

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the Year

1. Details of the Institution

1.1 Name of the Institution:

1.2 Address Line 1:

Address Line 2:

City/Town:

State:

Pin Code:

Institution e-mail address:

Contact Nos.:

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	-	2004	5 Years
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2013-14 submitted to NAAC on 05-12-2018(DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Punjabi University, Patiala (Punjab)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="15"/>

(See 32 Annexure-I)

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC motivated the teachers for pursuing research work to get enrolled in Ph. D.
- Departmental activities like Group Discussions, Essay Writing Competitions, Quiz Competitions, etc are organised for the holistic growth of the students
- Students motivated to participate in inter college competitions
- Independence Day Celebration
- Seminar on AIDS awareness
- Counselling of the students at the time of admission
- Yoga and Meditation
- Educational tours/trips organised

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements/Outcomes
Participation of faculty in Conferences/Seminars/Workshops and to apply for major/ minor research projects	<p>The following faculty members participated/ presented papers in Conferences/ Seminars/ Workshops:</p> <ol style="list-style-type: none"> 1. Mr. Aman Malhotra (Deptt. of Chemistry) 2. Ms. Anuja Puri (Deptt. of Comp. Sci.) 3. Mr. Inderjit Singh (Deptt. of Comp. Sci.) 4. Mr. Rajesh Batra (Deptt. of Comp. Sci.) 5. Mr. Rakesh Puri (Deptt. of Comp. Sci.) 6. Ms. Shallu Gupta (Deptt. of Comp. Sci.) 7. Mr. Shishpal Jindal (Deptt. of Comp. Sci.) 8. Mr. Sanjiv Puri (Deptt. of Comp. Sci.) 9. Dr. Kusum Gupta (Deptt. of Commerce) 10. Mr. Vikas Katia (Deptt. of Commerce) 11. Ms. Monika Bhatia (Deptt. of Commerce) 12. Ms. Neha Garg (Deptt. of Commerce) 13. Ms. Deepika Sharma (Deptt. of History) 14. Dr. Gurpreet Singh (Deptt. of Physics) 15. Dr. H.S. Arora (Deptt. of English) 16. Ms. Karampal Kaur (Deptt. of English) 17. Ms. Satish Grover (Deptt. of English) 18. Mr. Ravinder Singh (Deptt. of Punjabi) 19. Dr. Sukhdeep Kaur (Deptt. of Punjabi) 20. Ms. Teena (Deptt. of Economics)

* Attach the Academic Calendar of the year as Annexure. (See 33 Annexure-II)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

At the commencement of the session, the plan of action chalked out by IQAC was discussed in the faculty and local committee meetings and then implemented.

Part – B
Criterion– I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	–	–	–	–
PG	08	–	08	–
UG	07	–	03	–
PG Diploma	01	–	01	–
Advanced Diploma	02	–	02	–
Diploma	02	–	02	–
Certificate	02	–	02	–
Others	–	–	–	02 (NCC & NSS)
Total	22	0	18	02

Interdisciplinary	03	–	–	–
Innovative	–	–	–	–

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	21 + BA-I
Trimester	–
Annual	BA-II,III

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

****Please provide an analysis of the feedback in the Annexure (See 34Annexure-III)***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- M.Sc. IT (II Sem): Complete Syllabi updated
- B.Com I: Change in Assessment in Communication Skills in English
- Semester System introduced in B.A. I
- Syllabi updated as per Punjabi University, Patiala guidelines

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	17	07	–	01 (Principal)

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
66	–	–	–	–	–	–	–	66	–

2.4 No. of Guest and Visiting faculty and Temporary faculty

–	–	66
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	–	5	–
Presented papers	13	45	–
Resource Persons	–	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Faculty is encouraged to attend workshops, orientation and refresher courses to update their knowledge.
- ❖ Multimedia projectors are used for teaching UG and PG classes.
- ❖ Workshops, extension lectures and personality development programs are organised to prepare the students for different competitions.
- ❖ Group discussions and paper presentations are conducted to make the learning process more interesting.
- ❖ Class tests/ assignments are given and discussed with students.
- ❖ Meritorious students are provided extra books and study materials to perform better in University exams. Weak students are provided simplified reading material/books and motivated by counselling sessions.
- ❖ Educational trips and industrial visits are organized to groom the overall personality of students.
- ❖ To inculcate leadership qualities among students, student committees are constituted to organize different programs in college and write articles in college magazine to sharpen their creative ability. They are further motivated to participate in the college activities.

