

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the Year

2013-14

1. Details of the Institution

1.1 Name of the Institution:

D.A.V. College

1.2 Address Line 1:

Bibi Wala Road

Address Line 2:

Bathinda

City/Town:

Bathinda

State:

Punjab

Pin Code:

151001

Institution e-mail address:

davc001@yahoo.com
dav_bathinda@yahoo.com

Contact Nos.:

0164-2214555, 2241666

Name of the Head of the Institution:

Dr. Sanjeev Sharma

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	—	2004	5 Years
2	2 nd Cycle	—	—	—	—
3	3 rd Cycle	—	—	—	—
4	4 th Cycle	—	—	—	—

1.7 Date of Establishment of IQAC: DD/MM/YYYY

07-08-2004

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and	<input type="text" value="---"/>

community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

(See 34 Annexure-I)

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff
Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Following seminars were organised by the departments in consultation with IQAC:

Department	Seminars/Conferences/ Workshops/ Symposia	Theme
English	<ul style="list-style-type: none">• ICSSR Sponsored National seminar• Extension Lecture	<ul style="list-style-type: none">• Radical Fiction in Indian English Writing• Shakespearean Tragedy and His Tragic Heroes
Political Science	<ul style="list-style-type: none">• ICSSR Sponsored National seminar• Extension Lecture	<ul style="list-style-type: none">• Role of Media in Exposing Scams in India• Pt. Jawahar Lal Nehru's Democratic Ideals

Commerce	Extension Lecture	Employability Skills
Career Counselling	Extension Lectures	<ul style="list-style-type: none"> • Career Options After Graduation • Beauty Culture for Personality Development • Job Opportunities and Training Programme in TATA & its Subsidiaries

2.14 Significant Activities and contributions made by IQAC

<ul style="list-style-type: none"> • The college library has been upgraded with more number of text books, reference books and magazines • Departmental activities like poem recitation, declamation, debate, poster making, cartooning, essay writing, collage making and quiz competitions were organized • Youth Welfare and Sports department motivated to put in their best and exhibit a spirit of sportsmanship and camaraderie • Extension lectures organised by the various Departments • International Human Rights Day celebrated • Legal literacy day celebrated
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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements/ Outcomes
To purchase books for the College Library	College library updated with <ul style="list-style-type: none"> • 1110 text books worth Rs. 234554, • 28 Reference books worth Rs. 5297 • 29 magazines and journals
To promote research among teachers and students	<ul style="list-style-type: none"> • The Department of English organised National Seminar on 22nd November 2013 • The Department of Political Science organized National Seminar on 15th March 2014. • Faculty members attended/ presented/ published papers in International/ National level conferences <ol style="list-style-type: none"> 1. Mr. Aman Malhotra (Deptt. of Chemistry) 2. Dr. H.S. Arora (Deptt. of English) 3. Mrs. Karampal Kaur (Deptt. of English) 4. Mrs. Satish Grover (Deptt. of English) 5. Dr. Kusum Gupta (Deptt. of Commerce) 6. Mr. Vikas Katia (Deptt. of Commerce) 7. Dr. Sukhdeep Kaur (Deptt. of Punjabi)

	8. Mrs. Vandana Jindal (Deptt. of Comp. Sci.) 9. Mr. Rajesh Batra (Deptt. of Comp. Sci.) 10. Mr. Sanjiv Puri (Deptt. of Comp. Sci.) 11. Mr. Shishpal Jindal (Deptt. of Comp. Sci.)
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** Attach the Academic Calendar of the year as Annexure. (See 35Annexure-II)*

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

The plan of action chalked out by IQAC at the beginning of the session was discussed in the staff and local committee meetings. Suggestions provided by them have been implemented.

