## DAV COLLEGE BATHINDA INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF IQAC MEETING

A meeting of IQAC was held on May 14, 2018 at 11.00 am under the chairmanship of Principal Dr. Sanjeev Sharma.

### The following members attended the meeting:

- 1. Dr. Sanjeev Sharma, Principal & Chairman IQAC
- 2. Dr. Kusum Gupta, Coordinator, IQAC
- 3. Prof. Varesh Gupta, Vice Principal
- 4. Dr. K.K.Nohria Acting Chairman, Local Committee
- 5. Prof. Sandeep Bhatia, Registrar
- 6. Dr. Gurpreet Singh, Bursar
- 7. Prof. Parveen Kumar Garg
- 8. Prof. Madan Lal
- 9. Prof. Vikas Katia
- 10. Dr. Vandana Jindal
- 11. Prof. Rakesh Puri
- 12. Prof. Aman Malhotra
- 13. Dr. Parveen Bala
- 14. Dr. Neetu Purohit
- 15. Sh. B.K. Sharma, Superintendent (General Branch)
- 16. Sh. Harpal Singh (Accounts Branch)

#### Alumni

- 17. Sh. Suneel Gargi
- 18. Sh. Sanjay Mittal
- 1. The Chairman, IQAC extended welcome to all the members.
- 2. The minutes of the meeting held on March 27, 2018 were confirmed unanimously by the members.
- 3. The Chairman IQAC informed the members about the successful implementation of the following plans:
  - Rain Water Harvesting System installed
  - New CCTV cameras at strategic locations installed to ensure safety and discipline in the campus
  - MoU signed with Dr. Lal Path Lab, Bathinda
  - INFLIBNET facility provided to the staff and students
  - Library automated using the software BIBLIOSOFT
  - Four National Conferences/Seminars organized
  - Eco-friendly generator of 82.5 KW, installed
  - CFLs replaced by LEDs

- 4. The Chairman IQAC sought suggestions from the committee for the construction of the Yagyashala.
- 5. The IQAC Coordinator expressed pleasure that the faculty feedback forms were filled in the session.
- 6. Feedback forms from all stakeholders were discussed with the committee and suggestions were sought from the members.
- 7. The IQAC Coordinator informed the committee that as per the guidelines of NAAC, AQAR of the last five years will be prepared and submitted to NAAC.
- 8. The members were requested to work dedicatedly for NAAC reaccreditation.

**IQAC** Coordinator

Dr. Kusum Gupta

IQAC Chairperson

Dr. Sanjeev Sharma

# **DAV** College Bathinda INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF IQAC MEETING

meeting of IQAC was held on March 27 -03-2018 at 3.00 pm under the chairmanship of Principal Dr. Sanjeev Sharma.

The following members attended the meeting:

- 1. Dr. Sanjeev Sharma, Principal & Chairman IQAC
- 2. Dr. Kusum Gupta, Coordinator, IQAC
- 3. Prof. Varesh Gupta, Vice Principal
- 4. Sh. P.D Goyal, Chairman, Local Committee
- 5. Prof. Sandeep Bhatia, Registrar
- 6. Dr. Gurpreet Singh, Bursar
- 7. Prof. Parveen Kumar Garg
- 8. Prof. Vikas Katia
- 9. Prof. Rakesh Puri
- 10. Dr. Parveen Bala
- 11. Sh. B.K. Sharma, Superintendent (Gernal Branch)
- 12. Sh. Harpal Singh (Accounts Branch)
- 13. Alumni
  - Sh. Suneel Gargi
  - Sh. Sanjay Mittal
- 14. Present Students
  - Ms. Manpreet Kaur M.A Pol.Sci.
  - Mr. Deepak Kumar B.com-III
- 15. Industrialist
  - Ch. Partap Singh Mittal, Hotel Krishna Continental, Bathinda No sent
  - Er. Naseeb Kumar Bansal, Swastik Transformers Industries, Bathinda Alb Sent

Leave was granted to the following members:

- 1. Dr. Vandna Jindal
- 2. Prof. Aman Malhotra
- 3. Dr. Neetu Purohit

The Chairman, IQAC extended welcome to all the members.

The minutes of the meeting held on October 03, 2017 were confirmed unanimously by the members.