2.7 Total No. of actual teaching days during this academic year

198

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

Reforms undertaken as per Punjabi University, Patiala

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/ Faculty/ Curriculum Development workshop

04

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2.10 Average percentage of attendance of students

65 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Post Graduate Courses						
M.Com	34	26.47	52.94	14.71	0.00	94.12
MA-Pol. Sc.	34	2.94	64.71	20.59	2.94	91.18
MA-Hist.	58	1.72	60.34	13.79	0.00	75.86
M.Sc.-(Math)	61	42.62	29.51	3.28	0.00	75.41
MA-Pbi.	28	0.00	10.71	50.00	14.29	75.00
MA-Eng.	31	0.00	25.81	48.39	0.00	74.19
M.Sc.(IT)	14	0.00	50.00	0.00	0.00	50.00
M.Sc.(IT) LE	14	0.00	28.57	21.43	0.00	50.00
PGDCA	29	0.00	17.24	10.34	0.00	27.59
Under Graduate Courses						
B.Sc.-(M)	8	50.00	37.50	12.50	0.00	100.00
B.A.	231	0.00	1.30	22.94	0.87	74.89
BBA	16	6.25	62.50	0.00	0.00	68.75
B.Com	179	0.00	39.11	25.70	1.68	66.48

B.Sc.-(NM)	71	9.86	35.21	14.08	0.00	45.07
BCA	20	0.00	20.00	20.00	0.00	40.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC makes a detailed plan covering all the major activities of the year in the academic calendar at the beginning of the session.
- It encourages the faculty to participate in National/ International conferences and attend refresher/orientation/faculty development program.
- Examination Committee in consultation with IQAC decides in advance the dates of house exams, evaluation and result preparation in time.
- It advises the departments to evaluate the overall performance of the students on the basis of their attendance, class performance, house test and other activities throughout the session.
- To improve the teaching learning process, it collects feedback proforma at the end of the session from students, employers, alumni and parents.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme /FDP	06
HRD programmes	–
Orientation programmes	01
Faculty exchange programme	–
Staff training conducted by the university	–
Staff training conducted by other institutions	–
Summer / Winter schools, Workshops, etc.	03
Others (short term courses)	–

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21 (including Principal)	–	–	29
Technical Staff	4	–	–	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are encouraged to apply for various research grants/minor/major projects available from ICSSR/UGC.
- Faculty members actively carry out research related endeavours and the institution ensures and promotes smooth progress and implementation of research ideas.
- Faculty members are sanctioned duty leave/ financial assistance for attending seminars/conferences/ workshops in other institutions/ organisations.
- Internet facility is provided to the faculty members for the smooth conduct of their research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	–	01	–	–
Outlay in Rs. Lakhs	–	6.13	–	–

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	–	–	–	–
Outlay in Rs. Lakhs	–	–	–	–

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	04	–
Non-Peer Review Journals	–	–	–
e-Journals	17	05	–
Conference proceedings	07	03	–

3.5 Details on Impact factor of publications:

Range	0.61-5.099	Average	2.571
h-index	5	Nos. in SCOPUS	12

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other 1. Grant for National Seminar	One Day	ICSSR, Chandigarh	45,000/-*	4,500/-
Total	-	-	45,000/-*	4,500/-

*The seminar grant was sanctioned in 2013-14.

3.7 No. of books published

07

i) With ISBN No. Chapters in Edited Books

02

ii) Without ISBN No.