Part – B
Criterion– I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	—	—	—	—
PG	06	02	08	—
UG	06	01	03	—
PG Diploma	01	—	01	—
Advanced Diploma	02	—	02	—
Diploma	02	—	02	—
Certificate	02	—	02	—
Others	—	—	—	02 (NCC & NSS)
Total	19	03	18	02

Interdisciplinary	03	—	—	—
Innovative	—	—	—	—

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	21
Trimester	—
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure
(See 36Annexure-III)*

1.4 Whether there is any revision/ update of regulation or syllabi, if yes, mention their salient aspects.

- Semester system introduced in B.Sc. III and B.Com III
- Paper of Punjab History and Culture replaced with Punjabi Mudla Gyan (for students other than Punjab State)
- Syllabi updated as per Punjabi University, Patiala guidelines

1.5 Any new Department/Centre introduced during the year. If yes, give details. **Yes**

- **Post Graduate Department of Punjabi**
With the successful running of Graduate courses in Punjabi, Post- Graduation in Punjabi was introduced in the year with the objective to encourage research and teaching in Punjabi language, and familiarize students with upcoming avenues in the field of languages.
- **Post Graduate Department of Political Science**
The students completing their bachelors with Political science expressed their wish to pursue further studies in the subject, therefore, MA in Political Science was introduced. This offers an excellent opportunity to hone analytical abilities as well as career opportunities for those students interested in pursuing a career in Public Administration (federal, provincial and local governments), Private Sector (business, organizations, electoral politics, public opinion, journalism and consulting), and Academia and Teaching.

Criterion– II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	25	17	07	—	01 (Principal)

2.2 No. of permanent faculty with Ph.D. 07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	53	—	—	—	—	—	—	—	—	—

2.4 No. of Guest and Visiting faculty and Temporary faculty - - 53

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	—	6	—
Presented papers	18	23	—
Resource Persons	1	-	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- LCD projectors are used for teaching.
- Faculty is motivated to attend workshops, orientation and refresher courses to update their knowledge.
- Group discussions, oral presentations, quiz competitions are organised.
- Home assignments are given for better understanding of subjects.
- Workshops and seminars are held to enhance the knowledge of the students.
- Students are motivated to present papers in National and International Conferences.
- Meritorious students are advised to read books and journals besides those prescribed in the syllabus and weak students are given personal attention.
- Educational tours, field trips and industrial visits are organised.
- Students are motivated to write articles in college magazine and organize programs.

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Reforms undertaken as per Punjabi University, Patiala guidelines

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 01 — —

2.10 Average percentage of attendance of students 68%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Post Graduate Courses						
M.Com.	17	11.76	82.35	5.88	0.00	100.00
MA (History)	51	3.92	62.75	25.49	0.00	92.16
M.Sc.(Maths)	65	13.85	60.00	7.69	0.00	81.54
PGDCA	22	4.55	50.00	22.73	0.00	77.27
MA (English)	17	0.00	17.65	41.18	5.88	64.71
M.Sc. IT (LE)	21	0.00	23.81	23.81	0.00	47.62
M.Sc. IT	17	0.00	17.65	11.76	0.00	29.41
Under Graduate Courses						
B.Sc.(NM)	97	13.40	67.01	7.22	0.00	87.63
B.Com.	155	5.81	71.61	9.68	0.00	87.10
BBA	15	33.33	53.33	0.00	0.00	86.67
B.Sc.(M)	6	0.00	66.67	16.67	0.00	83.33
BA	147	0.00	0.68	21.09	34.01	55.78
BCA	22	9.09	27.27	4.55	0.00	40.91

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC plans, initiates and supervises various activities which are necessary to improve the quality of teaching and learning process.
- IQAC encourages the faculty to participate in National/ International Conferences and attend refresher/ orientation/ faculty development programmes.
- Academic calendar is prepared by IQAC at the beginning of the session which includes the schedule of the entire academic and co- curricular activities.
- IQAC advises the departments to evaluate the performance of the students in house examination and take suitable measures, in order to get better results in University examination.
- Meetings of the IQAC are held regularly to discuss the plan of action for academic activities.
- It gets the feedback proforma filled from the students, employers, alumni and parents on regular basis, which are then analysed to enhance the quality of teaching learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	–
UGC – Faculty Improvement Programme /FDP	–
HRD programmes	–
Orientation programmes	2
Faculty exchange programme	–
Staff training conducted by the university	–
Staff training conducted by other institutions	–
Summer / Winter schools, Workshops, etc.	4
Others (short term courses)	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23 (including Principal)	-	-	31
Technical Staff	4	-	-	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are encouraged to take up major/ minor research projects.
- Faculty is motivated to write scholarly research papers for journals of National and International repute.
- The Departments of English and Political Science organised National level conferences in consultation with IQAC
- Faculty is given financial assistance/ duty leave for attending seminars/ conferences/ workshops in other institutions.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	–	01	–	–
Outlay in Rs. Lakhs	–	6.13	–	–