The Principal apprised IQAC members on the following points:

1. He informed the staff that the college was in the process of NAAC accreditation and was about to upload the SSR last year when the NAAC accreditation process changed and it was seeking suggestions for the new SSR format from colleges. The IQAC gave suggestions for new format as well as decided to hold the SSR till the new format was released.

2The new criteria of NAAC, SSR is 70:30 in which 70% weightage will be given to the quantitative metrics and 30% weightage will be given to qualitative aspect of SSR.

3. NAAC will accept application only during two specified periods in the year i.e.

May 1st - June 30thNovember 1st - December 31st

- 4. He further recommended that in the next academic session email id, aadharcard, mobile no. of student should be included in admission for student satisfaction survey which is mandatory for NAAC accreditation.
- 5. Some changes are expected in SSR format, the teacherswould be updated about the new format and the SSRwould not be uploaded in coming window.
- 6. A workshop on intellectual property rights would be organized for staff members very soon.
- 7. Suggestions were sought from the industrialists and alumni of the college for further improvements.
- 8. Curriculum of all the classes is based on old pattern, which needs to be reframed according to present needs.
- 9. Student feedback forms have been collected and analysed by the Chairman IQAC. The feedback is taken into consideration while making appointments for the new session and this feedback is also communicated to the faculty, so that they are able to work on their shortcomings.

The Co-ordinator IQAC apprised the members on the following points:

- 1. The members were informed that to enhance the quality of education, competitive cell of college has recently organized UGC/NET coaching classes for P.G. students which are conducted on every Saturday from 12.00 noon to 4.00 pm and 40 students have got enrolled till now.
- 2. It was informed that to prepare the students for interviews, IQAC has conducted a 7 day workshop from 22 February to 28 February 2018 for its final year students. The feedback collected from the students on the concluding day of workshop shows the over whelming response.

- 3. To promote research among teachers and students, college is organizing four national level conferences by the Deptt. of English, Punjabi, Science, and Commerce from 28<sup>th</sup> March to 9<sup>th</sup>April.
- 4. The Industrialists and alumni were requested for the placement of present students in their organization.
- 5. Suggestions for improvement and amendments were sought from the members.

The present student of college Ms. Manpreet Kaur suggested that there should be compulsory presentations of all students to boost their confidence.

The meeting ended with a vote of thanks by Dr. Kusum Gupta, Co-ordinatator IQAC.

Dr. Kusum Gupta
IQAC Co-ordinatator

Dr. Sanjeev Sharma IQAC Chairperson

#### **DAV College Bathinda** INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF IQAC MEETING

A meeting of IQAC was held on October 03, 2017 at 11.00 am under the chairmanship of Principal Dr. Sanjeev Sharma.

The following members attended the meeting:

1.	(Dr.) Sanjeev Sharma, Principal & Chairman, AQAC
2.	Dr. Kusum Gupta, Coordinator, IQAC (Quet)
3.	Prof. Varesh Gupta, Vice Principal
	Sh. P.D Goyal

5. Prof. Sandeep Bhatia, Registrar 6. Dr. Gurpreet Singh, Rurşar

7. Dr. Vandana Jindal 8. Prof. Madan Lal

9. Prof. Rakesh Puridu 10. Prof. Aman Malhotra 11. Dr. Parveen Bala

12. Dr. Neetu Purohit 13. Sh. B.K.Sharma, Superintendent (General Branch)

14. Sh. Harpal Singh (Accounts Branch)

15. Present Students a. Manpreet Kaur, Roll No. 7504, M.A.Pol. Sc. Maupuld kaul. b. Deepak Kumar, Roll No. 2654, B.Com. II Reelpok Kuwa

15. Alumni

a. Mr. Sanjay Mittal, # 220, Panchvati Nagar, Bathinda Sauf Quel

16. Industrialist

a.Ch. Partap Singh Mittal, Hotel Krishna Continental, Bathinda

b. Er. Naseeb Kumar Bansal

Swastik Transformers Industries, Bathinda

The Chairman, IQAC extended welcome to all the members.

The minutes of the previous meeting held on 08, 2017 were confirmed unanimously by the members.

The Principal apprised IQAC members on the following points:

1. He laid emphasis on strengthening the research domain of the college and urged the faculty members to get their papers published in reputed journals.