-

3.8 No. of University Departments receiving funds from

UGC-SAP

-

CAS

-

DST-FIST

-

DPE

-

DBT Scheme/funds

-

3.9 For colleges

Autonomy

-

CPE

-

DBT Star Scheme

-

INSPIRE

-

CE

-

Any Other (specify)

ICSSR,
Chandigarh

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College (For PTAC)
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Distt.	College
02	-	1	1	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

(Participation of students in International Women's Day and International Yoga Day)

3.22 No. of students participated in NCC events:

University level State level

National level International level

- 01 cadet participated in Republic Day Parade in New Delhi
- 01 cadet attended SSB screening course at Kamptee, Nagpur
- 08 cadets attended Army Attachment Camp, Patiala
- 12 cadets attended Combined Annual Training Camp, Ropar
- 01 cadet participated in Inter Group Shooting Camp, Ropar
- 14 cadets attended Thal Sena Camp, Ropar
- 15 cadets participated in Independence Day celebration, Ropar

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Women's Day
- International Yoga Day
- Extension lectures
- Collage making
- Essay writing
- Group discussion
- Quiz competition
- Participation of science students in "Innovation Day" organized by Central University of Punjab and won 1st position

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	120 Bighas	—	—	120 Bighas
Class rooms	45	—	—	45
Laboratories	12	—	—	12
Seminar Halls	01	—	—	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	—	—	—	—
Value of the equipment purchased during the year (Rs. in Lakhs)	—	Rs. 61,601/-	College/ Management fund	Rs. 61,601/-
Others (Furniture, Website etc.)	—	Rs.1,38,486/-	College/ Management fund	Rs.1,38,486/-

4.2 Computerization of administration and library

Administrative office is partially computerised to process student data i.e. work related to admission and compilation of results. An agreement was signed with the firm 'CuSofTech', regarding installation of customized new software in the office to automate student data.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value	No.	Value
Text Books	33712	11,85,228.33/-	732	83,650/-	34444	12,68,878.33/-
Reference Books	1077	2,53,024/-	---	---	1077	2,53,024/-
e-Books	---	---	---	---	---	---
Journals	4	2,400/-	---	---	4	2,400/-
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	757	Free of cost	34	Free of cost	791	Free of cost
Others (newspaper/magazines)	37	34,772/-	---	---	37	34,772/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Library)
Existing	97	4	2-4 Mbps	-	-	3	14	1
Added	-	-	2-4 Mbps	-	-	-	-	-
Total	97	4	4-8 Mbps	-	-	3	14	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Four computer labs with more than 90 computers with latest configuration and equipped with internet facility upto 8Mbps available for teachers and students.
- Computer Facility available in the Library for the students and the staff.
- Computer department Staff provides assistance and upgrades the knowledge of the teaching and non- teaching staff.

4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs. 1.84 lakhs
ii) Campus Infrastructure and facilities	Rs.12.10 lakhs
iii) Equipments	Rs.0 .24 lakhs
i) Others	-
Total	Rs. 14.19 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Placement drives organized by the Placement Cell
- Regular Extension Lectures/ Seminars organized on relevant topics
- Timely redressal of students' grievances
- Students motivated to participate in co-curricular activities
- Students notified about various Govt/ Non-Govt scholarships like Ashirwad Scholarship Scheme, Minority Scholarship Scheme, Shiv Chand Gupta Scholarship Scheme etc. by the college administration
- Scholarships for sports students
- Regular feedback mechanism

5.2 Efforts made by the institution for tracking the progression

- Conducting regular class tests
- House Examinations
- Assignments given to students
- Extension lectures and seminars organized
- One Mentor is assigned to 36 students for counselling them on various aspects
- The college remains in regular touch with the alumni through social media and personal contacts to track their progress

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2646	578	–	–

(b) No. of students outside the state

173

(c) No. of international students

–

Men

No	%
2510	77.85

Women

No	%
714	22.15

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2633	108	00	121	00	2862	2843	148	00	233	00	3224

Demand ratio

10: 8.4

Dropout %

1.61%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The students are counselled by the faculty members regarding various competitive exams and relevant study material for the same is suggested by the teachers. They are also guided about choosing the right stream at entry level.