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	–	–	–	–
Outlay in Rs. Lakhs	–	–	–	–

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	10	–
Non-Peer Review Journals	–	–	–
e-Journals	18	03	–
Conference proceedings	06	01	–

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 years	UGC, New Delhi	6,13,000/-*	4,00,600/-
Minor Projects	–	–	–	–
Interdisciplinary Projects	–	–	–	–
Industry sponsored	–	–	–	–
Projects sponsored by the University/ College	–	–	–	–
Students research projects (other than compulsory by the University)	–	–	–	–
Any other	One Day	ICSSR, Chandigarh	45,000/-	40,500/-
1. Grant for National Seminar				
2. Travel Grant to attend international seminar	Two Days	UGC, New Delhi		1,17,810/-
Total	–	–	6,58,000/-	5,58,910/-

*The project was sanctioned in 2012-13.

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from (NA)

UGC-SAP CAS DST-FIST DPE

DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring agencies	-	<ul style="list-style-type: none"> Self-Financed Seminar (English) ICSSR, Chandigarh (Political Science) 	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College (for PTAC)

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
06	1	1	2	2	---	---

3.18 No. of faculty from the Institution Who are Ph. D. Guides

And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

(Participation of 45 students in Voter Awareness Rally at University level, 07 in Cluster Level Workshop at Govt. Rajindra College, Bathinda, 60 in Blood Donation Camp, 50 in Essay writing competition and 50 in Seminar on Legal Literacy Day.)

3.22 No. of students participated in NCC events:

University level State level
National level International level

(One student participated in Republic Day Parade in New Delhi, 10 students participated in combined Annual Training Camp, Malout and 08 students participated in Army Attachment Camp, Patiala)

3.23 No. of Awards won in NSS:

University level State level
National level International level

(Second prize in Essay writing competition)

3.24 No. of Awards won in NCC:

University level State level
National level International level

(‘B’ certificate awarded to 01 cadet and ‘C’ certificate awarded to 11 NCC cadets)

3.25 No. of Extension activities organized

University forum	---	College forum	19	NCC	03
NSS	05	Any other	---		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- Human Rights Day
- Placement Drives
- Hindi Diwas
- National Seminars
- Extension Lectures
- Quiz competitions
- Cartooning competition
- Essay writing competitions
- Poster making competition
- Collage making competition
- Paper writing competition
- Legal Literacy Day

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	120 Bighas	–	–	120 Bighas
Class rooms	41	04	College/ Management fund	45
Laboratories	12	–	–	12
Seminar Halls	01	–	–	01
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.	–	CCTV	College/ Management fund	–
Value of the equipment purchased during the year (Rs. in Lakhs)	–	Rs. 3,66,417/-	College/ Management fund	Rs. 3,66,417/-
Others (Construction, Furniture, Apparatus etc.)	–	Rs. 19,47,335/-	College/ Management fund	Rs. 19,47,335/-

4.2 Computerization of administration and library

Administrative office is partially computerised to process student data i.e. work related to admission and compilation of results.
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value	No.	Value
Text Books	32,602	9,50,674.33/-	1110	2,34,554/-	33,712	11,85,228.33/-
Reference Books	1049	2,47,727/-	28	5,297/-	1077	2,53,024/-
e-Books	–	–	–	–	–	–
Journals	2	1,250/-	–	–	2	1,250/-
e-Journals	–	–	–	–	–	–
Digital Database	–	–	–	–	–	–
CD & Video	721	Free of cost	36	Free of cost	757	Free of cost
Others (Newspapers/ magazines)	38	30,129/-	–	–	38	30,129/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (library)
Existing	97	4	2-4 mbps	0	0	03	14	1
Added	0	0	0	0	0	0	0	0
Total	97	4	2-4 mbps	0	0	03	14	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

