control of Punjab University, Patiala. The scheme is aimed at familiarizing the Youth with the environment of our community and its needs. It inculcates in students the spirit of placing service before self and the country above all.

The membership of the scheme is voluntary but it is desirable that more and more students should enroll themselves in the scheme. **Distinguished N.S.S. Volunteers** are given incentives and additional marks in various professional and higher classes for getting admission.



Sports Council

All sports activities are organized by the Sports Council constituted as under

1. Chairman (Principal)
2. Faculty members Nominated by the Principal as presidents of various games.
3. Captains of Various games.
4. Secretary (Lecturer in Phy. Education)

The outstanding sportsmen with a clean career are given due consideration at the time of their admission to the college. Deserving scholars may be given fee concession and other facilities in keeping with their talent in sports.

Scheme for SC/ST Candidates

Conditions for eligibility to get financial help/aid from the Government as communicated by the D.P.I. for scheduled castes, scheduled tribes, backward classes and low income group students is as under :

Note : Students belonging to scheduled castes, scheduled tribes, Backward classes and low income groups studying in college and universities are eligible to get financial aid from the Government under following schemes :

1. Govt. of India Post-Matric Scholarship Scheme

Scheduled Caste students who are permanent resident of Punjab and are studying anywhere in India for Post-Matric education will be given scholarship under this scheme provided that total annual income of the entire family from all sources does not exceed Rs. 24,000/-

2. State Post-Matric Scholarship Scheme

Students studying in Punjab State or Chandigarh (U.T.) recognized evening college, belonging to scheduled castes and who are permanent residents of Punjab and are whole time employees of Punjab Government, Punjab State electricity Board, State Controlled Corporations/Institution. University employees will be given scholarship under this scheme provided that the annual income of such students including the income of the family concerned does not exceed Rs. 1,00,000/-

Extra Curricular Activities

3. STATE HARIJAN WELFARE SCHEME

Student Studying in Punjab State College/Institutions who are Permanent residents of Punjab belonging to Backward Class will be given stipend under the scheme provided that the total annual income of the family does not exceed Rs. 44, 500/- under this scheme. Stipends are also paid to scheduled caste candidates. If the total income of the family is up to Rs. 1,00,000/-

4. SCHOLARSHIP SCHEME FOR SCHEDULED TRIBES

Students of scheduled tribes who are permanent residents of Punjab and are studying in Punjab or Chandigarh college will be given scholarship provided that the total income of the family does not exceed Rs. 5000/- and the total annual land revenue paid should not exceed Rs. 1000/-

5. SPECIAL GRANT TO GIRLS BELONGING TO SCHEDULED CASTES

Girls belonging to scheduled caste whose parents/guardians are permanent residents of Punjab and who are studying in Punjab and Chandigarh colleges will be given special grant for studies provided that total annual income of the family does not exceed Rs. 60.965/- subject to release of grant by state govt.

6. LOW INCOME GROUP SCHOLARSHIP SCHEME

Under this scheme students not belonging to scheduled castes, backward classes, scheduled tribes will be given scholarship provided that the total annual income of their parents does not exceed Rs. 24000/-.

It is to be noted that applications for all type of scholarships etc. will have to be sent to the Director of Public Instructions (C) Punjab, Chandigarh by 31st December every year.

Free ship is given to scheduled caste, scheduled tribe and backward class students whose parent's income does not exceed Rs. 24000/- per annum and who have not failed more than once in the preceding class.

7. POST MATRIC SCHOLARSHIP FOR STUDENTS BELONGING TO THE MINORITY COMMUNITIES

Students belonging to Minority communities whose parents income is upto 2 Lac. per year and who have scored minimum 50% marks in the previous class can avail of this scholarship.

Prizes

Academic Prizes

1. The top scholar of each class and the best pass in each subject on the basis of the aggregate marks obtained by him/her in the House Examination provided that he/she gets a clear pass in each subject in the examination.
2. All students of the college who win University or Government Scholarship.
3. A gold medal will be awarded to the scholar of B.A./B.Sc./B.Com. Class of the college standing first in the University/Board examination.

General Prizes

General Prizes will be awarded to :

1. Best contributor to each section of the college magazine.
2. Best speaker in English, Hindi, Punjabi
3. Best social worker of the session.
4. Any other student, who in the opinion of the Principal has made a notable contribution to the maintenance of discipline in the college or brought any distinctive honour to the college.

Sports Prizes

Sports Prizes will be awarded to students winning distinction in athletics and games at the University/State/National Level.

College Colour

College colour will be awarded to :

1. Best actor of the year.
2. Best fine artist distinguishing himself in music, painting, photography etc.
3. Best N.C.C. cadet.
4. Best N.S.S. volunteer.
5. Best Youth Welfare worker.