No. of student's beneficiaries

500

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Talks/lectures organised to guide students regarding various career opportunities
- Industrial visits organised
- Counselling at the time of admission
- Mentors assigned to counsel the students

No. of students benefitted

106

5.7 Details of campus placement

Number of Organizations Visited	On campus		Off Campus
	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	-	-	50

5.8 Details of gender sensitization programmes

- International Women's Day Celebrated
- Seminar on "Women Equality and Their Role in Society"
- Talk by Swami Surya Dev ji of Maharishi Yog Aashram, Goniana Mandi on "Women Empowerment"
- Awareness rally organised on "Female Foeticide" in association with Arya Samaj, Bathinda
- Women Harassment Redressal Committee constituted
- Induction of girl cadets in NCC

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	78	Rs. 3,76,995/-
Financial support from government	78	Rs. 1,58,108/-
Financial support from other sources	41	Rs. 97,000/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Minor grievances are redressed at the earliest. However, no major grievance has been reported so far.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

DAV College Bathinda aims at leaving an indelible impression on the young minds by following a comprehensive system of education. The vision and mission drafted is as follows:

Vision

To impart education that will groom students to become responsible global citizens, while retaining their Vedic values, Indian philosophy and ethos. We aim at turning our institution into a hub of intellectual activism, and are committed to promote an array of accessible, affordable, responsive and high quality education totally in gear with the needs of changing world.

Mission

To provide a wide range of holistic education to the youth of the society by homogenizing the western knowledge while remaining anchored to our cultural moorings, to provide and nurture creative and resourceful individuals who care for the nation and the weaker section of the society, and are amply imbued with humanistic zeal, passions and values to bridge the rural urban divide, taking benefits of education to the poor and marginalized sections of the society, irrespective of caste and creed. To promote and inspire a feeling of fraternity, national integration, religious harmony and secularism for achieving holistic development of our students through academic excellence and professional competence.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Awareness of academic plans to students through prospectus and interactions in classrooms by their respective teachers.
- Regular feedback from the stakeholders, monitored by the IQAC regarding curriculum delivery.
- Faculty members on the panel of Board of Studies attend meetings regularly in the university to suggest changes in the curriculum.
- Departments encouraged to hold National conferences
- Educational/ Industrial tours organized by the college

6.3.2 Teaching and Learning

- Regular group discussions, declamation contests, paper/poster presentations, quiz competitions and debates organized.
- Seminars by eminent personalities/workshops conducted to apprise the students with the advancements in their respective fields.
- Well equipped Physics, Chemistry, Biology and Computer laboratories.
- Botanical Garden, Museum and Dark Room for science students.
- Creative ideas expressed by the students on various subjects in the college magazine "Sandeep".

6.3.3 Examination and Evaluation

- Institution follows the rules and regulations formulated by Punjabi University, Patiala for carrying out the process of examination and evaluation.
- The institution has House Examination Committee working under Dean Examination.
- Date-sheet for MSTs is displayed on the college notice boards.
- Evaluation of answer sheets by teachers is carried out within the stipulated time period.
- Assessment is awarded to the students on the basis of their performance in MSTs, attendance, assignments given and their conduct.
- At the close of the session, students are awarded on the basis of their performance in academics and co-curricular activities.

6.3.4 Research and Development

- Duty leaves and financial assistance is provided to the faculty members for attending/participating in seminars/conferences.
- Faculty motivated to take up minor/ major projects.
- Departments are motivated to organize National/International Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Well stocked library
 - Well equipped, fully air conditioned Computer laboratories
 - Spacious, ventilated and adequate number of classrooms
 - R.O. system of 400lph capacity
 - Adequate sports facilities
 - Multipurpose Hall
- Sports :**

Outdoor Facilities

Indoor Facilities

<ul style="list-style-type: none"> ➤ Kabaddi (National style) ➤ Kabaddi (Circle style) ➤ Volleyball ➤ Cricket ➤ Athletics ➤ Hockey 	<ul style="list-style-type: none"> ➤ Chess ➤ Badminton ➤ Weight lifting ➤ Power Lifting
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6.3.6 Human Resource Management

- For overall development of students they are encouraged to join NCC, NSS and Youth Welfare department.
- Placement and Career Counselling Cell provides guidance and opportunities to the students for their future advancement.
- Financial assistance provided to the needy, meritorious, fatherless/parentless students by the institution in form of fee concession.
- Post Matric Scholarship Scheme for SC/BC and minority students.