04 computer labs with more than 90 computers, equipped with internet facility are available for the teachers and students. Computer facility is also available in the Library for the students and the staff. Staff in the Computer Department provides assistance and upgrades the knowledge of the teaching and non- teaching staff from time to time in the usage of computers.

4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs. 3.16 lakhs
ii) Campus Infrastructure and facilities	Rs. 17.97 lakhs
iii) Equipment's	Rs.0 .30 lakhs
iv) Others	-
Total:	Rs. 21.44 lakhs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students are informed regarding various scholarship schemes through notice boards.
- Feedback from students about institution and faculty is taken to enhance institutional efficiency.
- Mentors are assigned for individual attention to each student.
- In association with IQAC, Extension Lectures/ Seminars/ Debates/ Quiz competitions etc. are organized by various departments.
- Talent Hunt Program is organized to explore latent talent.
- At the commencement of the session, Hawan Yajna is solemnized and orientation session organized to instill Vedic values amongst students and the faculty.

5.2 Efforts made by the institution for tracking the progression

- Conducting regular class tests
- Assignments are given to the students
- House examinations
- Extension lectures organised
- One Mentor is assigned to 37 students
- The college is in regular touch with the Alumni to track their achievements through social media and personal contacts

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2331	531	–	–

(b) No. of students outside the state

137

(c) No. of international students

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Men	<table border="1" style="border-collapse: collapse;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>2195</td> <td>76.69</td> </tr> </table>	No	%	2195	76.69	Women	<table border="1" style="border-collapse: collapse;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>667</td> <td>23.30</td> </tr> </table>	No	%	667	23.30
No	%										
2195	76.69										
No	%										
667	23.30										

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2214	75	00	92	00	2381	2633	108	00	121	00	2862

Demand ratio

10: 8.2

Dropout %

7.23%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The students are advised and guided from time to time by the faculty of the college for various competitions. This enables them to choose the right stream at the time of admission at entry level and gain an edge over others by preparing themselves well for competitive examinations.

No. of students' beneficiaries

600

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	02
IAS/IPS etc	---	State PSC	01	UPSC	---	Others	---

5.6 Details of student counselling and career guidance

Extension lectures organized by Career Counselling Cell

- 'Career Options after Graduation', Resource Person: Mr. Sony Goyal, M.B.A IIM-Ahmedabad, Contact no. 9877211555, 9023333030.
- 'Job Opportunities and Training Programme in TATA & its Subsidiaries', Resource Person: Mr. Jas Arora, Area Manager, CMC Ltd, Contact no. 8054009030.
- 'Beauty Culture for Personality Development', Resource Person: Ms. Juliee, Orane Institute of Beauty and Wellness, Bathinda, Contact no. 7508609200.
- Participation of students in 'Cluster Level Workshop' held at Govt. Rajindra College, Bathinda, Contact no. 01642211983.

No. of students benefitted

600

5.7 Details of campus placement

Number of Organizations Visited	On campus		Off Campus
	Number of Students Participated	Number of Students Placed	Number of Students Placed
CA, IBPS, Verka, Paul Merchant Bathinda, Micro Finance Software Company, Business, Bank, Accountant, Punjab Police.	–	–	42

5.8 Details of gender sensitization programmes

- Separate Girls' Common room
- In order to safeguard the interests of the girl students, Women Harassment Redressal Committee has been constituted. To enable girls to discuss their woes freely, female staff members form the core of these committees.
- The college being a co-educational institution, equal opportunities are provided to the girls and they are motivated to participate in youth welfare, sports, inter and intra college activities.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 83