Extra Curricular Activities

6. Student rendering meritorious services in Red Cross/Civil Defence activities.
7. Player of various games selected for the University teams.
8. Members of Punjab and India teams.

Note: i) Prize will be awarded only if a student shows sufficiently high standard in his/her respective field and is considered and recommended by the concerned committee.
ii) Any student who has been punished for misconduct or found guilty of using unfair means in the House Examination will NOT be entitled to any Prize or College colour.

Scholarships and Stipends

1. The University, Government, Military, scheduled castes and backward class scholarships are tenable at this college. Merit and National Scholarship offered by the Central and State Government for the poor but brilliant students are also available. In addition to these, concessions and stipends will be awarded to students on merit.
2. Backward class students are entitled to scholarship if they obtain more than 40% marks in the preceding Board/University Examination.
3. Brilliant but poor students studying Hindi are given Non-Hindi Speaking Area Scholarship on merit.
4. The Government sanctions National Loan Scholarship for poor brilliant students on the following conditions:
 - i) A scholar who has secured more than 50% marks in previous University/Board Examination will be entitled to Loan Scholarship.
 - ii) The annual income of the father or guardian on whom a scholar is dependent should not exceed Rs. 1 Lac per annum.
 - iii) Loan will be given without any interest. However, the Government may charge interest if and when there is default in repayment of instalment.
 - iv) The maximum amount to be granted as loan is Rs. 480/- per annum. It is the same for all classes.
 - v) The repayment of the loan will commence one year after student starts earning.
 - vi) Applications for national loan scholarship should be submitted to the Director of Public Instruction (C) Punjab through the Principal, immediately after the admission.

IDENTITY CUM LIBRARY CARD

Every student is issued an identity-cum-library card which he/she is required to keep with him/her while in the college and also on all functions.

In case the Identity Card/Library Card is lost, a written report should immediately be made to the Principal. A duplicate Identity card will be issued on payment of Rs. 75/- each.

COLLEGE MAGAZINE

With a view to cultivate in scholars the talent for self-expression based on independent study and free thinking, the college annually publishes its magazine, the SANDEEP edited by an Editorial Board consisting of Staff-Members and students.

- | | | | |
|-------------|------------|-------------------|-------------|
| 1. Hindi | 2. Punjabi | 3. English | 4. Science |
| 5. Commerce | 6. News | 7. Social Science | 8. Computer |

COLLEGE NEWS LETTER

Every year a Newsletter is brought out by the college in November /December highlighting the achievements of our students in the field of academics, sports & extra curricular activities. This Newsletter is generally released by the hon'ble Chief Guest on the occasion of the Annual Prize Distribution function.

HEALTH CENTRE

The college is running its own dispensary for the benefit of staff and students. The Health Centre is provided with necessary medicines. Emergency cases are referred to the local hospital.

Let Us Green The Planet Earth



Our Shining Stars



Karmveer Kaur
MA (Hist.) 1st Sem.
(82%) 1st in Uni.



Varunpreet K. Kang
MA (Eng.)-1st Sem
(73%) 1st in Uni.



Paljinder Kaur
MA(Hist.) 1st Sem. (77%)
2nd in Uni.



Shelza Gupta
MA(Eng.)-1st Sem.
(70%) 2nd in Uni.



Amanpreet
MA (History) (73.75%)
Illrd Sem. Uni. Merit



Neha Rani
M.Sc.-IInd Sem.
Pbi. Uni. Gold Medal (Skit)
Inter-Uni. Gold Medal
Uni.- Colour



Shamsheer Singh
B.Com Illrd year
Uni. Gold Medal (Skit)
Inter-Uni. Gold Medal
Uni.-Colour



Beant Dhillon
(Hockey)
Junior National Captain
Women National 3rd
Inter-Uni.



Gurpreet Singh
B.A.- 1st year
Gold Medal (Skit)
Inter-Uni. Gold Medal
Uni-Colour



Yadwinder Singh
Uni. Gold Medal (Skit)
Inter-Uni. Gold Medal
Uni-Colour



Kulwinder Dhillon
(Hockey)
Junior Nation Captain
Women National 3rd
Inter-Uni.



Harpreet Kaur
(Hockey)
Inter-Uni.



Akash Gupta
+2 Com. (85%)
B.Com 1st Sem. (78%)



Manpreet Kaur
+2 Arts (82.6%)



Sukhdeep Kaur
+2 Med. (80.4%)



Kanchan
B.Com. Illrd Sem.
(72%)

ਦਿੱਖ ਰੁੱਖ ਮੈਂ ਗੁੱਖ...



D.A.V. COLLEGE

(Estd. 1969)

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