6.3.7 Faculty and Staff recruitment

- Complete transparency is maintained in the recruitment of the faculty and staff.
- The process is initiated through open advertisement in the leading national dailies and as per Punjabi University, Patiala guidelines/UGC norms/Govt. rules.
- For permanent and contract staff, requirement is sent by the college to DAVCMC, New Delhi and advertisement for the same is given in the leading national dailies.
- The interviews of the advertised posts are conducted by DAVCMC at New Delhi office.
- For additional adhoc staff recruitment, advertisement (according to requirement) is given in newspapers by the college before the commencement of session and interviews are conducted in the college campus, by a selection committee duly approved by DAVCMC, New Delhi.

6.3.8 Industry Interaction / Collaboration

- Industrial training for BBA students
- Industrial trips organized by the departments
- Experts from the renowned industries invited to deliver talks
- Interaction of students with industry experts to provide them practical knowledge

6.3.9 Admission of Students

- College follows the admission policy as per Punjabi University, Patiala norms published in the college prospectus.
- Admission Committees are constituted every year for the smooth functioning of admissions.
- Admission of students is done as per the eligibility criteria as per Punjabi University, Patiala rules.
- Pre-admission counselling of students is done to identify their area of interest and to guide them in choosing their subjects.

6.4 Welfare schemes for

Teaching

- Contributory Provident Fund as per the provisions of Dayanand Anglo-Vedic College Trust and Management Society, Chitra Gupta Road, New Delhi.
- Gratuity to all eligible employees as per norms of Punjabi University, Patiala.
- Maternity leave with pay for 180 days upto two living children as per rules of DPI/Punjabi University, Patiala.
- Medical and casual leaves as per Punjabi University, Patiala/DPI norms.
- The institution encourages its staff to participate in research work and seminars by providing them duty leaves for participating in conferences, workshops, seminars etc.
- Faculty members are allowed to preside over seminars and workshops as resource persons in other institutions.
- Employee State Insurance (ESI) facility for the staff getting salary upto Rs. 15,000.
- Increments for Ph.D./M.Phil. are given to the permanent faculty members as per UGC norms.
- Staff members are motivated and encouraged to enrol themselves for research work leading to doctorate degree.
- Ph.D. faculty enrol research students under their supervision as per the guidelines of Punjabi University, Patiala with due permission of DAVCMC, New Delhi.
- 75% fee is waived off for the education of the wards of the employees studying in this college.
- Encashment of earned leave at the time of retirement as per Punjabi university, Patiala norms.
- Group Insurance Scheme for the staff.

Non teaching

- Employee State Insurance (ESI) facility for the staff getting salary upto Rs. 15,000.
- Contributory Provident Fund (CPF) as per the provision of Dayanand Anglo-Vedic College Trust and Management Society, Chitra Gupta Road, New Delhi.
- Gratuity to all eligible employees as per Punjabi University, Patiala norms
- Maternity leave with pay for 180 days upto two living children as per rules of DPI/Punjabi University, Patiala.

- Uniform to class IV employees.
- Group insurance for staff.
- 75% fee is waived off for the education of the wards of the employees studying in this college.
- Medical, casual and earned leave as per rules of Punjabi University, Patiala/DPI rules.
- Provision of Privilege Leave in lieu of Summer, Autumn and Winter vacations.
- Encashment of earned leave at the time of retirement as per Punjabi university, Patiala norms.
- Promotion avenues against vacant posts.
- Full vacations are allowed to vocational staff and 50% vacations to other non-teaching staff as per provision in Punjabi University calendar.

Students

- Scholarship schemes for meritorious students.
- Fee concession to meritorious, economically weaker section, fatherless/parentless students, SC/BC category (Post Matric Scholarship Scheme), students of Physical Education and Youth Welfare Departments, siblings' concession and other needy students.
- Student Welfare Association, Placement and Career Counselling Cell, Women Harassment Redressal Committee constituted for redressal of grievances.
- Physical Education Department prepare the students for participating at national and international level.
- Girls' common room.
- Water coolers with RO system with regular monitoring of TDS level.
- Participation in youth festivals, national/ international competitions etc. provides a platform to students for exhibiting their talent.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal and management
Administrative	No	-	Yes	Principal and management

6.8 Does the University/ Autonomous College declare results within 30 days? N. A.

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are conducted as per Punjabi University, Patiala norms and regulations

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

Alumni of the college has a strong bonding with the institute and acts as:

- Resource persons and judges in various competitions
- Deliver talks about the relevance of the courses in the current scenario
- Provide information about the availability of jobs in various sectors
- Help the students in placements

6.12 Activities and support from the Parent – Teacher Association

- Feedback collected and their opinions are used for the constant up gradation of the institution
- Parents interact with the Principal/ faculty regarding their wards performance

6.13 Development programmes for support staff

- Time to time professional training provided to the support staff
- Free Uniform
- ESI facility

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free campus
- Smoke free zone
- Regular tree plantation drives

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- To maintain discipline in the campus, CCTV cameras installed
- Computer training to teaching staff by computer department
- Student oriented activities organized at departmental level
- Induction of girls cadets in NCC

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Library is strengthened with more books/ magazines/ newspapers
- Faculty members encouraged to attend various conferences, seminars, workshops etc. by sanctioning them seed money and duty leaves
- Faculty members encouraged to take up major and minor research projects
- Research papers published in National/International research journals by the faculty
- Bandwidth of Internet Connection increased upto 8 Mbps
- More trees are planted to make the campus green and clean

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practice I- Bed to Bed Blood Donation

Title-Bed to Bed Blood Donation

Objectives of the Practice: To make students play a participative and constructive role towards welfare of society.

Context: Blood is donated by the students on demand immediately to the patients at the time of emergencies.

The Practice: “The Gift of Blood is the Gift of Life”. Putting this dictum into practice, the students are involved thus making them responsible and concerned. A “**blood donor group**” has been constituted in the college, wherein the students and the faculty come forward to the rescue of the needy in case of emergency. A list of blood donors has been prepared by the NSS program officer who keeps in touch with well-known hospitals and NGOs of the city and shares details on WhatsApp, so that the need of blood can be fulfilled.

Evidence of Success: This initiative has saved the lives of those in need of blood.

Problems encountered and resources required

1. The need of the hour is to do away with the rampant myths and baseless fears people have in their mind regarding blood donation. They need to be educated about the benefits of blood donation.
2. Non availability of the donor at times.

Best Practice II - Shiv Chand Gupta Scholarship Scheme

Title - Shiv Chand Gupta Scholarship Scheme

Objective- To help the fatherless, economically weaker and needy students.

Context- The College has implemented the “**Shiv Chand Gupta Scholarship Scheme**” to help the students meet their educational expenses.

The Practice- The main objective of this scheme is to develop a student as a multifaceted personality with academic excellence. This scheme is most beneficial for students from economically weaker families but intelligent and meritorious who are unable to afford higher education due to financial constraints. Mr. R.K. Gupta a renowned philanthropist from Singapore (hailing from Malwa region (Village. Maluka), Punjab) has initiated this scholarship scheme in the memory of his father Late Sh. Shiv Chand Gupta to help the students of our college by donating an amount of Rs. 2000/- to 3000/- per student annually.

Evidence of Success- A scholarship of Rs. 99, 000 has been extended to 42 deserving and needy students.

Problem Encountered- No problem has been encountered so far.

7.4 Contribution to environmental awareness / protection

- Switching off electronic equipments/ gadgets when not in use
- Installation of energy efficient air conditioners
- Plantation of ornamental plants and shady trees
- Maintenance of low lux level in non-reading and non-working areas
- Environmental Science taught to the students to create awareness among them

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths –

- Centrally located, well connected and easy accessibility to railway station and bus stand
- Highly qualified staff
- Courses offered in sync with the technological upgradations
- Eco-friendly campus
- Well stocked library
- Conducive environment for both teaching and learning
- Dynamic Youth Welfare and Physical Education departments
- Job oriented courses
- Hygienic and sanitized washrooms

Weaknesses –

- Insufficient funds disbursed by the government
- Delay in updation of lab equipments due to scarcity of funds
- Lack of hostel facilities
- Irregularity in release of salary grant by Punjab Government under Grant-in-aid

scheme.