2. A few names were suggested by him as resource persons for the two proposed seminars to be organized after autumn break.

- 3. The members were informed that feedback forms have been circulated and filled by the stakeholders which will bring transparency in the functioning of the college.
- 4. New NAAC Proforma has been circulated to all the criteria heads and they in coordination with their team members will submit it by 10/10/17 to the IQAC Office.
- 5. Principal, Accounts and General Office will be shifted to the newly renovated offices very soon.
- 6. Suggestions were sought from all the members attending the meeting.

## The Co-ordinator IQAC apprised the members on the following points:

- 1. The members were informed that quality measures need to be taken for the upliftment of the students as well as the staff of the college.
- 2. For this purpose two seminars were proposed after autumn break on "Gender Equality" and "Intellectual Property Rights".
- 3. It was informed that Remedial classes will be organized for the weak students after the house tests.
- 4. In order to identify the weak students review from teachers' would be sought.
- 5. In order to follow the practice of Gender Equality, it was suggested to include a column for transgender in the admission form of the college.
- 6. Suggestions for improvement and amendments were sought from the members.

The meeting ended with a Vote of thanks by Dr. Kusum Gupta, Co-ordinator IQAC.

The IQAC Co-ordinatator.

DR.KUSUM GUPTA

Associate Prof. in Commerce

Chairperson of the IQAC

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Dr.Sanjeev Sharma

Principal

# DAV College Bathinda INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF IQAC MEETING

The IQAC meeting was held on August 8, 2017 at 2.15 p.m. under the chairmanship of Principal Dr. Sanjeev Sharma in his office.

The following members attended the meeting:

- 1. (Dr.) Sanjeev Sharma, Principal & Chairman, IQAC
- 2. Dr. Kusum Gupta, Coordinator, IQAC
- 3. Prof. Varesh Gupta, Vice Principal
- 4. Prof. Sandeep Bhatia, Registrar
- 5. Dr. Gurpreet Singh, Bursar
- 6. Prof. Praveen Kumar Garg
- 7. Prof. Madan Lal
- 8. Prof. Vikas Katia
- 9. Dr. Vandana Jindal
- 10. Prof. Rakesh Puri
- 11. Prof. Aman Malhotra
- 12. Dr. Parveen Bala
- 13. Dr. Neetu Purohit
- 14. Sh. B.K.Sharma, Superintendent (General Branch)
- 15. Sh. Harpal Singh (Accounts Branch)

#### Alumni

- 16. Sh. Suneel Gargi
- 17. Sh. Sanjay Mittal
- 1. The Chairman, IQAC extended welcome to all the members.
- 2. The minutes of the meeting held on May 18, 2017 were confirmed unanimously by the members.
- 3. The Chairman and Coordinator IQAC were pleased to inform the committee about the following developments:
  - Approval of two new courses, M.Sc. Chemistry and B.Com Hons by Punjabi University Patiala.
  - As a prerequisite for starting M.Sc. Chemistry, a state-of-art laboratory has been set up in the department.
  - Renovation of the entire campus, including Student Centre cum Food Court, Staff Room and pavement of interlocking tiles is done.
- 4. The Chairman IQAC also discussed the following future plans with the members:
  - In order to acknowledge and reward the attainments and accomplishments of students it
    was decided that Annual Prize distribution function will be organized.
  - It was also decided that in order to celebrate the plaudits won by the students at Zonal and Inter Zonal Youth Festival organised by Punjabi University Patiala, a Cultural programme "Tarang 2017" will be organized.
  - A Rain Water Harvesting System to be installed in the campus to cope up with the problem of water logging.
- 5. The IQAC Coordinator suggested to undertake the following initiatives:
  - In order to prepare the students for various competitions, a Competitive Examination Cell should be constituted which would conduct classes for various competitions.
  - The members were requested to take an initiative to get MOUs signed with other organizations.
  - This year feedback from faculty will also be collected for the overall representation.
  - The members were informed about suitable measures taken on the feedback of the stakeholders discussed in the previous meeting.

The meeting ended with a Vote of Thanks by Dr. Kusum Gupta, Coordinator IQAC.

IOAC Coordinator

Dr. Kusum Gupta

Dr. Sanjeev Sharma

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