National level 07

International level 00

No. of students participated in cultural events

State/ University level 71

National level 00

International level 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 28 National level 03 International level 00

Cultural: State/ University level 22 National level 00 International level 00

5.10 Scholarships and Financial Support

Scholarships and Financial Support	Number of students	Amount
Financial support from institution	149	7,17,042/-
Financial support from government	48	5,16,768/-
Financial support from other sources	97	2,57,050/-
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs: State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

No major grievances reported so far.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

DAV College Bathinda aims at leaving an indelible impression on the young minds by following a comprehensive system of education. The vision and mission drafted is as follows:

Vision

To impart education that will groom students to become responsible global citizens, while retaining their Vedic values, Indian philosophy and ethos. We aim at turning our institution into a hub of intellectual activism, and are committed to promote an array of accessible, affordable, responsive and high quality education totally in gear with the needs of changing world.

Mission

To provide a wide range of holistic education to the youth of the society by homogenizing the western knowledge while remaining anchored to our cultural moorings, to provide and nurture creative and resourceful individuals who care for the nation and the weaker section of the society, and are amply imbued with humanistic zeal, passions and values to bridge the rural urban divide, taking benefits of education to the poor and marginalized sections of the society, irrespective of caste and creed. To promote and inspire a feeling of fraternity, national integration, religious harmony and secularism for achieving holistic development of our students through academic excellence and professional competence.

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Students are made aware of the academic plans through the prospectus and through interaction in the classrooms by their respective teachers.
- The IQAC monitors the regular feedback regarding curriculum delivery from the stakeholders.
- Faculty members on the Board of Studies attend the meetings in the University to discuss the changes in curriculum.
- The departments are encouraged to hold National conferences.
- Educational and industrial tours and trips are organized by the college.

6.3.2 Teaching and Learning

- Regular group discussions, declamation, paper and poster presentations, quiz competitions and debates are organized.
- Seminars/ workshops are conducted to keep the students updated with the ongoing advancements in their fields.
- Well equipped Computer, Chemistry, Physics and Biology laboratories.
- Movies and documentaries related to curriculum are shown.
- The college magazine "Sandeep" provides the students with an opportunity to express their views and ideas on various subjects of their interest.

6.3.3 Examination and Evaluation

- Institution follows the rules and regulations formulated by Punjabi University, Patiala for carrying out the process of examination and evaluation.
- The institution has its independent Examination Committee which works under Dean Examination.
- Date-sheet for MSTs is made available on the college notice board.
- Evaluation is carried out in time by the teachers.
- Assessment is made on the basis of students' performance in MSTs, attendance, assignments and their classroom conduct.
- At the close of the session, students are awarded on the basis of their performance in academics and co-curricular activities.

6.3.4 Research and Development

Institute follows innovative practices to support Research and Development activities.

- Duty leaves are sanctioned by the administration to the respective faculty members to attend/ participate in seminars/ conferences.
- ICSSR sponsored conference and one self-financed seminar were organised by the Department of Political Science and English.
- Students are motivated to participate/ present papers in National/ International conferences

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library updated with latest books
- Subject related books, journals, reference books, magazines, newspapers etc. are available in the library.
- Well- equipped laboratories
- Adequate infrastructure for students and staff
- R.O. system of 400 lph capacity
- Adequate sports facilities

<ul style="list-style-type: none"> • Multipurpose hall 	
Sports :	
Outdoor Facilities	Indoor Facilities
<ul style="list-style-type: none"> ➤ Kabaddi (National style) ➤ Kabaddi (Circle style) ➤ Volley Ball 	<ul style="list-style-type: none"> ➤ Chess ➤ Badminton

6.3.6 Human Resource Management

<ul style="list-style-type: none"> • For the overall development of the students, they are encouraged to join NCC and NSS. • Career Counselling cell provides guidance to the students for a better future. • Students from weaker sections, backward class, SC category (Post Metric Scholarship Scheme), fatherless children etc. are provided financial assistance in form of fee concession and scholarship schemes. • Extension lectures and seminars organised by the departments..