Opportunities –

- Motivation and conducive environment provided to the staff for pursuing research
- The introduction of Post Graduate Courses enable the students to pursue career in diverse avenues
- Career Guidance and Counselling Cell makes them aware of ample job opportunities

Threats–

- Financial Constraints
- Lack of government support to the college
- Rising cost of education
- Rain water logging
- Mushrooming of Private colleges/IELTS institutes in the region

8. Plans of institution for next year

- Recruitment of teachers under grant-in-aid scheme against vacant posts
- “Swacch Bharat Abhiyan” to be implemented efficaciously
- Departments to organize UGC sponsored National Level Conferences
- Classrooms will be ICT enabled
- Educational tours will be organized
- Contribution to the society through value based programs

Name: Dr. Kusum Gupta

Associate Professor in Commerce

Name: Dr. Sanjeev Sharma

Principal,

DAV College Bathinda

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-I

DAV COLLEGE BATHINDA
IQAC Committee 2014-15

Chairperson	Dr. J.S. Anand Principal, DAV College, Bathinda
Coordinator	Sh. Varesh Gupta, Head Deptt. of Punjabi
Management Representative	Sh. P.D. Goyal, Chairman Local Committee
Faculty Members	Mr. .Aman Malhotra, Bursar Mr. Parveen Kumar Garg, Registrar Ms. Vandana Jindal, Dean Examinations Mr. Madan Lal Mr. Vikas Katia Dr. Gurpreet Singh Mr. Satish Grover
Administrative Members	Mr. Baldev Sharma, General Branch Mr. Jawahar Lal Bansal, Account Branch
Industrialist	Mr. Rakesh Gupta Mr. Rajinder Jindal
Alumni	Mr. Resham Romana
Student Representative	Mr. Deepak Kumar

Annexure-II

DAV COLLEGE BATHINDA
Academic Calendar 2014-15

College Reopens	5 th Jul.,2014
Admission without late fee	14 th Jul.,2014
Admission with late fee (Rs.500/-)	15 th Jul.,2014 to 7 th Aug.,2014
Admission with late fee (Rs.1000/-)	8 th Aug.,2014 to 16 th Aug.,2014
Admission with late fee (Rs.1500/-)	19 th Aug.,2014 to 30 th Aug.,2014
Admission with late fee (Rs.2000/-)	2 nd Sep.,2014 to 15 th Sep.,2014
HawanYajna	15 th Jul.,2014
Commencement of Classes (Odd Semester/Annual Classes)	15 th Jul., 2014
IQAC Meeting	In the month of Aug., 2014
Autumn Break	26 th Sep., to 4 th Oct.,2014
House Exams (Odd Semester/Annual Classes)	Nov., 2014
Semester Final Exams	1 st Week of December
Winter Break	24 th Dec., to 5 th Jan., 2015
Commencement of Classes(Even Semester/ Annual Classes)	7 th Jan., to 30 th April 2015
IQAC Meeting	In the month of Jan., 2015
Final Exam (Annual Classes)	March, 2015 (onwards)
House Exams (Even Semester)	April, 2015
Semester Final Exams	May, 2015 (onwards)
Summer Vacations	29 th May,2015 onwards

Annexure-III

DAV COLLEGE BATHINDA

Feedback

The college takes immediate measures to resolve the inconveniences faced by the stakeholders and meet their expectations. The feedback is then analyzed by the administration and appropriate action taken.

Students' Feedback

As stated in the feedback report, 42% students (of the total sample collected) complained regarding a dearth of space. Therefore, three new classrooms were constructed in the year 2014-15, to accommodate the increasing strength of the students.

Parents' Feedback

Keeping in view the feedback received by parents, security guards from agencies were deployed. 80% parents out of the total sample collected expressed their wish to sensitise students towards community needs. Thus various extension and community outreach programmes were organised.

Employer Feedback

Majority of the employers stated that communication skills of the students should be improved and they should be enabled to work in a group. The college keeps on organizing various activities to enhance their personality and elicit maximum response from them. These activities teach students to interact in a healthy manner with their peers as well as their seniors. It also enables them to work independently as well as in a group.

Alumni Feedback

Concerned about the placement of students in a good organisation, the administration consulted the alumni if the Course Structure and Teaching Methods were in line with the requirements of the job market. Most of the alumni reported that they were well placed in their respective fields which had been made possible because of the courses taught, the effective teaching methods and imparting value based education. 95% (of the total sample collected) of the alumni agreed that the technical know-how (both in theory and practice) imparted at the college is according to their job requirement.