6.3.7 Faculty and Staff Recruitment

<ul style="list-style-type: none"> • Complete transparency is maintained and the posts are advertised in the leading national dailies for the recruitment of the permanent/contractual/adhoc staff. • For permanent and contractual staff, requirement is sent by the college to DAVCMC, New Delhi and advertisement for the same is given in the leading national dailies. Interviews are conducted at the head office, New Delhi by the duly constituted and approved expert panel as per Punjabi University, Punjab Govt. and UGC norms. • For additional adhoc staff recruitment, advertisement (according to requirement) is given in newspapers by the college before the commencement of the session. Interviews for the same are conducted in the college campus by a selection committee duly approved by DAVCMC, New Delhi.
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6.3.8 Industry Interaction / Collaboration

<ul style="list-style-type: none"> • Industrial trips are organized to provide students hands on knowledge and keep them abreast with the latest in the field of technology. • Students participated in vocational training programme of Govt. of India in collaboration with TATA Academy. Free of cost training was provided for Tally, JAVA, Soft Skills and MS-Office. • Students participated in the campus recruitment drive organised by HR Dept. of Akal Academy.
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6.3.9 Admission of Students

- The institutional policies are published in the college prospectus and admission is done according to Punjabi University, Patiala norms.
- Admission Committee is constituted every year for the smooth functioning of admission process.
- Pre-admission counselling of students is done to identify their area of interest and guide them choose their subjects/course.

6.4 Welfare schemes for

Teaching

- Contributory Provident Fund (CPF) as per the provisions of Dayanand Anglo-Vedic College Trust and Management Society, Chitra Gupta Road, New Delhi.
- Gratuity to all eligible employees as Punjabi University, Patiala norms.
- Maternity leave with pay for 180 days up to two living children as per DPI/ Punjabi University, Patiala norms.
- Medical and casual leave as per Punjabi University, Patiala/DPI rules.
- Positive work ambience.
- Provision of duty leaves for attending conferences, workshops, seminars etc.
- Group insurance for staff.
- Employee State Insurance (ESI) facility for the staff getting salary up to Rs. 15,000.
- Increments for Ph.D./M.Phil. given to the permanent faculty members as per UGC norms.
- Ph.D. faculty is encouraged to enrol research students under their supervision as per the Punjabi University guidelines with due permission from DAVCMC, New Delhi.
- Encashment of earned leave at the time of retirement as per Punjabi University norms.
- 75% fee is waived off for the education of the wards of the employees studying in this college.
- Faculty is encouraged to take UGC/ ICSSR sponsored minor/ major projects to promote research culture in the institution.

Non teaching

- CPF as per the provisions of Dayanand Anglo-Vedic College Trust and Management Society, Chitra Gupta Road, New Delhi.
- Gratuity to all eligible employees as Punjabi University, Patiala norms.
- Maternity leave with pay for 180 days up to two living children as DPI/Punjabi University, Patiala norms.
- ESI facility for the staff getting salary up to Rs. 15,000.
- Encashment of earned leave at the time of retirement as per Punjabi University norms
- Provision of privilege leave in lieu of Summer, Autumn and Winter vacations
- Uniform to class IV employees.
- Group insurance for staff.

- 75% fee is waived off for the education of the wards of the employees studying in this college.
- Medical, casual and earned leave as per Punjabi University, Patiala/DPI rules.

Students

- Scholarship for meritorious students.
- Fee concession for the students of economically weaker section, fatherless/ parentless students, brother-sister concession, needy and academically brilliant students.
- Personality Development Programs organized to bring about all round development of the students
- Water coolers with RO system with regular monitoring of TDS level displayed on the board outside the RO plant for stakeholders viewing.
- Participation in sports, youth festivals and other National as well as International competitions provides students a platform to bring forth their talent.
- Student Welfare Association
- Anti-Ragging committee
- Career Counselling Cell
- Student Grievances Redressal Committee
- Women Harassment Redressal Committee
- Separate Girls' Common room.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal and management
Administrative	No	-	Yes	Principal and management

6.8 Does the University/ Autonomous College declare results within 30 days? (Not Applicable)

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examinations are conducted as per Punjabi University norms and regulations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The alumni are invited from time to time to interact with the students and offer valuable suggestions for the upliftment of the college.

6.12 Activities and support from the Parent – Teacher Association

Institution encourages the parents to give their feedback. Their valuable opinions are considered and used for the overall development of the students.

6.13 Development programmes for support staff

For the upliftment and professional development of support staff, institute provides them training related to their work at regular intervals. Administrative training programmes are also organized by the institution so that the support staff can upgrade themselves.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Noble initiatives are taken by the institution to make campus plastic and smoke free zone. Botanical Garden and tree plantation enhances the beauty of the campus and make it eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Lab manuals provided to the students in the practical labs.
- Various curricular, sports and youth welfare achievements acknowledged to motivate the students for their further participation.
- Semester system introduced in various courses by Punjabi University, Patiala.
- Partial computerization of students' database, admissions and fee records.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Introduction of PG courses: M.A. (Punjabi), M.A. (Political Science)
- Introduction of UG course: B.Com (Professional)
- Students are encouraged to present seminars on current technology.
- Students are notified about various scholarship schemes like State Govt. / Central Govt. / Philanthropists / NGOs, etc. through notice boards.
- College Library is strengthened and updated with latest books, journals and magazines
- National Level Conferences/ Seminars were organized.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practice I- Faculty Contributory Fund for Needy Students

Title-Faculty Contributory Fund for Needy Students

Objective- To provide financial support and help to the underprivileged and fatherless students.

Context- Permanent faculty of the college contributed monetarily to help the students meet their educational expenses.

The Practice- This practice aims to help deserving students belonging to economically weaker sections of the society. In order to help the students meet their educational expenses, the permanent faculty collected an amount of Rs. 1, 34, 400/- (contributing an amount of Rs. 5000/- per person approx.).

Evidence of Success- 27 students who were unable to continue their studies because of financial constraints were benefitted from this practice.

Problem Encountered- No problem has been encountered so far.

Best Practice II - Shiv Chand Gupta Scholarship Scheme

Title - Shiv Chand Gupta Scholarship Scheme

Objective - To help economically weaker and needy students.

Context- The College has implemented “**Shiv Chand Gupta Scholarship Scheme**” to help the students meet their educational expenses.

The Practice- The main objective of this scheme is to develop a student as a multifaceted personality with academic excellence. This scheme is most beneficial for intelligent and meritorious students who are unable to afford higher education due to financial constraints. Mr. R.K. Gupta a renowned philanthropist from Singapore (hailing from Malwa region (Village. Maluka), Punjab) has initiated this scholarship scheme in the memory of his father Late Sh. Shiv Chand Gupta to help the students of our college by donating an amount of Rs. 2000/- to 3000/- per student annually.

Evidence of Success- Twenty six students have been benefitted from this scheme and each student has received an aid of Rs. 2000/- to Rs. 3000/- (approx.) annually.

Problem Encountered- A few students are deprived of the benefits of this scheme due to limited funds.

7.4 Contribution to environmental awareness / protection

1. CFLs installed in the campus.
2. Tree plantation drive organized to expand the green cover of the college.
3. Proper maintenance of College Lawns.
4. Recyclable bags used in the campus
5. Drinking water purification using R.O. system.
6. Environmental Science taught to the students to create environmental awareness among them.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths –

- College is centrally located with easy accessibility from both railway station and bus stand.
- Focus on practical training and result oriented teaching.

- Job oriented courses and in sync with emerging trends.
- Eco-friendly campus
- Well stocked Library
- Regular updation and expansion of library.
- Participation of students in co-curricular activities encouraged
- Hygienic and sanitized washrooms.

Weaknesses –

- Lack of funds poses hindrance in the overall growth of the institution.
- Less number of class-rooms to accommodate the increasing strength of the students.
- Lack of hostel facilities

Opportunities–

- Centrally located
- Well qualified staff
- Job oriented courses

Threats–

- Financial Constraints
- Rain water logging
- Insufficient government support to the college
- Rising cost of education
- Mushrooming of other private Colleges

7. Plans of institution for next year

- Internet Connection bandwidth to be increased.
- Departmental activities to be encouraged for the holistic growth of the students.
- Library to be updated and strengthened with more text books, magazines, journals etc.
- Community oriented activities to be encouraged.
- More trees to be planted to increase the green cover.
- Teachers to be encouraged to pursue research.
- Recruitment drives for students to be organized.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-I

DAV COLLEGE BATHINDA
IQAC Committee 2013-14

Chairperson	Dr. J.S. Anand Principal, DAV College, Bathinda
Coordinator	Sh. Varesh Gupta, Head Deptt. of Punjabi
Management Representative	Sh. P.D. Goyal, Chairman Local Committee
Faculty Members	Mr. Aman Malhotra, Bursar Mr. P. K. Verma, Registrar Mr. Ravinder Singh, Dean Examination Mr. Ram Labhaya Mr. Parveen Kumar Garg Dr. Gurpreet Singh Ms. Vandana Jindal
Administrative Members	Mr. Baldev Sharma, General Branch Mr. Jawahar Lal Bansal, Accounts Branch
Industrialist	Mr. Rakesh Gupta Mr. Rajinder Jindal
Alumni	Mr. Resham Romana
Student Representative	Ms. Suman Garg

Annexure-II

DAV COLLEGE BATHINDA
Academic Calendar 2013-14

College Reopens	July 05, 2013
Admission without late fee	Till July 13, 2013
Admission with late fee (Rs.500/-)	July 15 to Aug. 14, 2013
Admission with late fee (Rs.1000/-)	Aug. 15 to Aug. 29, 2013
Admission with late fee (Rs.1500/-)	Aug. 30 to Sep. 15, 2013
Admission with late fee (Rs.2000/-)	Sep. 16, to Sep. 30,2013
Hawan Yajna	July 22, 2013
Commencement of Classes (Odd Semester/ Annual Classes)	July 15, 2013
IQAC Meeting	At the Commencement of the Session
Autumn Break	Sep. 27, 2013 to Oct. 5,2013
House Exams (Odd Semester)	Oct., 2013
House Exams (Annual Classes)	Dec., 2013
Regular Teaching	July 15 to Nov. 16, 2013
Semester Final Exams	Nov. 26, 2013 (onwards)
Winter Break	Dec. 24, 2013 to 4 th Jan., 2014
Commencement of Classes(Even Semester/Annual Classes)	Jan. 7, 2014
IQAC Meeting	Jan. 2014
Regular Teaching (Even Semester)	Jan. 7 to 30 April 2014
Final Exam (Annual Classes)	March 27, 2014 onwards
House Exams (Even Semester)	April, 2014
Semester Final Exams	May 13, 2014 (onwards)
Summer Vacations	May 29 to Jun 28,2014

Annexure-III

DAV COLLEGE BATHINDA

The feedback is collected at various levels viz. Students, Parents, Employers and Alumni. The feedback is then analysed by the administration and appropriate action taken.

Students Feedback

94% (of the total sample collected), students were happy with the counsel provided by the teachers. They were satisfied regarding the teaching methods adopted, their presentation style, punctuality and completion of syllabus in time. 20% of the collected sample felt that parking facility should be improved. The problems of urgent/immediate nature are thus addressed immediately by the authority.

Parents Feedback

25% parents out of the total sample collected, suggested that college website should be updated regularly and made more informative. Grievances of all sorts are handled effectively by the college, resulting in parents' satisfaction.

Alumni Feedback

The alumni thanked the faculty and the administration of the college for their utmost cooperation which will help them become responsible citizens and perform their tasks dedicatedly. The alumni also give constructive suggestions on helping the students achieve greater focus and improving themselves.

Employer Feedback

Taking employers feedback into consideration, the college is taking considerable steps to conduct recruitment drives. Majority of the employers felt that the technical skills of students were good and they should be introduced to more enhancement programmes.